

SCHOOL OF NURSING COMMITTEES

Committee	Representation
SONFO Chair	Previous Year Bylaws chair automatically becomes SONFO Chair
Chair-elect/Bylaws	2 members, 1 TT, 1 clinical track, minimum 2 academic years' experience
SONFO Secretary	
Nominating committee	3 members w/ minimum of 2 academic years' experience
APG	5 UG faculty members, 1 student rep from 5 th /6 th semester, one student rep from 7 th /8 th semester, academic advisors, directors (or designee) for Fast Track
Program Evaluation	2 grad faculty, 1 UG faculty, at least one person is doctorally prepared, Director of Program Evaluation is ex-officio
Faculty Orientation and Development	At least 2 TT, 2 CT
UG Curriculum	6 UG faculty, 1 doctoral faculty at large, 1 student, RN to BSN Fast Track rep Asst Dean UG ad hoc
Educational Resources	2 elected members, Dir. Sim Lab, Library Liaison, 1 student
Clinical Faculty Evaluation	1 rep for each 5 FT faculty in SoN (usually totals 5-6)
Tenure/Tenure Track Faculty Evaluation	3-5 Tenured faculty with staggered 3 year terms
Search Committee	2 TT, 2 CT
Faculty Senate	2 Elected Representatives 2 Alternates
Graduate /Doctoral Program Directors	All graduate and doctoral program directors

Committee	Representation
UG Course Managers	All course managers for UG program
Graduate Studies	All FT SoN Graduate Directors, approved faculty, 1 student rep, Dean is ex-officio

SCHOOL OF NURSING COMMITTEE MEETING SCHEDULE

Name of Committee	Established Meeting Time	Purpose
Course Managers Baccalaureate Program	Third Monday of each month Chair: Elected Members: All course Managers & RN to BSN & Fast Track Program Advisors	Coordinate implementation of baccalaureate nursing courses currently being taught. Serves as a major communication link between Undergraduate Assistant Dean and teaching teams
Graduate Program Directors	Second Monday of each month Chair: Assistant Dean Graduate Education Members: All advisors/ directors of graduate programs, academic advisor (staff), including faculty and academic advisors	Coordinate implementation of master's nursing courses; serves as a major communication link between Graduate Assistant Dean and graduate faculty
School of Nursing Faculty Organization (SONFO)	Second Monday of each month Chair: Elected Members: all nursing faculty & directors of support services Library Liaison Compliance Office Representative	Communicate between and among faculty and administrators regarding nursing curricula, student policies and procedures and topics related to the Nursing Programs
Admission, Progression & Graduation (APG) Committee	First Monday of each month Chair: Elected Members: Elected representatives from each semester level	Develop, review, and implement policies related to admission, progression and graduation of students in the undergraduate programs.
Undergraduate Curriculum Committee (UGCC)	First Monday of each month Chair: Elected Members: Elected representatives from each semester level	Plan, assess, review and offer recommendations for modification and revision of the Baccalaureate nursing curriculum. Curriculum revisions are forwarded to SONFO for approval
Graduate Studies Committee (GSC)	Fourth Monday of each month Chair: Elected Members: All faculty having UTEP graduate status faculty	Communicate between and among faculty and administrators on curriculum issues regarding the master's program. Curricular revisions are forwarded to the Graduate Studies Committee and SONFO for approval