Summer Theatre Camps
At UTEP!

REGISTRATION BEGINS MARCH 19, 2018
June 4-22
(ACTING CAMPS)

June 25-July 1
(Technical Theatre Camp)
https://www.utep.edu/liberalarts/theatre-dance/
Click on the RESOURCES link
Limited Financial Assistance Available
747-6213

**Acting Camps**

**Beginning**
Ages 7-12, Monday-Friday, 9a.m.-12p.m.= $250
STUDENTS SHOULD HAVE SECOND GRADE READING/WRITING LEVEL
(FACILITATED BY ADRIANA DOMINGUEZ, UTEP FACULTY MEMBER)

**Advanced**
Ages 13-18, Monday-Friday, 9a.m.-12p.m.=$250
(FACILITATED BY REBECCA RIVAS UTEP, FACULTY MEMBER)
LIMITED NUMBER OF SLOTS!

**Technical Theatre Camp**

$125
Ages: 14-17
June 25-28: 1p.m.-5p.m.
June 29-June 30: 6p.m.-10p.m.*
July 1: 1:00p.m.-6p.m. *
*Optional
**General Information**

**Acting**
The summer camps are centered on providing your child with a fun and educational three week process in the art of theatre. This camp focuses on the acting rehearsal process. All students will learn the fundamentals of the performance process of theatre/dance culminating in a live performance for family and friends on the last day of the camp. These camps require a great deal of dedication and discipline from all students involved. Each camp will be supervised by a UTEP faculty member with many years of experience and education. In addition, UTEP students will be assisting the UTEP faculty members in order to provide your child with more one-on-one instruction. The camps will have a performance on the final day of the camp. We may be asking your child to bring in a few supplemental pieces for their costume for the show; we will notify you with plenty of time and the items will not be damaged.

**Technical Theatre**
The goal of UTEP Summer Tech Camp is to serve local junior and senior high school students who are interested in technical theatre by creating an environment and opportunity to learn and practice the craft of technical theatre. Students will learn basic skills of scenery, costume and lighting, and put them to practice working alongside UTEP’s technical theatre majors for our summer student production.

We do take a snack break everyday—your child is more than welcome to bring a snack or some money to purchase a snack. We recommend that your child bring a healthy snack and beverage to maintain energy throughout the camp. Also, at times, the theatre can be a little chilly; you may want to send a light sweater with your child. Please be aware that only bottled water is allowed inside the theatre.

Attendance and punctuality are VERY important; if a child needs to miss camp days, please notify the camp instructor ASAP: adrianad@utep.edu (beginning acting), rrivas2@utep.edu (advanced acting), htsutsui2@utep.edu (technical theatre). Missing multiple days will result in your child’s role being replaced.

**Registration Process**
To register your child please follow the instructions listed below; all documents are online at www.theatredance.utep.edu:

PAYMENT OPTIONS: CHECK OR MONEY ORDER ONLY.
Fill out the REGISTRATION, INDEMNIFICATION, PHOTO RELEASE, MINOR PARTICIPATION, AND TRANSPORTATION forms. Then MAIL the check/money order, and the ALL forms to: UTEP DEPARTMENT OF THEATRE AND DANCE, 500 W. UNIVERSITY AVE., FOX FINE ARTS, ROOM 371D EL PASO, TX 79968. When your documents are received, you will receive a confirmation call. If you would like to do this process in person, you can go to the Fox Fine Arts Center room 371D between 10-5 on weekdays. As it will be the summer session, please call 747-5146 to confirm that someone can assist you. Please make the check out to UTEP DEPARTMENT OF THEATRE AND DANCE.

*PLEASE MAKE SURE TO COMPLETE THE CORRECT INDEMNIFICATION FORM BASED ON YOUR CHILD’S AGE.*

Please complete the process BEFORE MAY 30TH; the fee increases to $270 after that date (ACTING), $145 (TECHNICAL THEATRE).

If you would like to donate additional funds for a child that may not be able to pay for their tuition, please check the registration form to make a donation—PLEASE WRITE A SEPARATE CHECK FOR YOUR DONATION.

IF YOUR CHILD REGISTERS FOR MORE THAN ONE CAMP (OR YOUR HAVE MORE THAN ONE CHILD) BEFORE MAY 30TH, YOUR TOTAL COST WILL ONLY BE $450--$50 DISCOUNT (THREE REGISTRATIONS: $680: $70 DISCOUNT, FOUR REGISTRATIONS: $910: $90 DISCOUNT). DISCOUNTS DO NOT APPLY AFTER MAY 30TH.

If you rather pay in person (check or money order) please e-mail: mgplacencia@utep.edu to set up a time. We do not accept credit card payments under any circumstances. We apologize for any inconvenience. CHECKS WILL NOT BE CASHED UNTIL JUNE 1ST.
Financial Assistance Process
If you are interested in applying for a scholarship for any camp for your child, please submit the FINANCIAL ASSISTANCE form BEFORE MAY 7th. Assistance is distributed based on financial need as well as the number of paying students in the camps; we make every effort to assist as many families as possible and do offer full and partial scholarships. Please note that this financial assistance does come straight out of the income of the camp employees. If you do receive a scholarship, you will receive an e-mail by MAY 19 and can then fill out the rest of the paperwork to enroll your child. If you do not hear from us by MAY 19 you have not received a scholarship, but still have an opportunity to enroll your child prior to June 1st. If you have any additional questions, please call my office at 747-5146.

If you receive a partial scholarship, you MUST pay the balance by May 30; after that point, the scholarship will no longer be valid.

Tentative Curriculum/ THEATRE

Beginning
Day One-Three:
Introductory Theatre Games
Ice Breakers
Basics of Theatre

Day Four:
Audition Process

Day Five:
Auditions

Day Six-Ten:
Script Work
Memorization
Blocking

Day Eleven-Fourteen:
Full play rehearsals
Working with props
Technical Rehearsal
Dress Rehearsal

Day Fifteen:
Final Performance

Advanced
Day One:
Introductory Theatre Games
Ice Breakers
Basics of Theatre

Day Two:
Audition Process

Day Three:
Auditions

Day Four-Ten:
Script Work
Memorization
Blocking

Day Eleven-Fourteen:
Full play rehearsals
Working with props
Technical Rehearsal
Dress Rehearsal
Day Fifteen:
Final Performance

Tentative Curriculum/Technical Theatre

6/25: Lighting
1-2:30pm workshop
2:45-5pm Set up for Lighting

6/26: Scenery
1-2:30pm workshop
2:45-5pm Set up for Scenery

6/27: Costume
1-2:30pm workshop
2:45-5pm Set up for Costume
6pm-9pm Finish setting up if needed & Programming.
Light Programming will be 9-12pm.*
*Student option to attend this programing session and 6-9pm final set up

6/28: Tech Day
9-12pm - Wet Tech
1-5 – Dress (Final)
6-9pm – TBA Final Dress if needed*
*Student option to attend

Shows Days*
6/29 and 30 at 7:30pm
7/1 at 2:30
7/1 at 4:30 Load out
*HS students option to attend

Theatre Level for Students
We offer this program in two levels/age groups. Children that fall outside of the specified age range will be admitted only at the instructor’s discretion and on a case to case basis. Because children come to us with different experiences and backgrounds, in some cases a child might be better suited for a group outside their age range. The instructors reserve the right to move students from one group to the other to better serve their needs and the needs of each group. If you have concerns about the placement of your child, please contact the instructors directly.

Minimum Enrollment
Each of our classes has a minimum enrollment to guarantee the success of the class. If by the end of the registration period a class doesn’t have the required minimum of students, the class will be canceled and you will receive a full refund. The minimum enrollment for each class is listed below:

Acting (Beginning): 12
Acting (Advanced): 8
Technical Theatre: 4
REGISTRATION FORM

Name (Camp participant): ___________________________  Camp (acting/technical): ______

Age: ______  Address: ___________________________  Zip Code: ______  Phone Number: ______

Parent/Guardian Cell phone: ______________________  Parent/Guardian E-mail: ________________

Level (Theatre: Beginning/Advanced/Technical): ______
STUDENTS SHOULD HAVE AT LEAST A SECOND GRADE READING/Writing LEVEL (beginning camp)

Will the student be missing any dates? Please list. ______________________________

Students enrolled in the theatre camp and missing a few days due to school will have an audition monologue e-mailed to the parent/guardian e-mail in order to have plenty of time to prepare. Are there any medical, physical, behavioral, or learning issues that the camp facilitators need to be made aware of in order to be prepared? Be aware that we are NOT authorized to distribute medication. Please list all. ______________________________

PAYMENT

- Tuition: $250 (acting)/$125 (technical theatre) student if payment is received by MAY 30, 2018
- Tuition: $270 (acting)/$145 (technical theatre) student if payment is received AFTER MAY 30, 2018
- Discounts: UTEP Faculty/Staff (must provide copy of UTEP ID): $240 per camp
- Double enrollment (one child in two camps, two children in one camp): $450 total
- Only ONE discount applicable at a time
- Discounts DO NOT APPLY AFTER MAY 30, 2018

- A child is registered once payment is received.
- After MAY 30, 2018 NO REFUNDS will be given.

SCHOLARSHIP DONATION: ________________
If you would like to donate additional funds for a child that may not be able to pay for their tuition, please place the amount that you are donating above. PLEASE WRITE A SEPARATE CHECK FOR YOUR DONATION.

PAYMENT OPTIONS

CHECK/MONEY ORDER IN PERSON: Take CHECK/MONEY ORDER and all completed paperwork to room 371D in the Fox Fine Arts Center between 10-5. Call 747-5146 if you have a question about additional hours.

MAILED IN CHECK/MONEY ORDER: Mail all documents to:
DEPARTMENT OF THEATRE AND DANCE/ADRIANA DOMINGUEZ
500 W. UNIVERSITY AVE. FOX FINE ARTS, 371D
EL PASO, T X 79968

ALL DOCUMENTS MUST BE POSTMARKED MAY 30TH TO AVOID THE LATE FEE.

YOU WILL RECEIVE AN E-MAIL TO CONFIRM REGISTRATION
TRANSPORTATION FORM

ALL PARENTS/GUARDIANS MUST FILL OUT THIS FORM

TRANSPORTATION FOR: ____________________________ (Child’s Name)

Please list the names and phone numbers of individuals that you AUTHORIZE to pick up your child. Please make sure that you AND your children discuss from whom they can receive rides.

<table>
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<tr>
<th>Name</th>
<th>Phone Number</th>
<th>Relationship to child</th>
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*YOUR CHILD WILL BE ALLOWED INSIDE THE THEATRE/STUDIO ONLY 15 MINUTES PRIOR TO THE START OF EACH CAMP AND CAN ONLY REMAIN IN THE THEATRE/STUDIO 15 MINUTES AFTER CAMP HAS ENDED. THE STAFF NEEDS TO PREPARE FOR THE OTHER CAMPS/STUDENTS AND WILL NOT BE ABLE TO WATCH YOUR CHILDREN OUTSIDE OF THAT TIME. IF YOU ARE IN NEED IN ADDITIONAL CARE HOURS, PLEASE CONTACT P3 (747-5142) FOR OPTIONS (P3 IS NOT ASSOCIATED WITH THIS PROGRAM).*

**CONTINUED DISRUPTIVE BEHAVIOR WILL RESULT IN REMOVAL FROM THE PROGRAM WITHOUT A REFUND**

PLEASE READ AND SIGN: I understand that I am responsible for arranging daily transportation for my child. I (or an AUTHORIZED person) will sign my child in and out everyday and I will make every effort to have my child at all camp dates. I also understand the refund and registration policy. I will be given a set of rules at the beginning of or prior to the first day of the camp and understand that my child and I must comply with these rules. The information I have given on this application is complete and accurate.

________________________________________  ________________________
Signature (parent/guardian of child)       Date

If you are authorizing your child to leave the theatre on their own, they must sign themselves out every day. Your signature below authorizes the camp facilitators to release your child on their own.

________________________________________  ________________________
Signature (parent/guardian of child)       Date
UTEP Department of Theatre & Dance
Summer Theatre Camp 2018
FINANCIAL ASSISTANCE APPLICATION

FINANCIAL INFORMATION (Only fill out if applying for financial assistance)
DEADLINE: MAY 7TH

Child’s Name: ____________________________________________________________
Camp & Camp Level: __________________________________________________________
Contact Information: __________________________________________________________

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<th>1st parent/guardian name</th>
<th>2nd parent/guardian name</th>
<th>Relationship to child</th>
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<tbody>
<tr>
<td>1st parent (place of employment)</td>
<td>Part-time/Full Time</td>
<td>Job Title</td>
</tr>
<tr>
<td>2nd parent (place of employment)</td>
<td>Part-time/Full Time</td>
<td>Job Title</td>
</tr>
</tbody>
</table>

Total household income in 2017: ___________ Total in family: ________/_________
Adults Children

Please explain why your child is a candidate for financial assistance:
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

To the best of my knowledge, the information above is correct and accurate. I understand that I may be asked to provide additional information in order for a scholarship to be disbursed.

SIGNATURE

IF YOU HAVE NOT RECEIVED NOTIFICATION THAT YOUR CHILD HAS RECEIVED A SCHOLARSHIP BY MAY 19, YOUR CHILD HAS NOT RECEIVED A SCHOLARSHIP. IF YOU ARE STILL INTERESTED IN ENROLLING YOUR CHILD, PLEASE RETURN ALL FORMS AND PAYMENT ASAP AS THERE ARE LIMITED SLOTS AVAILABLE. BALANCE MUST BE PAID BY MAY 30.
MINOR Participation Form

Participant’s Name________________________________________________________________DOB_________________

Address___________________________________________________________________________________________________

Street                                                               City                        State                          Zip Code

Phone____________________________   Activity/Trip Description:  __Summer Theatre Camp___________

Dates: _______________June 4-22 (Acting); June 25-July 1 (Technical)   Location: UTEP or as otherwise noted at the time of registration

AUTHORIZATION FOR EMERGENCY MEDICAL TREATMENT

I. MEDICAL INFORMATION (please type or print legibly)

Emergency Contact:__________________________________________

Health Insurance Company____________________________________

Telephone #: ____________________________________________

Policy #: ________________________________________________

Address: _________________________________________________

(Street or P.O. Box, city, state, zip code)

Telephone #: Office________________________Night________________________

Participant’s Current Medications___________________________

Participant’s Special Health Needs___________________________

Participant’s Allergies______________________________________

Parent/Guardian Signature_________________________________

II. EMERGENCY MEDICAL AUTHORIZATION

I, the above named participant, do hereby authorize The University of Texas at El Paso and its agents or representatives to consent, on my behalf, to any medical/hospital care or treatment (including locations outside the U.S.) to be rendered to him or her upon the advice of any licensed physician. I agree to be responsible for all necessary charges incurred by any hospitalization or treatment rendered pursuant to this authorization.

III. SPECIAL ACCOMMODATIONS/NEEDS

If you have or suspect, a disability and need an accommodation, please contact Adriana Dominguez at 747-6213 or adrianad@utep.edu

IV. PARTICIPATION GUIDELINES

Participants, or their representatives, who behave in a manner which is disruptive to the learning process, or which interferes with the well-being of other participants or staff, or which may cause damage to University or contracted facilities, may be subject to permanent removal of enrolled course(s).

1. Participants have a responsibility to the environmental settings where our events are being held including building grounds, furnishings and natural wildlife. If a participant is responsible for any damage, the parent of that participant will be held financially responsible for the specific repair costs of those damages.

2. Participants will not be allowed to leave designated buildings or areas and will participate in all group activities, unless given expressed permission by an adult sponsor or adult staff member to do otherwise.

3. Parents or Guardians are responsible for making sure participants dress appropriately. It is not suitable for males or females to wear clothes that expose undergarments.

4. Radios, recorders, tape and CD players, TV’s electronic and video games, skateboards, roller skates and blades, etc. tend to be a distraction to the individual and must to be left at home. Cell phones are allowed, but need to be left in a pocket or purse and not used. The University of Texas at El Paso is not responsible for these items if they are brought to course/camp.

5. Participants need to show consideration and respect for others, including other participants and instructors. Offensive language will not be tolerated.

6. No illegal substances will be allowed. UTEP is a drug-free institution.

7. All individual classroom policies must be followed.
I hereby authorize The University of Texas at El Paso, Department of Theatre and Dance/College of Liberal Arts and those acting pursuant to its authority to:

(a) Record my likeness and voice on video, audio, photographic, digital, electronic or any other medium.

(b) Use my name in connection with these recordings.

(c) Use, reproduce, exhibit or distribute in any medium (e.g. print publications, video tapes, CD-ROM, Internet/WWW) these recordings for any purpose that the University, and those acting pursuant to its authority, deem appropriate, including promotional or advertising efforts.

I release the University and those acting pursuant to its authority from liability for any violation of any personal or proprietary right I may have in connection with such use. I understand that all such recordings, in whatever medium, shall remain the property of the University. I have read and fully understand the terms of this release.

Name: ________________________________

Address: ________________________________

Street

City State Zip

Phone: ________________________________

Signature: ________________________________ Date: __________________

Parent/Guardian Signature (if under 18):

Signature: ________________________________ Date: __________________
RELEASE AND INDEMNIFICATION AGREEMENT/SUMMER CAMP 2018
(Minor Student Participant)

Participant: (Name and Address)  
University: The University of Texas at El Paso  
Department: Theatre and Dance

Description of Activity or Trip: SUMMER THEATRE CAMP

Location: Wise Family Theatre/Studios  
Date(s): June 4-22 (Acting); June 25-July 1 (Technical)

I am the Parent/Guardian of the above-named Participant who is under eighteen years of age and am fully competent to sign this Agreement. I give permission for Participant to participate in the above-referenced Activity or Trip. I acknowledge that the nature of the Activity or Trip may expose Participant to hazards or risks that may result in Participant’s illness, personal injury or death and I understand and appreciate the nature of such hazards and risks.

In consideration of Participant being permitted to participate in the Activity or Trip, I hereby accept all risk to Participant’s health and of his/her injury or death that may result from such participation and I hereby release the University of Texas at El Paso, its governing board, officers, employees and representatives from any liability to Participant, Participant’s personal representatives, estate, heirs, next of kin, and assigns for any and all claims and causes of action for loss of or damage to Participant’s property and for any and all illness or injury to Participant’s person, including Participant’s death, that may result from or occur during Participant’s participation in the Activity or Trip, whether caused by negligence of the University, its governing board, officers, employees, or representatives, or otherwise. I further agree to indemnify and hold harmless the University and its governing board, officers, employees, and representatives from liability for the injury or death of any person(s) and damage to property that may result from Participant’s negligent or intentional act or omission while participating in the described Activity or Trip.

I HAVE CAREFULLY READ THIS AGREEMENT AND UNDERSTAND IT TO BE A RELEASE OF ALL CLAIMS AND CAUSES OF ACTION FOR PARTICIPANT’S INJURY OR DEATH OR DAMAGE TO PARTICIPANT’S PROPERTY THAT OCCURS WHILE PARTICIPATING IN THE DESCRIBED ACTIVITY OR TRIP AND IT OBLIGATES ME TO INDEMNIFY THE PARTIES NAMED AND FOR ANY LIABILITY FOR INJURY OR DEATH OF ANY PERSON AND DAMAGE TO PROPERTY CAUSED BY PARTICIPANT’S NEGLIGENT OR INTENTIONAL ACT OR OMISSION.

Signature of Parent/Guardian  
Date

Address, if different than Participant’s

Witness  
Date

Este formulario está disponible en español a petición
RELEASE AND INDEMNIFICATION AGREEMENT/SUMMER CAMP 2018
(Adult Student Participant)

Participant: (Name and Address)
________________________________________________________________________

University: The University of Texas at El Paso

Department: Theatre and Dance

Description of Activity or Trip: SUMMER THEATRE CAMP

Location: Wise Family Theatre Studios Date(s): June 4-22 (Acting); June 25-July 1 (Technical)

I, the above named Student, am eighteen years of age or older and have voluntarily applied to participate in the above-referenced Activity or Trip. I acknowledge that the nature of the Activity or Trip may expose me to hazards or risks that may result in my illness, personal injury or death and I understand and appreciate the nature of such hazards and risks.

In consideration of my participation in the Activity or Trip, I hereby accept all risk to my health and of my injury or death that may result from such participation and I hereby release the University of Texas at El Paso, its governing board, officers, employees, and representatives from any liability to me, my personal representatives, estate, heirs, next of kin, and assigns for any and all claims and causes of action for loss of or damage to my property and for any and all illness or injury to my person, including my death, that may result from or occur during my participation in the Activity or Trip, whether caused by negligence of the University, its governing board, officers, employees, or representatives, or otherwise. I further agree to indemnify and hold harmless the University and its governing board, officers, employees, and representatives from liability for the injury or death of any person(s) and damage to property that may result from my negligent or intentional act or omission while participating in the described Activity or Trip.

I HAVE CAREFULLY READ THIS AGREEMENT AND UNDERSTAND IT TO BE A RELEASE OF ALL CLAIMS AND CAUSES OF ACTION FOR MY INJURY OR DEATH OR DAMAGE TO MY PROPERTY THAT OCCURS WHILE PARTICIPATING IN THE DESCRIBED ACTIVITY OR TRIP AND IT OBLIGATES ME TO INDEMNIFY THE PARTIES NAMED AND FOR ANY LIABILITY FOR INJURY OR DEATH OF ANY PERSON AND DAMAGE TO PROPERTY CAUSED BY MY NEGLIGENT OR INTENTIONAL ACT OR OMISSION.

_________________________________________   ________________________________
Signature of Student                        Date

Este formulario está disponible en español a petición
Department of Theatre and Dance
Summer Camp Rules

RESPECT

Yourself

• Make your best efforts everyday—have a positive attitude
• Be hygienic—wash hands, take baths, etc.
• Clothing:
  o Acting Camp:
    ▪ No skirts or open-toed shoes.
    ▪ Clothing must accommodate unrestricted movement.
  o Technical Theatre:
    ▪ No skirts or open-toed shoes.
    ▪ Students should be prepared to work.
• Bring a pencil EVERY SINGLE DAY to work on your script (theatre camp)
• Please ask questions/help
• Do NOT leave the space unless an instructor knows
• HAVE FUN!!!

Others

• Trust and respect your instructors—they are here for YOU!
  o Repeated discipline issues will result in the removal of the student from the camp without a refund.
• Be on time
• Do not miss any days—more than two days and your role will be replaced
• Offensive language or behavior, including gossip, will not be tolerated and we will ask you to leave the program
• Remember that theatre is a group effort—we all need each other!

The Spaces

• Food and beverages, except bottled water, are not allowed inside the theatre or dance studios
• Gum is not allowed on stage or in the studio
• Dispose of trash properly
• Do not put your feet on the seats
• Remember that you are a guest in the theatre and studios