GRADUATE SCHOOL

Mike Loya Academic Services Building, Room 223
The University of Texas at El Paso
500 W. University Avenue El Paso, Texas 79968
(915) 747-5491 Fax (915) 747-5788
graduate.utep.edu

DEGREE PLAN
Submit to the Graduate School

Today's Date: _____ Student Name: _____

Student ID: _____ Student E-mail Address: _____

Degree: _____ Major: _____ UTEP Approved Concentration: _____

Type of Degree Plan: _____ Type of Curriculum: _____

Term of Admission: _____ Type of Admission: Anticipated Graduation Date: _____

General Information Please read carefully

*A Preliminary degree plan should be issued by the conclusion of the first semester of study and only to fully admitted master's degree or graduate certificate seeking students and by the conclusion of the first year for doctoral degree seeking students.*A Revised degree plan is issued when changes are made to the Preliminary degree plan. *A Final degree plan is issued when the student applies for graduation. *The final degree plan should only list courses applicable to the degree. *Substitution or transfer courses and the UTEP equivalent must be noted on the degree plan. A formal request for transfer courses must be attached to the degree plan. *Nine hours of undergraduate courses approved for graduate credit are the maximum allowed on any graduate degree plan. To comply with accreditation requirements, undergraduate courses not approved for graduate credit cannot be used to satisfy degree requirements.*Courses cannot be double counted for degree purposes. Appropriate substitutions should be assigned so that total credit hours for degree completion are satisfied. *All requirements for a master's degree must be completed within SIX years and EIGHT years for a doctoral degree. Students are urged to study the general requirements for graduate degrees stated in the Graduate Studies Catalog and are responsible for checking their own progress to ensure they meet these requirements. Any deviation from the course schedule below must have the approval of the Graduate Advisor and the Graduate School.*Approval of this degree plan does not constitute a waiver of any requirements for the degree as set by the Graduate School or Department.

MINIMUM PROGRAM REQUIREMENTS

TERM	COURSE	NO.	GRADE	TERM	COURSE	NO.	GRADE
SU2012	MASE	6396	A	SU2012	MASE	6396	A

ADDITIONAL PROGRAM REQUIREMENTS

TERM	COURSE	NO.	GRADE	LEVELING Y/N
SU2012	MASE	6396	A	

COMMITTEE

RESEARCH ADVISOR	
MEMBER	
MEMBER	
MEMBER	
MEMBER	
OUTSIDE MEMBER	

Student Signature & Date: _____ Advisor Signature & Date: _____

College Dean Signature & Date: _____ Graduate School Approval: _____

Document Last Revised: 02/16