How to Purchase a Permit - Student

THE UNIVERSITY OF TEXAS AT EL PASO
Go to utep.edu/parking-and-transportation/ and click on “My Parking Account”.

My Parking Account
- Purchase parking permit
- Update permit record / vehicle information

Go to My Parking Account

PTS Apps
- Miner Metro Passio GPS Tracker
Click on “Login” to start with the process.
Select "Student, Faculty/Staff Login"
Log in with your UTEP Credentials
Click on “Get Permits”
It will show you what you’ll need to buy your permit.
Here you will see which permits are available and select the of your preference.
After selecting the permit you want to buy, scroll down to read the terms and conditions.

By clicking next you will agree to this.
Select the vehicles you want to link this permit with and click next.

If you want to add a new vehicle click here.
Select the address where your permit will be shipped.

Note: Please do not add any addresses outside of the US. If you have an international address, please write the address of the Parking and Transportation Office to have it shipped there instead.
Review your permit one more time and click on “Pay Now”
The only payment method will be “Student Account”. The balance will be added to your account in Pete’s Payment Options and you can pay through TouchNet.
While you wait for your permit to be shipped you will have a temporary permit which you can find here.
Click on your new permit
Scroll down and click on “Print Permit” 😊
You will get a PDF file with the Temporary Parking Permit that you have to print and display it on your dashboard.

The University of Texas at El Paso

Temporary Parking Permit:

Valid For:
- Location: 
- Dates: 
- Vehicles: 
- 

Must be displayed on Dashboard

Permit is not valid at parking meters, 24 hour reserved lots, reserved numbered spaces, silver lots, handicap parking areas, fire zones or loading/unloading zones.

Disclaimer: by displaying this temp permit you agree to all PTS rules and regulations found at parking.utep.edu

NOTE: This is a temporary permit, once you receive your actual permit in the mail, or at the parking office, you have to stop using the temporary one and use the actual permit in order to not receive a citation.