How to pay a citation -
UTEP AFFILIATES

THE UNIVERSITY OF TEXAS AT EL PASO
Go to utep.edu/parking-and-transportation/ and click on “My Parking Account”.

Parking and Transportation

My Parking Account
- Purchase parking permit
- Update permit record / vehicle information

Go to My Parking Account

PTS Apps
- Miner Metro Passio GPS Tracker
Click on “Login” to start with the process.
Customer Authentication

If you are a student or staff member with the university, please click the button below to Login.

Select "Student, Faculty/Staff Login"

If you are not affiliated with the university, click the button below marked Guest Login to create a guest account or log in to an existing account.

For more information visit our webpage.
Log in with your UTEP Credentials
Click on “View Your Citations”.
Click on here to be redirected to my.utep.edu

Click here to be redirected to my.utep.edu to sign in with your UTEP credentials.

Note: Although you can view here your citations, to pay them it will redirect you to my.utep.edu, to select Pete’s Payment Options icon.
Sign in to view your finances, grades, classes, and more

Click on Sign In
Dashboard

IMPORTANT ANNOUNCEMENT

Summer and Fall 2022 registration begins on Monday, March 28! Please contact your advisor to register through Goldmine. If you are experiencing challenges preventing you from registering, please email studentsuccess@utep.edu so that we may assist you.

Select Pete’s Payment Options Icon
Click on “Make Payment”
Account Payment

Amount
Method
Confirmation
Receipt

Payment Date: 6/24/22

Select Payment Option

- **Current Account Balance**
  - $2,312.00

- **Pay By Term**
  - Select which semester(s) to pay

- **Pay By Line Item**
  - Select which line items to pay

**Payment Total** $0.00

Select “Pay By Line Item”

Continue
Make sure you are choosing the citation item which is “Traffic Fine” and that it is the right amount.

Select “Add” for the item you want to pay and click Continue.
Account Payment

Amount: $30.00

Method:

Select Method

- Credit Card
- Credit Card via PayPass
- Other Payment Methods
- Electronic Check (checking/savings)

* Indicates required information

*Credit card payments are subject to a non-refundable service fee of 2.5%. A non-refundable service fee will be added to your payment.

Electronic Check: Payments can be made from a personal checking or savings account (if allowed as a transaction account by your financial institution).

Select your payment method and click Continue.
If you select Credit Card payment it will show you a summary and take you to PayPath to complete the transaction.
Welcome to the PayPath Payment Service!

This service allows you to make real-time Credit or Debit card payments for University of Texas at El Paso student accounts. PayPath accepts most major Credit/Debit cards for your convenience. A non-refundable PayPath service charge of 1.90% (minimum $3.00) will be added to your card payment. You will be given an opportunity to approve your payment prior to processing. Your campus also accepts ACH bank transfers outside of this service without charge. Thank you for using PayPath.

<table>
<thead>
<tr>
<th>Line Item</th>
<th>Term to credit</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Traffic Fine</td>
<td>Summer 2022</td>
<td>$30.00</td>
</tr>
</tbody>
</table>

PayPath Payment Service accepts:

[Payment logos]

Read through the information PayPath provides and click continue.
Enter your card and billing address information. Click continue and if the transaction is successful, you will receive an email.
If you select Electronic Check as payment method, this is the information you will need to fill. Click continue and you will receive confirmation and your receipt.

*Credit card payments are handled through PayPath®, a tuition payment service. A non-refundable service fee will be added to your payment.