




Office of  
the President

May 29, 2020

MEMORANDUM

TO: Mark A. McGurk, Vice President for Business Affairs  
Roberto Osegueda, Vice President for Research  
Stephen Aley, Associate Vice President for Research

FROM: Heather Wilson, President 

SUBJECT: Delegation of Authority to Execute and Deliver State and Federal Contracts or Proposals for Sponsored Research

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I appoint you as my delegates to execute and deliver electronically or in hardcopy, state, federal and other contracts or proposals for sponsored research on behalf of the Board pursuant to authority granted in Rule 10501 of the Regents' Rules and Regulations.

Under Rule 10501, Section 2.1 of the Regents' Rules, all authority to execute and deliver contracts is subject to the Regents' Rules and compliance with all applicable laws and special instructions or guidelines issued by the Chancellor, an Executive Vice Chancellor, or the Vice Chancellor and General Counsel. Please ensure that you comply with the Regents' Rules, laws, special instructions and guidelines relevant to this delegation of authority.

Pursuant to Rule 10501, Section 1.4 of the Regents' Rules, you must maintain necessary and proper records related to all contracts and documents executed and delivered pursuant to this delegated authority. Please ensure that a copy of each contract and document signed under authority of this delegation is retained in an appropriate location.

In addition, you must maintain sufficient accounting systems and procedures to assure that contracts (including amendments and renewals) are presented to the Board for approval if required by the Regents' Rules.

*You are not authorized to further delegate the authority granted to you pursuant to this memorandum.*

This memorandum supersedes the prior delegation of authority memorandum from Diana S. Natalicio to Richard Adatao, Roberto Osegueda and Stephen Aley dated January 21, 2019 in connection with authority to execute and deliver state and federal contracts or proposals for sponsored research.

cc: David Lein, U.T. System  
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