HOW TO REGISTER TO CITI PROGRAM
NEW ACCOUNT

Please go to https://www.citiprogram.org/login
Please make sure to be Affiliated to UTEP

Continue

Do not agree. Leave unchecked
STEP 2: ADD PERSONAL INFORMATION

Required fields

Required fields

Continue

Continue To Step 3
STEP 3: CREATE USERNAME AND PASSWORD

Required fields

Required fields

Required fields

Required fields

Required fields

Continue

* Indicates a required field.

Your username should consist of 4 to 50 characters. Your username is not case sensitive; "A1234CD" is the same as "a1234cd". Once created, your username will be part of the completion report.

* User Name

Your password should consist of 8 to 50 characters. Your password is case sensitive; "A1234CD" is not the same as "a1234cd".

* Password

* Verify Password

Please choose a security question and provide an answer that you will remember. NOTE: If you forget your login information, you will have to provide this answer to the security question in order to access your account.

* Security Question

* Security Answer

Continue To Step 4
STEP 4: COUNTRY OF RESIDENCE

Required fields

Country of Residence

Search for country: Enter full or partial name (e.g., “United States”) OR your country’s two or three character abbreviation (e.g., “US”, “USA”), then pick from the list of choices provided.

May we contact you to provide information about other courses and services after you complete your CITI Program coursework? 📌

- Yes
- No

Your preview

Continue

Continue to Step 5
STEP 5: CEU INFORMATION

**Required fields**

*IMPORTANT*
Always select NO or you will be charged, unless you are an educator.

**CEU Information**

*Are you interested in the option of receiving Continuing Education Unit (CEU) credit for completed CITI Program courses?*

- Yes
- No

*At the start of your course, you will be prompted to click on a "CE Information" page link located at the top of your gradebook and to VIEW and ACKNOWLEDGE accreditation and credit designation statements, learning objectives, faculty disclosures, types, number, and costs of credits available for your course.*

- Yes
- No

*The CE functionality will not be activated for your course. Credits and units will therefore not be available to you for purchase after you start your course. You can change your preference to "YES" before such time however by clicking on the "CE Credit Status" tab located at the top of your gradebook page.*

- Yes
- No

**If you picked "YES", please check below the one type of credit you would like to earn**

- MDs, DOs, PA's - AAMA PRA Category 1 Credits TM
- Psychologists - APA Credits
- Nurses - ANCC ONE
- Other Participants - Certificates of Participation
- Social Workers - Florida Board of Clinical Social Work, Marriage & Family Therapy and Mental Health Counseling

Continue
STEP 6: AFFILIATION INFORMATION

Required fields *ALWAYS English*

Institutional Email Address

Department and Role in Research
- Principal Investigator
- Student Researcher – mostly used
- Graduate or Undergraduate
- Lab Research Staff
- IACUC member
- Veterinarian

Continue
STEP 7: COVID-19

*IMPORTANT*
Select “Not at this time”
We are not requiring this training for IACUC training requirements.
STEP 7: COURSE PATH

Please select Animal Care and Use
STEP 7: ANIMAL CARE BASIC GROUPS

Required field

*Important*
Please select the correct species of animal you will be working with.

Examples
• Field studies: on the field: **Birds/amphibians/reptiles**
• USDA Researcher: **Voles**
• Aquatic researchers: **Fish** (in lab)
CONGRATULATIONS! YOU ARE NOW REGISTERED!

Finalize

Finalize Registration
The information stored about you are your name and your email address. Also, the affiliated institutions you previously indicate.

You can change Profile information by clicking the down-arrow next to your name, and then clicking on profiles.
FOR MORE INFORMATION PLEASE CONTACT US!

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