The Children’s Dance Program!
Creative Dance and Ballet Classes for Kids
Spring Program
All forms included in this packet (including Financial Assistance Form)

Children’s Dance Program: Session II (inclusive class)
Dates: March 31st - May 19; Saturdays 10 - 11 am
Registration: Early bird March 1st - March 23rd. Ends March 29th

The session will introduce children to basic concepts of dance, improvisation and dance-making through movement explorations, props, music and games. It will aid children in their continuous development of motor skills, coordination, strength, and flexibility and it will offer them the opportunity to engage and create dances with others to strengthen social skills. This program welcomes children with and without a variety of physical and cognitive disabilities. Ages: 6 and up
Instructor: S. Paola López Ramirez (UTEP Dance Faculty)

Cost:
$90: EARLY BIRD SPECIAL
$105: AFTER MARCH 23
Discounts: ONLY AVAILABLE DURING EARLY BIRD REGISTRATION PERIOD
Sibling discount: $10 (resulting in $170 per class)
UTEP student/faculty/staff discount: $5 (requires UTEP ID and it is applied in addition to the early bird discount)
FINANCIAL ASSISTANCE AVAILABLE
https://www.utep.edu/liberalarts/theatre-dance/
UNDER THE RESOURCES LINK

Questions: splopezramirez@utep.edu
Children’s Dance Program: Session II (inclusive class)
Dates: March 31st - May 19; Saturdays 10 - 11 am
Registration: Early bird March 1st - March 23rd. Ends March 29th

Location: FOX 201

Description: We are very excited to announce creative dance classes for children with multiple abilities! Join UTEP dance faculty and students for an inclusive class centered on providing children with a fun and educational experience while exploring body and spatial awareness. The session will introduce children to basic concepts of dance, improvisation and dance-making through movement explorations, props, music and games. It will aid children in their continuous development of motor skills, coordination, strength, and flexibility and it will offer them the opportunity to engage and create dances with others to strengthen social skills. This program welcomes children with and without a variety of physical and cognitive disabilities.

Ages: 6 and up
Instructor: S. Paola López Ramirez (UTEP Dance Faculty)

Minimum Enrollment

Each of our classes has a minimum enrollment to guarantee the success of the class. If by the end of the registration period a class doesn’t have the required minimum of students, the class will be canceled and you will receive a full refund. The minimum enrollment for this class is listed below:

Inclusive Creative Dance: 8

General Information

The creative dance classes are centered on providing your child with a fun and educational experience in the process of creating dances. This program will introduce children to basic concepts of dance, improvisation and dance-making. Each class will explore one basic concept through a variety of mediums such as movement explorations, music, games and stories. It will aid children in their continuous development of motor skills, coordination, strength, and flexibility and it will offer them the opportunity to engage and create dances with others to foster social skills. The classes will be taught by Sandra Paola López, a UTEP dance faculty member with many years of experience in performance and education. In addition, UTEP dance students will be assisting the classes in order to provide your child with more one-on-one instruction. The last day of class in each session will be an “informance,” and open class or informal presentation for parents, guardians and other family members.
Attendance and punctuality are VERY important for the development and building of concepts throughout the program. If you need to contact the instructors directly, please email Sandra Paola at splopezramirez@utep.edu.

**Registration Process**

To register your child please **closely follow the instructions below**, all documents are online at www.theatredance.utep.edu or you can get them by emailing splopezramirez@utep.edu

We HIGHLY prefer you pay with a CHECK or MONEY ORDER. Please fill out the **REGISTRATION, INDEMNIFICATION, PHOTO RELEASE, MINOR PARTICIPATION, AND TRANSPORTATION** forms (Four (4) forms total) **and MAIL them** with your check/money order to S. Paola López, 500 W. UNIVERSITY AVE., FOX FINE ARTS, ROOM 371D EL PASO, TX 79968. Please address the check to UTEP DEPARTMENT OF THEATRE AND DANCE. When your documents are received, you will receive a confirmation call or email.

If you rather pay in person please e-mail: mgplacencia@ utep.edu to set up a time. We do not accept credit card payments under any circumstances. We apologize for any inconvenience.

**PLEASE NOTE: To receive the early bird prices, your envelope needs to be postmarked by 3/23/18**

If you would like to donate additional funds for a child that may not be able to pay for their tuition, please check the registration form to make a donation—PLEASE WRITE A SEPARATE CHECK FOR YOUR DONATION.

**PLEASE KEEP IN MIND THAT NO REFUNDS WILL BE GIVEN AFTER 3/23/2018**

*CHECKS/MONEY ORDERS WILL BE PROCESSED AFTER 3/23/2018*

**Financial Assistance Process**

If you are interested in applying for a scholarship for your child, please submit the **FINANCIAL ASSISTANCE** form **BEFORE 3/23/18**. Assistance is distributed based on financial need as well as the number of paying students in the class; we make every effort to assist as many families as possible and do offer full and partial scholarships. Please note that this financial assistance does come straight out of the income of the program employees. If you do receive a scholarship, you will receive an email by 3/28/18 and can then fill out the rest of the paperwork to enroll your child. If you do not hear from us by 3/28/18 you have not received a scholarship, but still have an opportunity to enroll your child prior to 3/29/18.

**Parking Information**

Parking during the weekends is free in most of UTEP campus, including the Sun Bowl Stadium garage, right across from Fox Fine Arts. **Please keep in mind though, that there might be other UTEP events on Saturdays, so always plan ahead for extra parking time.** To facilitate this process, we will have at least one of our assistants in the breezeway (2<sup>nd</sup> floor Fox Fine Arts) 10 minutes before class starts to pick up any children and bring them to the classroom the first day of class. If you arrive late, you will have to take your child/children to their respective classrooms.

For more information on parking at UTEP visit [https://parking.utep.edu/](https://parking.utep.edu/)
UTEP Department of Theatre & Dance
Children’s Dance Spring Program 2018
REGISTRATION FORM (MARCH 31-MAY 19)
REGISTRATION ENDS 3/29/18

Name (program participant): ____________________________________________

Age: _______ Address: ___________________ Zip Code: _______ Phone Number: _______

Parent/Guardian Cell phone: _______________ Parent/Guardian E-mail: __________________________

Will the student be missing any dates? Please list: ________________________________

Are there any medical, physical, behavioral, or learning issues that the instructor and assistants need to be made aware of in order to be prepared? Be aware that we are NOT authorized to distribute medication. Please list all: ________________________________________

PAYMENT
- Tuition: $90/student per class if payment is postmarked by 3/23/18
- If registering two children for one class $170/student
- Tuition: $105/student per class if payment is postmarked AFTER 3/23/18
- No discounts available after 3/23/18.
- UTEP Discounts (applied only if registered by 3/23/18): Faculty/Staff/Student (must provide copy of UTEP ID): $85. Double enrollment (two children): $160
- Available Slots – 15
- A child is registered once payment is received.
- After 3/23/18, NO REFUNDS will be given.

SCHOLARSHIP DONATION: ______________________
If you would like to donate additional funds for a child that may not be able to pay for their tuition, please place the amount that you are donating above. PLEASE WRITE A SEPARATE CHECK FOR YOUR DONATION.

PAYMENT OPTIONS
MAILED IN CHECK/MONEY ORDER: Mail all documents to:
DEPARTMENT OF THEATRE AND DANCE/S. Paola Lopez
500 W. UNIVERSITY AVE. FOX FINE ARTS, 371D
EL PASO, T X 79968

ALL DOCUMENTS MUST BE POSTMARKED 3/23/18 FOR THE EARLY BIRD SPECIAL.

If you rather pay in person (check or money order) please e-mail: mgplacencia@ utep.edu to set up a time. We do not accept credit card payments under any circumstances. We apologize for any inconvenience.
YOU WILL RECEIVE AN E-MAIL OR CALL TO CONFIRM REGISTRATION
UTEP Department of Theatre & Dance
Children’s Dance Spring Program 2018
TRANSPORTATION FORM (MARCH 31-MAY 19)

ALL PARENTS/GUARDIANS MUST FILL OUT THIS FORM

TRANSPORTATION FOR: ____________________________________________ (Child’s Name)

Please list the names and phone numbers of individuals that you AUTHORIZE to pick up your child. Please include yourself in this form and make sure that you AND your children discuss from whom they can receive rides.

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<tr>
<th>Name</th>
<th>Phone Number</th>
<th>Relationship to child</th>
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*YOUR CHILD WILL BE ALLOWED INSIDE THE DANCE STUDIO ONLY 10 MINUTES PRIOR TO THE START OF EACH CLASS AND CAN ONLY REMAIN IN THE THEATRE/STUDIO 10 MINUTES AFTER THE CLASS HAS ENDED. THE STAFF NEEDS TO PREPARE FOR THE OTHER CLASS AND WILL NOT BE ABLE TO WATCH YOUR CHILDREN OUTSIDE OF THAT TIME. IF YOU ARE IN NEED IN ADDITIONAL CARE HOURS, PLEASE CONTACT P3 (747-5142) FOR OPTIONS (P3 IS NOT ASSOCIATED WITH THIS PROGRAM).

**CONTINUED DISRUPTIVE BEHAVIOR WILL RESULT IN REMOVAL FROM THE PROGRAM WITHOUT A REFUND**

PLEASE READ AND SIGN: I understand that I am responsible for arranging daily transportation for my child. I (or an AUTHORIZED person) will sign my child in and out everyday and I will make every effort to have my child at all program dates. I also understand the refund and registration policy. I will be given a set of rules at the beginning of or prior to the first day of the program and understand that my child and I must comply with these rules. The information I have given on this application is complete and accurate.

Signature (parent/guardian of child) _______________ Date _______________

If you are authorizing your child to leave the studio on their own, they must sign themselves out every day. Your signature below authorizes the class facilitators to release your child on their own.

Signature (parent/guardian of child) _______________ Date _______________
FINANCIAL INFORMATION (Only fill out if applying for financial assistance)

DEADLINE: **3/123/18** Please email application to: splopezramirez@utep.edu

Child’s Name: __________________________________________________________

Level (Tiny Toes or Young Dancers): ______________________________________

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<th>2\textsuperscript{nd} parent/guardian name</th>
<th>Relationship to child</th>
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<tr>
<td>1\textsuperscript{st} parent (place of employment)</td>
<td>Part-time/Full Time</td>
<td>Job Title</td>
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<tr>
<td>2\textsuperscript{nd} parent (place of employment)</td>
<td>Part-time/Full Time</td>
<td>Job Title</td>
</tr>
</tbody>
</table>

Total household income in 2017: ________________ Total in family: __________ / __________

Adults  Children

Please explain why your child is a candidate for financial assistance:

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

To the best of my knowledge, the information above is correct and accurate. I understand that I may be asked to provide additional information in order for a scholarship to be disbursed.

SIGNATURE

IF YOU HAVE NOT RECEIVED NOTIFICATION THAT YOUR CHILD HAS RECEIVED A SCHOLARSHIP BY 3/28/18, YOUR CHILD HAS NOT RECEIVED A SCHOLARSHIP. IF YOU ARE STILL INTERESTED IN ENROLLING YOUR CHILD, PLEASE RETURN ALL FORMS AND PAYMENT ASAP AS THERE ARE LIMITED SLOTS AVAILABLE.
The University of Texas at El Paso  
Department of Theatre and Dance  
Children’s Dance Fall Program 2018  

MINOR Participation Form

Participant’s Name_________________________________________ DOB __________
Address_____________________________________________________________________________________________
_____________________________________________________________________________________________
Street                                           City                                   State                                           Zip Code
Phone____________________________   Activity/Trip Description:  __ CHILDREN’S DANCE SPRING PROGRAM

Dates: ___ MARCH 31-MAY 19   Location: UTEP or as otherwise noted at the time of registration

AUTHORIZATION FOR EMERGENCY MEDICAL TREATMENT

I. MEDICAL INFORMATION (please type or print legibly)

Emergency Contact:__________________________________________________________

Health Insurance Company__________________________________________________
Telephone #: _____________________________
Policy #: _________________________________

Address: ________________________________________________
(Street or P.O. Box, city, state, zip code)
Telephone #: Office__________________________________________
Night________________________________________________________

Participant’s Allergies______________________________________________________
______________________________________________

Parent/Guardian Signature

II. EMERGENCY MEDICAL AUTHORIZATION

I, the above named participant, do hereby authorize The University of Texas at El Paso and its agents or representatives to consent, on my behalf, to any medical/hospital care or treatment (including locations outside the U.S.) to be rendered to him or her upon the advice of any licensed physician. I agree to be responsible for all necessary charges incurred by any hospitalization or treatment rendered pursuant to this authorization.

III. SPECIAL ACCOMMODATIONS/NEEDS

If you have or suspect, a disability and need an accommodation, please contact S. Paola Lopez at splopezramirez@utep.edu

IV. PARTICIPATION GUIDELINES

Participants, or their representatives, who behave in a manner which is disruptive to the learning process, or which interferes with the well-being of other participants or staff, or which may cause damage to University or contracted facilities, may be subject to permanent removal of enrolled course(s).

1. Participants have a responsibility to the environmental settings where our events are being held including building grounds, furnishings and natural wildlife. If a participant is responsible for any damage, the parent of that participant will be held financially responsible for the specific repair costs of those damages.

2. Participants will not be allowed to leave designated buildings or areas and will participate in all group activities, unless given expressed permission by an adult sponsor or adult staff member to do otherwise.

3. Parents or Guardians are responsible for making sure participants dress appropriately. It is not suitable for males or females to wear clothes that expose undergarments.

4. Radios, recorders, tape and CD players, TV’s electronic and video games, skateboards, roller skates and blades, etc. tend to be a distraction to the individual and must to be left at home. Cell phones are allowed, but need to be left in a pocket or purse and not used. The University of Texas at El Paso is not responsible for these items if they are brought to course/camp.

5. Participants need to show consideration and respect for others, including other participants and instructors. Offensive language will not be tolerated.

6. No illegal substances will be allowed. UTEP is a drug-free institution.

7. All individual classroom policies must be followed.
PHOTOGRAPHIC CONSENT AND RELEASE FORM

I hereby authorize The University of Texas at El Paso, Department of Theatre and Dance/College of Liberal Arts and those acting pursuant to its authority to:

(a) Record my likeness and voice on video, audio, photographic, digital, electronic or any other medium.

(b) Use my name in connection with these recordings.

(c) Use, reproduce, exhibit or distribute in any medium (e.g. print publications, video tapes, CD-ROM, Internet/WWW) these recordings for any purpose that the University, and those acting pursuant to its authority, deem appropriate, including promotional or advertising efforts.

I release the University and those acting pursuant to its authority from liability for any violation of any personal or proprietary right I may have in connection with such use. I understand that all such recordings, in whatever medium, shall remain the property of the University. I have read and fully understand the terms of this release.

Name: ____________________________________________

Address: ____________________________________________

Street

City State Zip

Phone: ____________________________________________

Signature: ____________________________________________ Date: ____________________

Parent/Guardian Signature (if under 18):

Signature: ____________________________________________ Date: ____________________

If you DO NOT authorize the use of your or your child’s image, please sign below:

Signature: ____________________________________________ Date: ____________________
RELEASE AND INDEMNIFICATION AGREEMENT/CHILDREN'S DANCE FALL PROGRAM 2018
(Minor Student Participant)

Participant: (Name and Address)

University: The University of Texas at El Paso

Department: Theatre and Dance

Description of Activity or Trip: CHILDREN’S DANCE SPRING PROGRAM

Location: Dance Studios Date(s): MARCH 31-MAY 19

I am the Parent/Guardian of the above-named Participant who is under eighteen years of age and am fully competent to sign this Agreement. I give permission for Participant to participate in the above-referenced Activity or Trip. I acknowledge that the nature of the Activity or Trip may expose Participant to hazards or risks that may result in Participant’s illness, personal injury or death and I understand and appreciate the nature of such hazards and risks.

In consideration of Participant being permitted to participate in the Activity or Trip, I hereby accept all risk to Participant’s health and of his/her injury or death that may result from such participation and I hereby release the University of Texas at El Paso, its governing board, officers, employees and representatives from any liability to Participant, Participant’s personal representatives, estate, heirs, next of kin, and assigns for any and all claims and causes of action for loss of or damage to Participant’s property and for any and all illness or injury to Participant’s person, including Participant’s death, that may result from or occur during Participant’s participation in the Activity or Trip, whether caused by negligence of the University, its governing board, officers, employees, or representatives, or otherwise. I further agree to indemnify and hold harmless the University and its governing board, officers, employees, and representatives from liability for the injury or death of any person(s) and damage to property that may result from Participant’s negligent or intentional act or omission while participating in the described Activity or Trip.

I HAVE CAREFULLY READ THIS AGREEMENT AND UNDERSTAND IT TO BE A RELEASE OF ALL CLAIMS AND CAUSES OF ACTION FOR PARTICIPANT’S INJURY OR DEATH OR DAMAGE TO PARTICIPANT’S PROPERTY THAT OCCURS WHILE PARTICIPATING IN THE DESCRIBED ACTIVITY OR TRIP AND IT OBLIGATES ME TO INDEMNIFY THE PARTIES NAMED AND FOR ANY LIABILITY FOR INJURY OR DEATH OF ANY PERSON AND DAMAGE TO PROPERTY CAUSED BY PARTICIPANT’S NEGLIGENT OR INTENTIONAL ACT OR OMISSION.

__________________________________________________________
Signature of Parent/Guardian

__________________________________________________________
Address, if different than Participant’s

__________________________________________________________
Witness

Este formulario está disponible en español a petición
Department of Theatre and Dance
Children’s Dance Program
RESPECT

Yourself

- Make your best efforts everyday—have a positive attitude
- Be hygienic—wash hands, take baths, etc.
- Clothing for Creative Dance:
  - Comfortable and loose clothing
  - BARE FEET (No shoes OR footed tights please)
  - No dangly jewelry or fancy dress
- Clothing for Ballet Class:
  - Ballet leotard and tights (preferably pink)
  - Ballet shoes (preferably pink)
  - Hair up in a bun, preferably with a bun holder, with no hair on face
  - A ballet skirt (preferably pink) please do NOT bring puffy tutus
  - No jewelry or painted nails (small earrings are fine)
  - Please bring your ballet slippers in a bag, do not have them on before class
- PLEASE BRING A WATER BOTTLE! Drink breaks take less time if we don’t have to visit the drinking fountain.
- Please ask questions/help
- Do NOT leave the space unless an instructor is informed
- HAVE FUN!!!

Others

- Trust and respect your instructors—they are here for YOU!
  - Repeated discipline issues will result in the removal of the student from the camp without a refund.
- Be on time
- Do not miss any days (if possible)
- Offensive language or behavior, including gossip, will not be tolerated and we will ask you to leave the program
- Remember that dancemaking is a group effort—we all need each other!

The Spaces

- Food and beverages, except bottled water, are NOT allowed inside the dance studios
- Gum is NOT allowed in the dance studios
- Dispose of trash properly
- Remember that you are a guest in the dance studios