Firstly, go to UTEP’s Parking website, and click on “Go to My Parking Account”
You will be taken to this page, here you will click on the “LOGIN” at the top right.
Then you will see this page. In here, you will click on “Guest Login”
In this page, enter the following information if you had created an account before.

NOTE: If you have not created an account before, click on “Create One” or if you have forgotten your credentials, click on “Retrieve your lost information”
If you are creating an ID, fill all the information required to create the account. After filling the information, click on “Create Account”
If you have created an account before but don’t remember your password, enter your email address used and click “Submit”
Once you have entered to your account, you will see this page where you can search your unpaid citation.

Type the citation and the plate number and click on “Search Citations”
Once you have searched for the citation, you will see the citations linked to the vehicle you have typed.

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**View your Parking Citations**

UTEP Students, Faculty, and Staff must pay citations through Pete’s Payments, myutep.edu

Click here to be redirected to myutep.edu to sign in with your UTEP credentials.

Once signed in, please select the Pete’s Payment Options icon (pictured below).

Guests and visitors may pay below. If you are unable to add a citation to your basket please contact the parking office at parking@utep.edu or call us at 915-747-524

<table>
<thead>
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<th>Citation #</th>
<th>Status</th>
<th>Balance</th>
<th>Issue Date</th>
<th>License Plate</th>
<th>Location</th>
<th>Appeal this Citation</th>
<th>Pay this Citation</th>
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</table>

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Add To Basket
If you click on the Citation # you will be taken to this page with the citation details. In order to pay, click on “Add to Basket”
When you click on your basket, you will be able to view your cart. Once you are ready to pay, click on “Pay Now” under the Checkout.
When you click on “Pay Now” you will be taken to this page. Click on “Next”
Next you will be taken to this page to continue with your payment. Here you first select the Payment Method.
If you select the Credit Card option, you will have to fill the following information.

If you select the Electronic Card (ACH) option, you will have to fill the following information.
Once you fill the information, read the Return Policy Agreement, and then click “Continue”

After clicking “Continue” you will get this page with the Payment Receipt. And you will also get an email with the payment confirmation.