HOW TO REVIEW YOUR PARKING CREDIT

1. Log in to your Pete’s Payment account (https://secure.touchnet.net/C21711_tsa/web/caslogin.jsp)
   a. Using your UTEP credentials.

2. Once logged in, you can click where it says “Balance” or in “View Activity”.

![Balance](image)

<table>
<thead>
<tr>
<th>View Activity</th>
<th>Enroll in Payment Plan</th>
<th>Make Payment</th>
</tr>
</thead>
</table>

3. There you will see all the semesters and when selecting the arrow in **Fall 2020**, you will see a breakdown of the tuition.

4. If you click once again the arrow besides “Parking” you’ll be able to see a breakdown of the changes that were done to the parking.

   You will only see a refund if you had paid your permit in full OR made a partial payment towards your permit.

![TBP Student Balance](image)

- **Tuition**: $3,904.50
- **Fees**: $901.90
- **Payments**: -$225.00
- **Incidental Fees**: $150.00
- **Refunds**:
  - Refund 7/23/20: $125.00
  - Parking Decal 8/17/20: $100.00
  - Parking Decal 8/17/20: -$225.00
  - Parking Decal 8/17/20: $225.00

Term Balance: $4,956.40
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<table>
<thead>
<tr>
<th>Item</th>
<th>Date</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Parking Decal</td>
<td>8/17/20</td>
<td>$100.00</td>
</tr>
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