UTEP Research Continuity
August 6, 2020

ORSP Research Support Fully Operational
(Available fully online or by Appointment)

- **Research Admin** [orspra@utep.edu](mailto:orspra@utep.edu)
  - proposal submission, budget prep, award processing, etc
- **Regulatory Assurances** [irb.orsp@utep.edu](mailto:irb.orsp@utep.edu) & ibc@, iacuc@, larc@
  - IRB, IACUC, IBC, Laboratory Animal Resource Center, Conflict of Interest reporting
- **Proposal Development Team** [orsppropdev@utep.edu](mailto:orsppropdev@utep.edu)
  - Opportunity identification, limited submissions, Proposal development and review, reworking of previous submissions, grantsmanship training
- **Contracts and Grants Accounting** [cgstaff@utep.edu](mailto:cgstaff@utep.edu) & [cgsc@utep.edu](mailto:cgsc@utep.edu)
  - New Awards, NCE, Transfers, Subcontracts, Cost share, cash advance, overdraft resolution, eForm, SNOA, and PIC assistance
- **Office of Technology Commercialization** [czhang3@utep.edu](mailto:czhang3@utep.edu)
  - All patent and licensing functions
- **Research Evaluation and Assessment Services** [gcorral@utep.edu](mailto:gcorral@utep.edu)
  - Evaluation and reporting services for current and future grants.
Agenda

• Briefing
  • This Week!
  • Phase 1 Work/Safety Plans
  • Planning for Setbacks
    • Phase 0 Work/Safety Plans
  • Travel and Field Work
  • Human Subjects Research

• Questions and Answers

This Week....

• UTEP Screening Application!!!
  • USE BEFORE EACH ON-CAMPUS VISIT – STARTING NOW
  • http://screening.utep.edu
  • Applies to All Work/Safety Plans for Research

• Resuming Campus Operations
  • https://www.utep.edu/resuming-campus-operations/
  • Latest Announcements: UTEP Proactive Testing Program
  • Current Status of UTEP Recovery Operations
RESUMING CAMPUS OPERATIONS
What you need to know as UTEP returns to full operations.

LATEST ANNOUNCEMENTS
UTEP CORONAVIRUS PROACTIVE TESTING PROGRAM

We Look Forward To Welcoming You Back, Miners
The health and safety of our UTEP community is our highest priority. Our plans for the fall have been developed in close consultation with experts at our University as well as national, state and local public health officials. Our goal is to continue our mission as a comprehensive public research university that increases access to excellent higher education, advances discovery of public value, and positively impacts the health, culture, education, and economy of the community we serve. The success of this approach will require a joint effort from every member of our community as we work together to reopen the campus.
Read President Wilson's Guidance for Resuming Campus Operations.

CURRENT RECOVERY LEVEL:
LIMITED CAMPUS OPERATIONS
Learn more about how UTEP will operate at different levels of risk.

UTEP Coronavirus Proactive Testing Program

What is the UTEP Coronavirus Proactive Testing Program?
The UTEP Proactive Coronavirus Testing Program is one important part of our strategy to control the spread of the virus that causes COVID-19 as we transition to face-to-face classes and in-person work. The voluntary testing program will help us quickly identify those who are infected, even if they are not experiencing symptoms, and have them stay home so they do not spread the virus to others. The testing is free to enrolled students and employees who will be on campus, and we are planning to make it fast and convenient.

Notice of Privacy Practices (PDF)
INDIVIDUAL CONSENT AND RELEASE FOR SCREENING: COVID-19

1. Purpose of the Screening. The purpose of this screening is to perform a preliminary screening of you for COVID-19 (sometimes referred to as Novel Coronavirus). After screening, please see the steps in # 6 below. This screening does not create a patient-provider or patient-physician relationship with The University of Texas at El Paso (which may be referred to as “University” and/or “Test Provider”).

Notice of Privacy
I acknowledge that I have received the Notice of Privacy Practices:

Authorization Statement
I have read this consent form about the project and understand participation is voluntary.
Yes, I agree to participate in this project. I have read the consent form
No, I do not agree to participate in this project.

Contact Agreement
I understand that information from this project may be used for research, educational or statistical purposes.
Yes, I agree to be contacted for other COVID-19 related projects.
No, I do not agree to be contacted for other COVID-19 related projects.

Coming Soon: Employee Campus Density

• [https://adminapps.utep.edu/employeecampusdensity](https://adminapps.utep.edu/employeecampusdensity)

<table>
<thead>
<tr>
<th>DEPARTMENT</th>
<th>REPORTS TO</th>
<th>LAST NAME</th>
<th>FIRST NAME</th>
<th>0% ON CAMPUS 0 HOURS</th>
<th>20% ON CAMPUS 8 HOURS</th>
<th>40% ON CAMPUS 16 HOURS</th>
<th>50% ON CAMPUS 20 HOURS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Biological Sciences</td>
<td>Stephen Aley</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ofc of Rsch and Spon Proj</td>
<td>Stephen Aley</td>
<td></td>
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<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
CAMPUS RECOVERY MATRIX

<table>
<thead>
<tr>
<th>UTEP RECOVERY LEVEL</th>
<th>RESTRICTED CAMPUS</th>
<th>LIMITED CAMPUS OPERATIONS</th>
<th>LOW DENSITY OPERATIONS</th>
<th>MEDIUM DENSITY OPERATIONS</th>
<th>OPEN CAMPUS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Transmission Factors</td>
<td>Uncontrolled Transmission</td>
<td>Significant, Controlled Transmission</td>
<td>Moderate, Controlled Transmission</td>
<td>Low, Controlled Transmission</td>
<td>No Community Spread</td>
</tr>
<tr>
<td>Transmission Factors and Indicators (Based on CDC Guidelines)</td>
<td>CDC Phase 1 (downward trajectory of documented cases for at least 14 days)</td>
<td>CDC Phase 2 (downward trajectory of documented cases for at least 14 days after entering Phase 1)</td>
<td>CDC Phase 3 (downward trajectory of documented cases for at least 14 days after entering Phase 2)</td>
<td>No new local cases over past 14 days</td>
<td></td>
</tr>
<tr>
<td>Operations</td>
<td>Essential personnel identified by name</td>
<td>Essential personnel identified by name</td>
<td>Remote work for vulnerable</td>
<td>Remote work for vulnerable</td>
<td>Normal</td>
</tr>
<tr>
<td></td>
<td>Remote work for all others</td>
<td>Remote work required when possible</td>
<td>On-campus work for others with approved work/safety plan</td>
<td>On-campus work for others with approved work/safety plan</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Approval for on-campus exceptions at Vice President level</td>
<td>Small work groups limited to no more than 10 individuals</td>
<td>Gatherings limited to no more than 50 individuals</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Distancing for Enclosed Offices, Labs, Studios</td>
<td>6 feet separation</td>
<td>6 feet separation</td>
<td>6 feet separation</td>
<td>6 feet separation</td>
<td>Room design capacity</td>
</tr>
<tr>
<td>Distancing and Density for Common Areas</td>
<td>n/a</td>
<td>n/a</td>
<td>Maintain 6' spacing. Further density requirements depending on ventilation</td>
<td>Maintain 6' spacing. Further density requirements depending on ventilation</td>
<td>Room capacity</td>
</tr>
<tr>
<td>Approved Work Safety Plan</td>
<td>Required for all operations</td>
<td>Required for all operations</td>
<td>Required for all operations</td>
<td>Required for exceptions to general guidelines</td>
<td>When required by regulation for hazards</td>
</tr>
<tr>
<td>Training</td>
<td>Required for essential employees</td>
<td>Required for all returning employees</td>
<td>Required for all employees and students</td>
<td>Required for all employees and students</td>
<td>Not required</td>
</tr>
<tr>
<td>Face Coverings</td>
<td>Required outside of personal office space</td>
<td>Required outside of personal office space</td>
<td>Required outside of personal office space</td>
<td>Not required</td>
<td>Not required</td>
</tr>
<tr>
<td>Supplemental Cleaning</td>
<td>n/a</td>
<td>Required as set out in Work Safety Plan</td>
<td>Required as set out in Work Safety Plan</td>
<td>Not required</td>
<td>Not required</td>
</tr>
</tbody>
</table>
Phase 1: Limited Campus Operations

- Requires a Work/Safety Plan for Phase 1
  - Submitted through BPLogix, Approved by Chair – Dean – VP
  - Many already submitted in June
  - Approved Phase 0 plans still can apply
- Names/ID for each on-campus participant
- Coordinated schedule to ensure low density operations
  - Communicate with Building Manager
- Additional Approvals required for scheduling activities in cores or other shared facilities (contact Core Director for information)
- Face Masks, Distancing, etc. Required
- Remote work Required, where possible
- UTEP Screening App REQUIRED for research Work/Safety Plans
- In-Person Human Subjects research still not allowed

Planning for Setbacks

- Consider local laboratory setbacks
  - Infectious persons will be identified on campus
    - likely result in quarantining of persons
    - Potential room closures for decontamination
  - How Plan For?
    - Scheduling researcher teams with no overlap
    - Plan to rapidly pause experiments
- Community based setbacks
  - Increase in community spread could lead to return to Phase 0
  - If you have a Phase 0 plan, still can apply
  - May consider still submitting a Phase 0 plan to have in reserve
Phase 0 Work/Safety Plans

- **Distinct from Phase 1 Plans** submitted through BPLogix
  - Requests submitted to Chair → Dean → VPR
- Must be justified as **essential on-campus operations**
- Require **very-low-density operation** – list all rooms and areas
- **Require names and ID numbers** for all authorized personnel
  - Include roles for each person for whom access is requested.
- **All operations scheduled** and coordinated at Building level
  - If you don’t know who is your Building Manager, please contact us!
- **Check-in on “screening.utep.edu” now required for all on campus visits.**
- **Additional Approvals Required** for scheduling activities in cores or other shared facilities. (contact Core Director for information)

Travel and Field Work

- Plan required, including
  - Safe Travel (e.g., one person per vehicle)
  - Social Distancing and masks at stops and destination
  - All activities follow appropriate COVID-19 Guidelines
  - Emergency medical coverage available
- Student travel must also be approved through Dean of Students
- Consider special (and changing) regulations at destination sites
Human Subjects Research

- **Research at other institutions or hospitals** continue to follow the rules and guidelines of those institutions.
- **Any Changes** to existing UTEP IRB Protocols **REQUIRE REVIEW**.
  - Moving to remote interviews, etc, **REQUIRES REVIEW**.
- **In-Person operations** with Human Subjects **REQUIRES** addition (and review) of safety measures for COVID-19.
- **In-Person operations** should not be planned for Phase 0 or 1.
  - Rare exceptions on a case-by-case basis

We are here to help

(Questions and Answers)