



# THE UNIVERSITY OF TEXAS AT EL PASO SCHOOL OF NURSING

## Traditional Bachelor of Science in Nursing (BSN)

### Advising and Information Session

UTEP School of Nursing – Office of Student Affairs

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Location: HSSN Bldg. Room 200

Follow us on Twitter for program updates: @UTEPNursing

### The UTEP Traditional BSN Degree Plan consists of:

- **Phase 1** – Core Curriculum and Pre-Professional Courses
  - **Phase 2** – Nursing Courses – 1 semester, requires acceptance
  - **Phase 3** – Nursing Professional Courses – 4 semesters, requires acceptance
- **Recommended average Pre-Professional Courses GPA** for acceptance into Phase 2: **3.77**  
(average PPC GPA of students who gain acceptance into Phase 2, according to the most recent rankings)
- **Minimum Overall GPA** for eligibility to apply for Phase 2 and/or Phase 3: **3.00**

### About the BSN:

The UTEP Bachelor of Science in Nursing (BSN) program offers students a dynamic course of study that is both theoretical and practical. The program prepares graduates to work in a wide variety of clinical settings and provides the necessary foundation for masters and doctoral degrees in nursing. Graduates of the BSN program will be prepared to take the National Council Licensure Examination for Registered Nurses (NCLEX-RN) with the Texas Board of Nursing.

The baccalaureate degree in nursing program and master's degree in nursing program at The University of Texas at El Paso are accredited by the Commission on Collegiate Nursing Education, 655 K Street, NW, Suite 750. Washington, DC 20001, (202) 887-6791.

**GO MINERS!**

# ROADMAP



## into the UTEP Traditional BSN Program

### STEP #1: Gain **ADMISSION** to UTEP as a New Student or Transfer Student

#### Start PHASE 1

##### UTEP Core Curriculum + Pre-Professional Courses

- Approx. 4 – 5 semesters for full-time students (12 credit hours +)
- Achieve the *highest possible grades* in all course requirements
- Get ADVISED and INFORMED before every registration period
- Plan far ahead for Phase 2—submit application + pass TEAS exam
- Make sure your LAST SEMESTER of PHASE 1 is completed at UTEP
- A background check is coming up soon - please keep your record clean
- Applicants who have previously attended another nursing program must have a letter submitted from the Dean or Director of the previous school that includes a statement regarding the student's standing. Applicants who have been previously dismissed from a program will not be considered for admission.

#### Get accepted into PHASE 2

##### Phase 2 Nursing Courses

- 1 semester—3 courses taken together
- Achieve *highest possible grades* in all Phase 2 Nursing Courses in order to have the best chances of acceptance to the Phase 3 Nursing Professional Courses.
- Pass Criminal Background Check for TX Board of Nursing. (You will be guided through this process during Phase 2)
- Health insurance coverage required to apply
- Submit blood titers to compliance coordinator

##### ***Phase 2 Nursing Courses:***

- ◇ NURS 2303—Introduction to Nurs. Practice
- ◇ NURS 2407—Pharmacology for Nursing
- ◇ NURS 2502— Pathophysiology

#### Get accepted into PHASE 3

##### Phase 3 Nursing Professional Courses

- Pass drug screening & complete all compliance requirements (between \$500-\$600)
- Health insurance coverage required for clinical sites
- 4 semesters (between 15—24 months)
- Gain approx. 900 hours of clinical experience
- Become fully prepared to take and pass the NCLEX RN licensing exam

**Phase 2 is a pre-requisite to Phase 3**



# THE UNIVERSITY OF TEXAS AT EL PASO

## Bachelor of Science in Nursing (BSN)

2022-2023

[www.utep.edu/nursing](http://www.utep.edu/nursing)

### Student Name \_\_\_\_\_

#### Phase 1 Core Curriculum & Pre-Professional Courses

All courses used to satisfy the core curriculum must be completed with a 'C' or better.

University Core Curriculum	Hrs	Grade
<b>Communication (Select 6 hours)</b> COMM 1611, ESOL 1311, ESOL 1312, RWS 1301, RWS 1302, RWS 1601	6	
* Math 1320	3	
* <b>Life and Physical Sciences (Select 6 hours)</b> BIOL 1305, BIOL 1107, BIOL 2311, BIOL 2111, BIOL 2313, BIOL 2113, CHEM 1307- 1107, CHEM 1305-1105	6	
<b>Language, Philosophy, &amp; Culture (Select 3 hours)</b> ENGL 2311, ENGL 2312, ENGL 2313, ENGL 2314, ENGL 2318, Fren 2322, HIST 2301, HIST 2302, PHIL 1301, PHIL 2306, RS 1301, SPAN 2340, WS 2300, WS 2350	3	
<b>Creative Arts (Select one 3 hour course)</b> ART 1300, ARTH 1305, ARTH 1306, DANC 1304, FILM 1390, MUSL 1321, MUSL 1324, MUSL 1327, THEA 1313	3	
HIST 1301 AND HIST 1302	6	
POLS 2310 AND POLS 2311	6	
* PSYC 1301	3	
<b>Component Area Option (Select 6 hours)</b> BUSN 1301, COMM 1301, COMM 1302, CS 1310, CS 1320, SCI 1301, UNIV 1301	6	
<b>TOTAL</b>	<b>42</b>	

#### \* Dual fulfills with Pre-Professional Courses

Pre-Professional Courses	Hrs	Grade
Math 1320 Math for Social Sciences I	3	
BIOL 1305-1107 General Biology with lab	4	
BIOL 2311-2111 Anatomy/Physiology with lab	4	
BIOL 2313-2113 Anatomy/Physiology II with Lab	4	
CHEM 1307-1107 <b>OR</b> 1305-1105	4	
MICR 2330 Microorganisms and Disease	3	
HSCI 2302 Fundamentals of Nutrition	3	
PSYC 1301 Introduction to Psychology	3	
<b>TOTAL</b>	<b>28</b>	

#### \*\* Application must be submitted to be considered for the Phase 2 Nursing Courses

#### Phase 2 Nursing Courses

** NURS 2303 Introduction to Nursing Practice	3	
** NURS 2407 Pharmacology for Nursing	4	
** NURS 2502 Pathophysiology	5	
<b>TOTAL</b>	<b>12</b>	

#### \*\* Students are ranked for selection based on:

- 1) Competitive pre-professional courses GPA
- 2) Competitive cumulative GPA (3.00 or higher)
- 3) Successful completion of the TEAS test (62% or higher)
- 4) Proof of health insurance

Phase 2 final grades will affect your overall GPA for Phase 3 ranking  
Phase 3 ranking takes place before grades officially post on Goldmine

### UTEP ID# \_\_\_\_\_

Application must be submitted to be considered for the nursing program--Traditional Option

#### Students are ranked for selection based on:

- 1) Competitive Phase 2 nursing courses GPA
- 2) Competitive pre-professional courses GPA
- 3) Competitive cumulative GPA (3.00 or higher)
- 4) Successful completion of the TEAS test (62% or higher)
- 5) Cleared criminal background check from the Texas Board of Nursing
- 6) Proof of health insurance
- 7) Completion of blood titers

**Required Clearances:** Health, Clinical and Background/Drug Screening Check (Failure to comply with requirements will result in administrative withdrawal of semester courses.)

**Grade Requirement:** All Nursing courses must be passed with a C [ $\geq 75$ ] or better  
**There is no rounding of grades and fractional points will be dropped upon final course grade.**

**Effective with students accepted Summer 2006 or later:** Two failures in Nursing courses will result in dismissal from the School of Nursing. Dismissal also occurs if a NURS class is not successfully completed in two attempts - a W counts as an attempt.  
**ACADEMIC DISMISSAL FROM THE PROGRAM IS FINAL**

Phase 3 Nursing Professional Courses	Hrs	Grade	Sem/Yr
<b>5th Semester</b>			
NURS 3214 Evidence-based Research	2		
NURS 3401 Health Assessment	4		
NURS 3604 Fundamentals of Nursing Practice	6		
<b>Semester Total Credit Hours</b>	<b>12</b>		
<b>6th Semester</b>			
NURS 3300 Mental Behavioral Health Nursing	3		
NURS 3205 Nursing Informatics and Research Utilization	2		
NURS 3709 Adult Health Nursing I	7		
<b>Semester Total Credit Hours</b>	<b>12</b>		
<b>7th Semester</b>			
NURS 4714 Adult Health Nursing II	7		
NURS 4608 Nursing Care of Childbearing and Childrearing Families	6		
<b>Semester Total Credit Hours</b>	<b>13</b>		
<b>8th Semester--FINAL SEMESTER</b>			
NURS 4306 Transition to Professional Practice	3		
NURS 4511 Population-Focused Care	5		
NURS 4412 Senior Practicum	4		
NURS 4133 Senior Seminar	1		
<b>Semester Total Credit Hours</b>	<b>13</b>		

**Total Program Credit Hours 50**

**Total Degree Plan Credit Hours 120**

#### Non-Contributing Course(s)

These course(s) are not a part of your approved degree plan and will not count towards financial aid eligibility.

## Phase 1 Pre-Professional Courses and Pre-requisite Information

Course	Pre-requisite
Math 1320	Course or test; Math 0311 or higher with minimum grade of "C"; may NOT be taken concurrently
BIOL 1305-1107	Math 0311 or higher with a minimum grade of "C"; may NOT be taken concurrently
BIOL 2311-2111	BIOL 1305-1107 with a minimum grade of "C"; may NOT be taken concurrently
BIOL 2313-2113	BIOL 1305-1107 with a minimum grade of "C"; may NOT be taken concurrently
CHEM 1307-1107	Math 0311 or higher; may be taken concurrently
CHEM 1305-1105	Math 1508 or higher; may be taken concurrently
MICR 2330	BIOL 1305-1107 with a minimum grade of "C"; may NOT be taken concurrently
HSCI 2302	BIOL 1305-1107 with a minimum grade of "C"; may NOT be taken concurrently
PSYC 1301	-

### UTEP Policies on Repeating Courses

➤ **Repetition of most courses** (D/F Repeat for all 1000 and 2000 level courses):

- If a student earns a D or F in a 1000 or 2000 level course the student may "D/F repeat" that course. Students have only one opportunity per course to improve their original grades under the D/F repeat policy.
- The new grade becomes the grade that counts toward the student's cumulative GPA and credit hours for graduation, even if the repeated course grade is lower than the original grade in the course.
- The D/F repeat policy will be enacted any time an eligible course is repeated.

**When a course is D/F repeated, the following procedure occurs:**

1. The original grade is disregarded for the purpose of determining the overall UTEP GPA, it is marked as excluded (E) in the semester that the student originally took the course.
2. The original grade is not deleted from the student's permanent record.
3. The second grade is entered on the student's transcript and marked as included (I) in the semester that the course was repeated.

➤ **Repetition of Pre-Professional Courses in which a grade of "C" was earned:**

- Repeating a Pre-Professional course in which a grade of "C" was earned **requires approval by the School of Nursing, Office of Student Affairs**. See nursing advisor for details.
- Departments may restrict the repetition of a course; however, if the course is approved to retake, then a "C Grade Override" will be entered on the student's record.
- Failure to get departmental approval for a repeated course will result in a withdrawal/drop from the course.
- All attempts are used in determining the cumulative UTEP GPA.
- **RANKING:** For *individual ranking calculations only*, the School of Nursing will use the **highest grade earned per Pre-Professional course** in the calculation of the Pre-Professional Courses GPA. This is the first criterion used for ranking for the Phase 2 Nursing Courses.

# EPCC/UTEP TRANSFER GUIDE

## Core Curriculum

Courses indicated with an asterisk \* dual fulfill for some Pre-professional course requirements.

<b>Communication</b>	
Select 6 semester credit hours from:	
UTEP	EPCC
COMM 1611	No equivalent
ESOL 1311, ESOL 1312	No equivalent
RWS 1301	ENGL 1301
RWS 1302	ENGL 1302
RWS 1601	No equivalent

<b>Life &amp; Physical Sciences*</b>	
Select 6 credit hours from:	
UTEP	EPCC
BIOL 1305-1107	BIOL 1306-1106
BIOL 2311-2111	BIOL 2401
BIOL 2313-2113	BIOL 2402
CHEM 1307-1107	CHEM 1306-1106
CHEM 1305-1105	CHEM 1311-1111
MICR 2330	BIOL 2420

<b>Language, Philosophy, &amp; Culture</b>	
Select 3 credit hours from:	
UTEP	EPCC
ENGL 2311	ENGL 2322
ENGL 2312	ENGL 2323
ENGL 2313	ENGL 2342
ENGL 2314	ENGL 2372
ENGL 2318	ENGL 2372
FREN 2322	No equivalent
HIST 2301	HIST 2321
HIST 2302	HIST 2322
PHIL 1301	PHIL 1301
PHIL 2306	PHIL 2306
RS 1301	PHIL 1304
SPAN 2340	No equivalent
WS 2300	WMST 1370
WS 2350	No equivalent

<b>Mathematics (3 credit hours)*</b>	
UTEP	EPCC
Math 1320	Math 1324

<b>Social &amp; Behavioral Sciences (3 credit hours)*</b>	
UTEP	EPCC
PSYC 1301	PSYC 2301

<b>Creative Arts</b>	
Select 3 credit hours from:	
UTEP	EPCC
Art 1300	ARTS 1301
ARTH 1305	ARTS 1303
ARTH 1306	ARTS 1304
DANC 1304	DANC 2303
FILM 1390	COMM 2366
MUSL 1321	MUSI 1307
MUSL 1324	MUSI 1306
MUSL 1327	MUSI 1310
THEA 1313	DRAM 1310

<b>American History (6 credit hours)</b>	
UTEP	EPCC
HIST 1301	HIST 1301
HIST 1302	HIST 1302

<b>Government/Political Science (6 credit hours)</b>	
UTEP	EPCC
POLS 2310	GOVT 2305
POLS 2311	GOVT 2306

<b>Component Area Option (6 credit hours)</b>	
UTEP	EPCC
BUSN 1301	No equivalent
COMM 1301	SPCH 1315
COMM 1302	SPCH 1321
CS 1310	COSC 1301
CS 1320	No equivalent
SCI 1301	No equivalent
UNIV 1301	EDUC 1300

### **Important:**

1. All courses used to satisfy the core curriculum must be completed with a grade of "C" or better. This also applies to courses transferred from another institution.
2. It is highly recommended that POLS be completed at EPCC then transferred to UTEP or both be completed at UTEP.
3. No substitutions will be allowed in the Core Curriculum.

## Pre-Professional Courses

Pre-Professional Courses	
UTEP	EPCC
Math 1320	Math 1324
BIOL 1305-1107	BIOL 1306-1106
BIOL 2311-2111	BIOL 2401
BIOL 2313-2113	BIOL 2402
MICR 2330	BIOL 2420
HSCI 2302	HECO 1322
PSYC 1301	PSYC 2301
<b>Select 4 credit hours from:</b>	
CHEM 1307-1107	CHEM 1306-1106
CHEM 1305-1105	CHEM 1311-1111

## Financial Aid

Financial aid enrollment is based on a student's enrollment during the fall, spring and summer semesters. However, financial aid will not cover payment if a student is not enrolled in courses listed on their degree plan or is making a third attempt of a previously passed course.

### **I completed MATH 1320 with a "C". Can I take STAT 1380 and have it covered by Financial Aid?**

No. Financial Aid will allow you to repeat a previously passed course. However, STAT 1380 would not be a second attempt at MATH 1320 because MATH 1320 is a different course.

Students wishing to change majors after beginning a course of study may do so one time before completing 90 credit hours without adversely affecting the maximum timeframe component of SAP. Any previously completed credits that do not contribute to the new degree program will be removed from the maximum timeframe calculation. **Additional changes of major may cause the student to exceed the maximum timeframe and lose eligibility for financial aid.**

### **I want to take additional courses to be full-time for Financial Aid. These courses are not on my BSN degree plan. Can I change my major to ensure the courses are covered by another major?**

We do not recommend changing your major to cover ineligible courses as it may cause you to exceed the maximum timeframe and lose eligibility for financial aid. You should only change your major if it is a realistic option toward a degree.

## **Military Student Success Center (MSSC)**

MSSC will not certify previously passed courses or courses not listed on the degree plan. Students may be dropped for non-payment of ineligible courses.

## Repeating Phase 2 Nursing Courses

Phase 2 nursing courses may be repeated for credit if students are selected after the ranking process takes place. The following rules apply:

- Only **10% of the overall seats** will be reserved for students interested in retaking one or more of the Phase 2 nursing courses.
- Students must submit the Phase 2 Nursing Courses Repeat Form to the School of Nursing (SoN) Office of Student Affairs (HSSN room 200).
- Ranking will take place the week of finals after the ranking for Phase 3 takes place.
- Ranking criteria for repeating one or more of the Phase 2 courses will be done in a **2 Tier Ranking System**.

### Tier 1

Students who completed all 3 Phase 2 courses with a grade of “C” or better will be ranked first using the following criteria.

1. Phase 2 GPA
2. PPC GPA
3. Minimum overall GPA to apply—3.00
4. Minimum TEAS score to apply—62%

### Tier 2

If open seats remain after Tier 1 ranking takes place then the School of Nursing will conduct a lottery for the remaining seats. A School of Nursing faculty/staff member will draw name(s) from the remaining pool of qualified applicants. Students who withdrew or failed one or more of the Phase 2 courses will be included in the lottery. All students must meet the minimum overall GPA (3.00) and minimum composite TEAS score (62%) to be eligible for the lottery.

- When a course is D/F repeated, the following procedure occurs:
  1. When retaking a course, the student must enroll in it for the same number of credits originally taken.
  2. The grade replacement only applies to 1000 and 2000 level courses.
  3. The original grade is disregarded for the purpose of determining the overall GPA, it is marked as excluded (E) in the semester that the student originally took the course.
  4. The original grade is not deleted from the student’s permanent record.
  5. The second grade is entered on the student’s transcript and marked included (I) in the semester that the course was repeated.
- Phase 2 nursing courses may only be **attempted twice**.
- The highest grade earned for each Phase 2 course will be used in the calculation of the Phase 2 GPA when ranking for Phase 3 with the exception of the D/F repeated course(s) with the same credit hours.

## **Lapse in Enrollment**

Students who have satisfactorily completed Phase 2 in the undergraduate traditional nursing program, have not been accepted to Phase 3, and experience a lapse in enrollment for two years or more in nursing courses, must reapply to the School of Nursing Phase 2 courses as new students and meet all admission criteria. Students with Phase 2 courses completed (includes transfer credits) 2 or more years ago will not be eligible to rank for Phase 3.

## **Compliance Requirements for Phase 2**

Criminal background checks are performed on all applicants interested in applying to Phase 3 of the nursing undergraduate program. Students accepted into the Phase 2 courses are required to submit a Criminal Background Check (CBC) Information Form to the School of Nursing Office of Student Affairs. The form requires the student's social security number to be submitted to the Texas Board of Nursing (TBON). In addition, students will be required to schedule a fingerprint appointment with an approved TBON location.

All applicants must be cleared by the Texas Board of Nursing to be eligible to rank for Phase 3. Students will be required to submit a copy of the blue card or Operations outcome letter to the UTEP School of Nursing Office of Student Affairs. The Texas Board of Nursing is responsible for mailing the blue card or Operations outcome letter directly to the student.



# Application Windows & Deadlines

Application website: [www.utep.edu/nursing](http://www.utep.edu/nursing)

## Phase 2 Nursing Courses application:

<u>FALL</u>	<u>SPRING</u>	<u>SUMMER</u>
Apply between: <b>January 2—February 28</b>	Apply between: <b>August 1—September 30</b>	Apply between: <b>December 1—January 31</b>
TEAS must be completed with passing score (62%) by <b>May 31st</b>	TEAS must be completed with passing score (62%) by <b>October 31st</b>	TEAS must be completed with passing score (62%) by <b>March 1st</b>
Ranking takes place in <b>JUNE</b>	Ranking takes place in <b>NOV.</b>	Ranking takes place in <b>APRIL</b>

## Phase 3 Professional Nursing Courses application:

<u>FALL</u>	<u>SPRING</u>	<u>SUMMER</u>
Apply between: <b>January 2—February 28</b>	Apply between: <b>August 1—September 30</b>	Apply between: <b>December 1—January 31</b>
Ranking takes place in <b>August</b> (finals week)	Ranking takes place in <b>December</b> (finals week)	Ranking takes place in <b>May</b> (finals week)

## RANKING

### Phase 2 Nursing Courses ranking eligibility:

Phase 1 courses must be either **previously completed** or student must be **in the process of completion (last semester of Phase 1) at UTEP**. Unofficial transcripts will not be accepted if a student is in the process of completing of Phase 1 at another institution.

- **Students are ranked for selection into the Phase 2 Nursing courses based on:**
  1. Competitive Phase 1 Pre-Professional Courses GPA (Average for accepted students: 3.77)
  2. Competitive Cumulative GPA (Minimum of 3.00 required to apply - DO NOT apply if below minimum)
  3. Passing overall ATI-TEAS score of 62% or higher [pass/fail] (subject to change)

### **Phase 3 Nursing Professional Courses ranking eligibility:**

**Phase 2** courses must either be ***previously completed*** or student must be ***in the process of completion of Phase 2 at UTEP***. Students must also pass the TX BoN Criminal Background Check, provide proof of health insurance and blood titers during Phase 2.

Phase 2 Nursing Courses must be completed at UTEP and are not accepted from other institutions.

- **Students are ranked for selection into the Phase 3 Professional Nursing courses based on:**
  1. Competitive Phase 2 nursing courses GPA (highest grade earned per Phase 2 nursing course will be used for the calculation of the Phase 2 GPA)
  2. Competitive Phase 1 Pre-Professional Courses GPA (Average for accepted students: 3.77)
  3. Competitive Cumulative GPA (**Minimum of 3.00** required to apply - DO NOT apply if below minimum)
  4. Passing overall ATI-TEAS score of 62% or higher [pass/fail] (subject to change)

## **Important Ranking Information**

Having a previous Bachelor's, Master's, and/or Doctoral degree(s) **DOES NOT** guarantee a seat in either the Phase 2 Nursing Courses/Phase 3 Nursing Professional Courses and is not considered a ranking factor.

Meeting the minimum criteria for ranking **does not guarantee** selection to the Phase 2 Nursing Courses. Acceptance to the Phase 2 Nursing Courses **does not** automatically guarantee a seat in the Phase 3 Nursing Professional Courses.

Students are responsible for transferring all Phase 1 courses in a timely manner. Transfer credits must be officially posted on your UTEP transcript by the application deadline.

**NOTIFICATION OF ACCEPTANCE:** If selected, a notice of acceptance will be sent **via the student's UTEP e-mail account** with deadline and registration information. Failure to register by the deadline will result in forfeiture of the seat. Only students who are accepted may register and students cannot register until receiving acceptance.

The Texas Board of Nursing (TX BoN) will be conducting a Criminal Background Check (CBC) for every student enrolled in the Phase 2 Nursing Courses (at the student's expense). Failure to comply and/or pass the CBC will result in not being ranked for the Phase 3 Nursing Professional Courses.

**Students will not be ranked if:** the student's academic record is **incomplete** (missing Phase 1 or Phase 2 courses), Cumulative GPA is below 3.00, ATI-TEAS exam score is below 62%, CBC not cleared by the TX BON, proof of health insurance or blood titers are not provided.

The ATI-TEAS exam is used to evaluate *entry level* skills and abilities of nursing program applicants.

## What is the ATI-TEAS?

The TEAS is an internet-based, multiple-choice, exam that assesses a student's abilities in four essential subject areas:

**Reading** (approx. 48 questions, 58 minutes) – section includes questions regarding paragraph comprehension, passage comprehension, and inferences/conclusions.

**Math** (approx. 34 items, 51 minutes) – section includes questions regarding whole numbers, metric conversion, fractions, decimals, algebraic equations, percentages, and ratio/proportion. ***A calculator is embedded in the exam.***

**Science** (approx. 54 items, 66 minutes) – section includes questions regarding science reasoning, science knowledge, biology, chemistry, anatomy, physiology, basic physical principles, and general science

**English and Language Usage** (approx. 34 items, 34 minutes) – section includes questions regarding punctuation, grammar, sentence structure, contextual words, and spelling.

**PLEASE SCHEDULE 4 HOURS TO TAKE THE EXAM.**

Your final scores will be shown *immediately* on the screen following the exam.

## How do I register?

### Step 1: Determine if you need to take the exam

All students who are applying to Phase 2 Nursing Courses of the BSN degree plan must take the TEAS.

### Step 2: Payment Procedures

Make sure you have a credit card ready and go to <http://www.atitesting.com>

Phone registration is also available by calling (800) 667-7531.

**THE TEST FEE IS \$122 PLUS TAX (SUBJECT TO CHANGE),  
NON-REFUNDABLE, AND NON-TRANSFERABLE**

### Step 3: Register for a test session

1. Select "Register for the TEAS" in the lower right-hand corner.
2. Select city and state. Click "next".
3. Choose the test session that is most convenient for you and select "register".  
Click "check out" on the bottom right hand-corner.  
Next, you must create a user name and password (or use the one you already have, if so).
4. Once you've logged in, fill in the account information and then use your credit card to pay.

**MAKE SURE TO ENTER YOUR UTEP ID DURING REGISTRATION**

## Where do I take the TEAS exam at UTEP?

### Step 4: On the day of the test

- Report to the **UTEP Student Assessment & Testing Center, below.**
- Please arrive 15 minutes early for check-in. If you arrive late, you will not be admitted.
- Present your identification: you will be required to present an acceptable form of identification (such as an original, current and valid ID used by a city/state/federal government agency).
- Electronic devices (cell phones, tablets, MP3 players) are not allowed. However, two #2 pencils are allowed.

**NO ID—NO TEST**

**UTEP ASSESSMENT & TESTING CENTER**

**Academic Advising Center Building — Hawthorne Street, 1st floor**

Personal calculators or any other electronic devices such as phones, laptops, etc., are not allowed in the UTEP Testing Center.  
A calculator will be provided during the TEAS exam (embedded within the exam).

## What are the rules for the TEAS at UTEP?

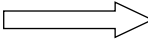
1. A passing TEAS score is valid for 2 years.
2. There is no waiting period to re-take the TEAS.
3. The TEAS exam may be taken as many times as needed to pass with a composite score of 62% or better by the TEAS application deadline.
4. Each UTEP Phase 2 Nursing Courses application window has its own TEAS deadline. Please see Application Windows handout or nursing website for more information.

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## What do my results mean and how does UTEP get my scores?

- Official TEAS exam results are available *immediately after the exam* on the computer screen—a copy of the scores will not be issued, but your official results are available by logging into the ATI website: [www.atitesting.com](http://www.atitesting.com).
- Students can view and print a copy of their test scores anytime at the above website using the username and password that was created to register for the TEAS.
- If you entered in your correct UTEP ID number when registering, the UTEP School of Nursing will *usually* have immediate access to view your TEAS scores, as well.
- The UTEP School of Nursing recommends that applicants have a *CURRENT*, valid score at the “**Proficient**” level (62.0%) or above, in order to be eligible to apply and rank for Phase 2 and/or Phase 3 Nursing Professional Courses.

\*MINIMUM SCORE SUBJECT TO CHANGE \*

TEAS Proctored Assessment		OVERALL (150)items
Scores 	Developmental	< 41.3%
	Basic	41.3%
	<b>Proficient</b>	<b>62%</b>
	Advanced	78.0%
	Exemplary	90.7%

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## How can I transfer my score?

To send your score to another school or to transfer your score to UTEP:

1. Visit <http://www.utep.edu/nursing/academic-programs/undergraduate/traditional-bsn/how-to-apply.html>
2. Look for “ATI TEAS EXAM”.
3. Click on the “TEAS Transcript” link.
4. LOG IN to the ATI website, then simply select your TEAS transcript to add to your cart and purchase.

**There is a \$27 charge to transfer the score and it is typically received at UTEP within 48 hours.**

IMPORTANT:

If you are transferring your score to UTEP, please ensure the UTEP School of Nursing receives your score(s) by verifying with a UTEP nursing academic advisor: <http://www.utep.edu/nursing/resources/academic-advising.html>

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## How do I study for the TEAS?

- ◆ Examinees can purchase an **ATI-TEAS VI Study Guide** at:  
[ATI TEAS Study Manual - For Students | ATI \(atitesting.com\)](#)
- ◆ Students may also purchase **TEAS online practice assessments** for a fee through the ATI website.
- ◆ The **ATI TEAS Exam Prep 2016 (Pocket Prep) app** is available for **iPhone and/or Android** phones in your App Store.

# **UTEP BSN Frequently Asked Questions**

## **(FAQ)**

### **Nursing Phase 1 and 2 Questions:**

#### **What are the 3 phases of nursing?**

**Phase 1:** Includes the [University Core Curriculum](#) and the pre-professional courses. The pre-professional courses includes Math 1320, BIOL 1305-1107, BIOL 2311-2111, BIOL 2313-2113, MICR 2330, CHEM 1307-1107 or CHEM 1305-1107, HSCI 2302, and PSYC 1301.

**Phase 2:** 1 semester of NURS 2303, NURS 2407, NURS 2502.

**Phase 3:** 4 semesters of the nursing professional upper-division courses.

Please refer to the BSN major flow chart [here](#)

#### **As a Phase 1 nursing student, where do I get advised?**

Students with 0-29 credit hours will be required to get advised in the [Academic Advising Center](#). Students with 30+ credit hours will be required to attend an information session and advising at the School of Nursing (HSSN room 200). Students must call (915) 747-8337 or visit the **Office of Student Affairs in HSSN room 200** to sign up for a session.

#### **How do I apply to the Phase 2 nursing courses?**

[Click here to visit the School of Nursing \(SoN\) application windows](#). This link will take you to the UTEP online application process for the School of Nursing where you will also find the deadlines for each application window. You can also find the applications through [utep.edu/nursing](http://utep.edu/nursing) and clicking on applications and deadlines on the left hand column.

#### **Can I have someone in the SoN Office of Student Affairs review my transcript(s) before I apply to the Phase 2 nursing courses?**

No. The School of Nursing does not offer transcript evaluation. However, after your credits have been officially evaluated by the [Office of Admissions](#), the School of Nursing will create a degree evaluation for you.

#### **Do I need to take an admission examination to apply to Phase 2?**

Yes. Students are required to take the [ATI-TEAS exam](#). This examination may be taken as many times as needed to pass with a composite score of 62% or better by the TEAS application deadline.

#### **Do I need to pass the ATI-TEAS exam *before* I can submit an application for the Phase 2 nursing courses?**

No. Please refer to the [Application Windows](#) for each TEAS deadline.

#### **Do I have to disclose any criminal charges or arrests to the Texas Board of Nursing before I start Phase 3?**

Yes. In Phase 2, you will be required to submit a Criminal Background Check (CBC) information form to the Office of Student Affairs. The School of Nursing will submit a roster to the Texas Board of Nursing and a criminal background check will be performed on all Phase 2 students. Blue cards will be sent to students whose CBC was clear and a letter will be sent to students with incident(s) in their record. Students who receive a letter from the Texas Board of Nursing will be required to submit a Declaratory Order along with a letter of explanation and necessary documentation specified on the letter. All students cleared by the Texas Board of Nursing will be eligible to rank for Phase 3.

### **Where do I get my fingerprints for my Criminal Background Check (CBC) done?**

The Texas Board of Nursing has an exclusive contract with Identigo to provide nationwide electronic fingerprinting. The School of Nursing will provide instructions on how to complete your CBC form and fingerprints with Identigo.

### **What are the pre-requisites to apply to the Phase 2 nursing courses?**

Students must complete the Phase 1 University Core Curriculum, the pre-professional courses, the TEAS exam, and provide proof of health insurance to be eligible to rank for the Phase 2 nursing courses. NOTE: Meeting the minimum requirements does not guarantee a seat in the Phase 2 nursing courses.

### **What is the ranking criteria to apply to the Phase 2 nursing courses?**

1. Pre-professional courses GPA
2. Cumulative GPA (must have a minimum cumulative GPA of 3.00)
3. TEAS exam (must meet minimum score of 62%)
4. Proof of health insurance

### **Are there any time limits on the Pre-professional courses for the nursing program?**

There is no time limit on the pre-professional courses.

### **Can I take the Phase 1 pre-requisites at EPCC?**

Yes. The Phase 1 pre-requisite courses may be taken at EPCC. However, we require students attend the last semester of Phase 1 at UTEP, due to the timing of the ranking. All courses must be accounted for on your UTEP transcript at the time your application is processed, including courses in progress at UTEP.

### **Can I repeat Pre-professional courses for higher grades?**

Course failure: If a student earns a D or F in a 1000 or 2000 level course the student may "D/F repeat" that course. Students have only one opportunity per course to improve their original grades under the D/F repeat policy. The new grade becomes the grade that counts toward the student's cumulative GPA and credit hours for graduation, even if the repeated course grade is lower than the original grade in the course. The D/F repeat policy will be enacted any time an eligible course is repeated.

Course previously passed: If a student earns a "C" or better in a Pre-professional course and wishes to retake for a higher grade, they must get approval from the Nursing Office of Student Affairs. If they choose to repeat a "passed" course, both grades for the course will be posted on the transcript and will be used in the calculation of the cumulative GPA. Please see a nursing advisor for instructions on how to get permission to retake any pre-professional course at UTEP.

### **Please follow these guidelines for re-taking courses at UTEP:**

- For MATH 1320, BIOL 1305-1107, BIOL 2311-2111, BIOL 2313-2113, CHEM 1307-1107, CHEM 1305-1105, MICR 2330, and PSYC 1301: can only be re-taken at UTEP if a student has a current grade of "C". Grades of "B" cannot be re-taken at UTEP. Limit of 2 attempts.
- Students must have a minimum overall GPA of 3.00 and a minimum PPC GPA of 3.20 to be eligible to retake a pre-professional science course in which a C was earned.
- For HSCI 2302, "B"s or "C"s are currently allowed to be re-taken at UTEP. Limit of 2 attempts.

The School of Nursing will accept *transferred* course grades (for example from EPCC) for re-takes, as well.

Please note that for ranking purposes only, the School of Nursing will use the *highest grade earned* per pre-professional course in the calculation of the pre-professional courses (PPC) GPA.

**Do I get credit for my work or life experience?**

No. UTEP does not award university credit for non-academic professional certificate or life experience.

**Can I use graduate-level coursework for the BSN degree?**

No. Graduate-level coursework is not transferrable as undergraduate credit.

**There is a non-contributing course on my degree evaluation. What does that mean?**

These course(s) are not a part of your approved degree plan and will not count towards financial aid eligibility. Click [here](#) for more information on non-contributing courses.

**How can I determine what credits will transfer to UTEP?**

Visit the Office of Admissions [online transfer credit equivalency](#) feature where students can have access to transfer equivalencies from various institutions in order to help them determine what transfer credit they can expect to receive upon entry to UTEP. The equivalencies listed are the most current articulations established and may be subject to change.

**When does ranking take place for the Phase 2 nursing courses?**

Please refer to the [application windows](#) on our website.

**Why do I need health insurance to continue in the nursing program?**

Health insurance is required by our clinical partners and is necessary to cover any emergency room visits at the clinical sites.

**When should I do my blood titers?**

Blood titers must be submitted during Phase 2 to the clinical compliance officer.

**Can I take some of the requirements for Phase 1 online?**

Yes. UTEP offers many of the requirements for Phase 1 100% online. In addition, students are permitted to choose online courses with UT institutions as an option to expand their educational opportunities. [You may click here to visit the University of Texas System Online Consortium.](#)

**Do I have to attend an orientation for Phase 2?**

Yes. All selected students are **required** to attend the Phase 2 Orientation before the start of the semester. Important information such as compliance, the UG student handbook, required supplies, and required coursework will be presented at the orientation.

**What if I fail a Phase 2 nursing course? Can I take the course the following semester?**

All students have a maximum of 2 attempts to take a Phase 2 nursing course. However, you must submit an application by the applicable deadline to be considered and ranked for the following semester. There are limited seats for repeaters.

## Phase 3 Questions:

**When does the nursing program begin?**

The program begins three times a year (Fall, Spring, Summer) for the Traditional BSN and the RN to BSN options.

**Is the undergraduate UTEP School of Nursing program accredited?**

Yes. The nursing program is accredited by the [Commission on Collegiate Nursing Education \(CCNE\)](#) and approved by the [Texas Board of Nursing](#).

**How long does it take to complete Phase 3?**

After you are admitted to Phase 3, it will take 15 to 24 months to complete. Phase 3 is 4 semesters and attending the summer term is optional.

**Can I enter directly into Phase 3?**

No. You must first complete Phases 1 and 2 and be ranked into Phase 3. Meeting minimum criteria does not guarantee a seat in Phase 3.

**When do you rank for Phase 3?**

Please refer to the [application windows](#) on our website.

**Do I have to attend an orientation for Phase 3?**

Yes. All selected students are **required** to attend the Red Carpet Orientation before the start of the semester. Important information such as compliance, the UG student handbook, required uniform/supplies, clinicals and required coursework will be presented at the orientation.

**What is the ranking criteria to apply to Phase 3?**

1. Phase 2 nursing courses GPA (highest grade per course will be used to calculate the Phase 2 GPA)
2. Pre-professional courses GPA
3. Cumulative GPA (must have a minimum cumulative GPA of 3.00)
4. Teas test (must meet minimum score of 62%)
5. Cleared criminal background check from the TX BON, proof of health insurance, and completed titer lab report

**What if I decline my seat for Phase 3? Will my admission be valid for future semesters?**

No. Each ranking is independent; if a student declines their acceptance, they must re-apply for a future semester and will be ranked with that applicant pool.

**If I am not accepted, do I have to re-apply the next semester?**

Yes. Applications are not transferrable to the next semester. You must resubmit a new nursing application by the applicable deadline if you wish to be considered for another semester.

**What is a passing grade in Phases 2 and 3?**

Students must pass nursing courses at a minimum of 75%. Per the School of Nursing policy, achieving less than 75% in the didactic portion of the course results in a course failure. There is no rounding of grades and fractional points will be dropped upon final course grade. For example, if you earn a 74.999 your final grade is 74.

**What is required for an RN license?**

To obtain a RN license, the individual must have graduated from a nursing program approved by a state board of nursing, meet all the requirements to sit for the licensure examination (including no felony convictions), and successfully pass the examination.

**How do you specialize?**

The decision to specialize and advance professionally is a commitment that generally requires a Master's degree in nursing. Click [here](#) to access the Masters of Science in Nursing & Post-graduate APRN Certification Student Handbook.

**Do you accept nursing courses from other nursing programs?**

No. All professional nursing courses must be taken at UTEP.



**If I was dismissed from another nursing program, can I apply to the Traditional BSN program?**

No. Students dismissed from another nursing program may not apply to the UTEP Traditional BSN Program.

**Where can I go for more information?**

You may visit our website at <https://www.utep.edu/nursing/> or you may sign up for an **Advising and Information Session** by calling (915) 747-8337.

# Petition for Declaratory Order (DO)

→ If any of the following information applies to your background, you must complete the Declaratory Order in Phase 2.

→ The Texas Board of Nursing strongly advises students petition the Board in Phase 2 **BEFORE** enrolling into Phase 3 of the nursing program if the student has potential eligibility issues.

*Petitions for Declaratory Order (DO) are reviewed on a case-by-case basis and are processed in the order that they are received. In addition, providing incomplete information may result in the Board delaying or denying the approval of the DO. You will receive an Operations outcome letter if the DO is approved. Students who are denied have the option of re-petitioning the Board or may request a hearing before an Administrative Law Judge at the State Office of Administrative Hearings (SOAH).*

Criminal background checks will be completed on all applicants accepted to the program. The following histories will **disqualify** an individual from consideration for clinical rotations:

- Felony convictions
- Misdemeanor convictions or felony deferred adjudications involving crimes against persons (physical or sexual abuse, etc.)
- Misdemeanor convictions related to moral turpitude (prostitution, public lewdness/exposure, etc.)
- Felony deferred adjudications for the sale, possession, distribution, or transfer of narcotics or controlled substances, and
- Registered sex offenders

You will need to submit a **Declaratory Order of Eligibility** to the Texas Board of Nursing for any criminal offense including those pending appeal if you have:

- been convicted of a misdemeanor
- been convicted of a felony
- pled non contendere, no contest or guilty
- received deferred adjudication
- been placed on community supervision or court ordered probation
- been sentenced to serve in jail or prison or court ordered confinement
- been granted pretrial diversion
- been arrested or have any pending criminal charges
- been cited or charged with any violation of the law (excluding minor traffic tickets)
- been subject to court martial

Conditions requiring you to complete the Petition for Declaratory Order of Eligibility as outlined above include: Within the last 5 years, a diagnosis, treatment or hospitalization for schizophrenia and/or psychotic disorders, bipolar disorder, paranoid personality disorder, antisocial personality disorder, or borderline personality disorder.

The Declaratory Order of Eligibility form can be found at:

[https://www.bon.state.tx.us/forms\\_declaratory\\_order.asp](https://www.bon.state.tx.us/forms_declaratory_order.asp)