# How to pay a citation - UTEP AFFILIATES

THE UNIVERSITY OF TEXAS AT EL PASO





# **PARKING AND TRANSPORTATION**

ANNOUNCEMENTS ▼ ABOUT ▼ PARKING ▼ TRANSPORTATION ▼ OTHER SERVICES ▼ PEOPLE ▼ FAQS ▼ CONTACT ▼

Q MY UTEP RESOURCES FOR ▼ QUICK LINKS ▶

**ABOUT** 

Vision and Mission

MY PARKING ACCOUNT

CITATIONS

**EVENT PARKING** 

SCHEDULE APPOINTMENT

#### CONNECT WITH US

The University of Texas at El Paso
Parking and Transportation
Mike Loya Academic Services Building
Room 122

UTEP > PARKING AND TRANSPORTATION

# Parking and Transportation

Go to utep.edu/parking-and-transportation/ and click on "My Parking Account".



#### My Parking Account

- Purchase parking permit
- Update permit record / vehicle information

Go to My Parking Account

#### PTS Apps

· Miner Metro Passio GPS Tracker





# CITATIONS Citation Number\* State\* Plate Number\* Texas Search Citations PERMITS ## Get Permits





### **Customer Authentication**

If you are a student or staff member with the university, please click the button below to Login.

Select "Student,
Faculty/Staff Login"

If you are not affiliated with the university, click the button below marked Guest Login to create a guest account or log in to an existing account.

Guest Login

For more information visit our webpage





# UTEP Single Sign On

The username format is "user" from your email address "user@domain.edu".

Please do not enter your entire email address for the username.

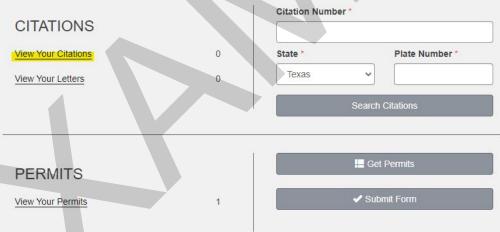


Unauthorized use of this system is prohibited. Usage may be subject to security testing and monitoring. Misuse is subject to criminal prosecution; and no expectation of privacy except as otherwise provided by applicable privacy laws. Use of this site is subject to UTEP's policies. Any use of this site not covered by UTEP policy is prohibited.

Log in with your UTEP Credentials







For more information visit our webpage





Click on here to be redirected to my.utep.edu

# View your Parking Citations

UTEP Students, Faculty, and Staff must pay citations through Pete's Payments. my.utep.edu

Click here to be redirected to my.utep.edu to sign in with your UTEP credentials.

Once signed in, please select the Pete's Payment Options icon (pictured below).



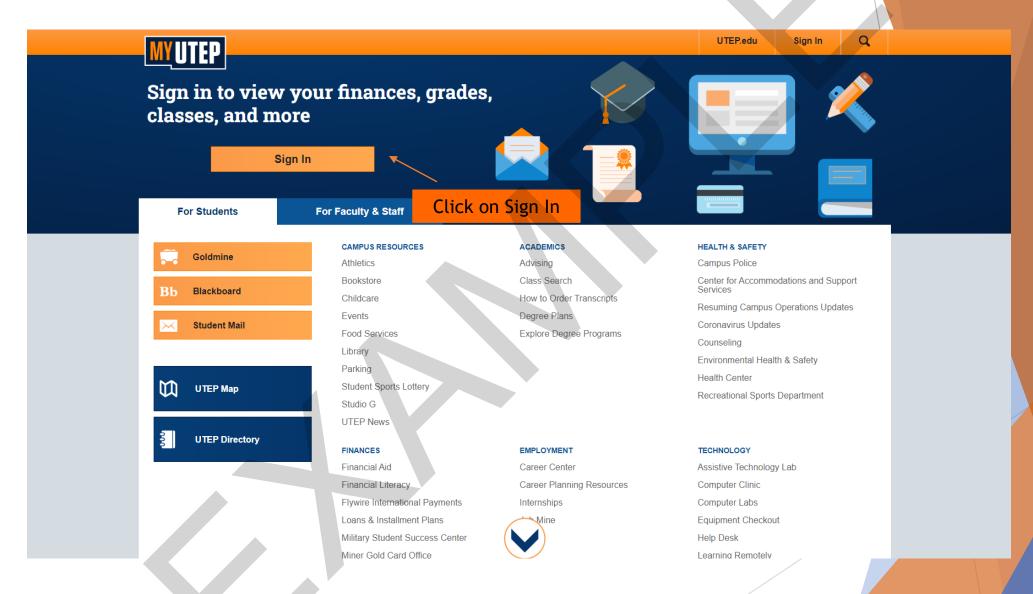
Note: Although you can view here your citations, to pay them it will redirect you to my.utep.edu,to select Pete's Payment Options icon

YOUR CITATION(S) TOTAL \$30.00

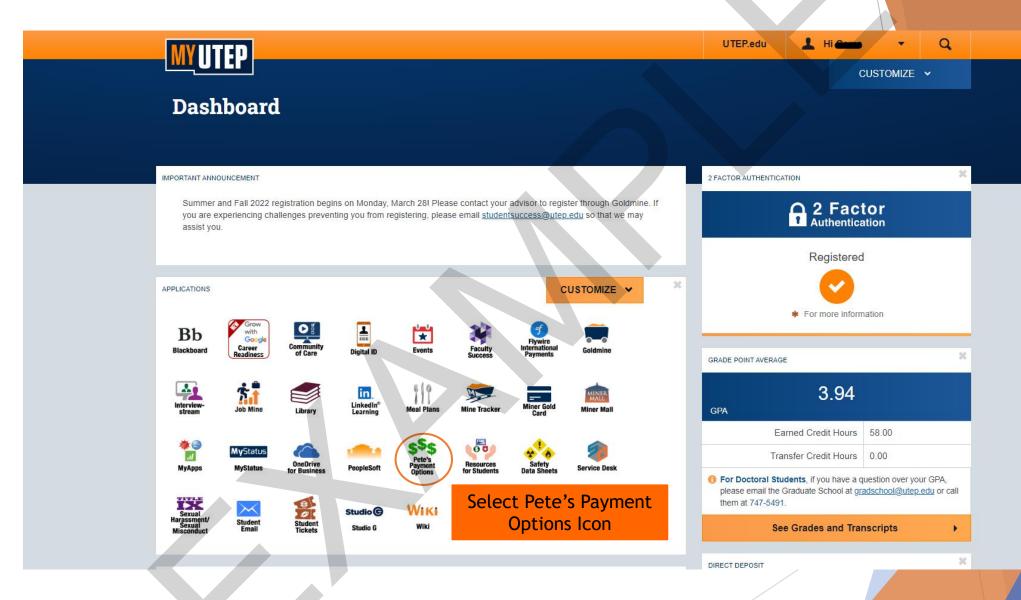
Citation #	Status	Balance	Issue Date	License Plate	Location	Appeal this Citation
17202303132	Unpaid	\$30.00	06/15/2022	U36***	V-2 SUN BOWL VISITOR	Appeal

For more information visit our webpage

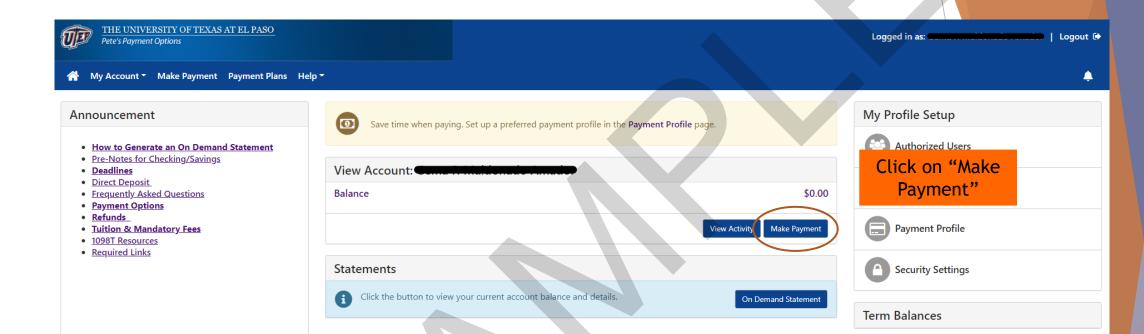






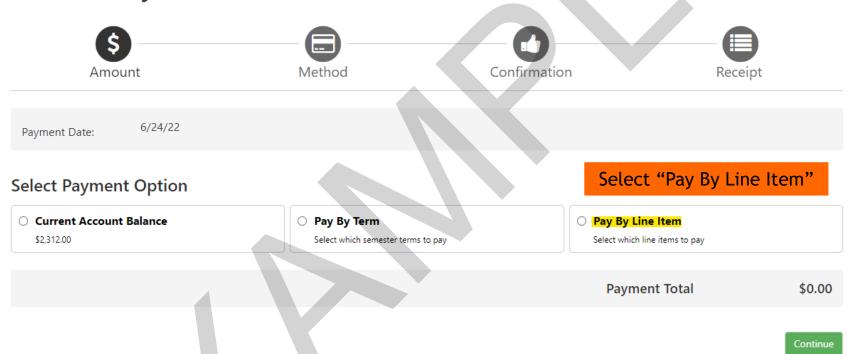








# **Account Payment**





Payment Date: 7/1/22

#### **Select Payment Option**

○ Current Account Balance \$2,342.00

O Pay By Term

Select which semester terms to pay

Pay By Line Item

Select which line items to pay

#### Pay By Line Item

Paid items may appear in this list until the system has completed its payment record update.

Search: Search Pay by Line Items

Description ↓↑	Date ↓ <u>‡</u>	Term ↓↑	Amount (\$)	Payment (\$)
Payment Plan Handling Fee	1/9/22	Spring 2022	\$25.00	\$ 25.00 Add
Parking Decal	4/26/22	Spring 2022	\$200.00	\$ 200.00 Add
Parking Decal	4/26/22	Spring 2022	\$75.00	\$ 75.00 Add
Traffic Fine	7/1/22	Summer 202230	\$30.00	\$ 30.00 Add

Make sure you are choosing the citation item which is "Traffic Fine" and that it is the right amount.

Pay by Line Item \$0.00

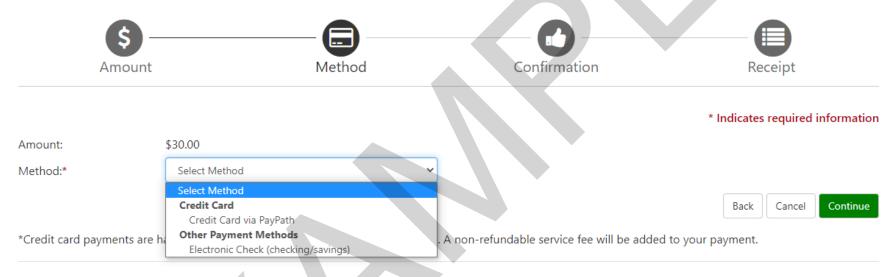
Payment Total \$0.00

Select "Add" for the item you want to pay and click Continue

Continue



# **Account Payment**

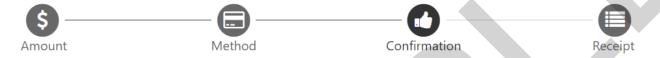


Electronic Check - Payments can be made from a personal checking or savings account (if allowed as a transaction account by your financial institution).

Select your payment method and click Continue



## **Account Payment**



Please review the transaction details. Clicking Continue will open a new window, where you will complete your transaction.

#### **Payment Information** Payment Date 7/1/22 Item Description Term Account Amount Traffic Fine Summer 202230 TBP Student Accounts \$30.00 **Total Payment Amount** \$30.00 Change Amount

Selected Paym	ent Method	
Account:	TOUCHNET PA	уратн
		Change Payment Method

#### **Business Correspondence Address**

STUDENT BUSINESS SERVICES 500 WEST UNIVERSITY EL PASO, TX 79968 UNITED STATES

#### **Confirmation Email**

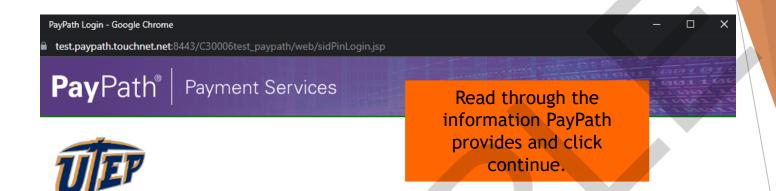
If you select Credit Card payment it will show you a summary and take you to PayPath to complete the transaction

By selecting the Submit Payment button, you are agreeing to the Terms and Conditions . Back | Cancer



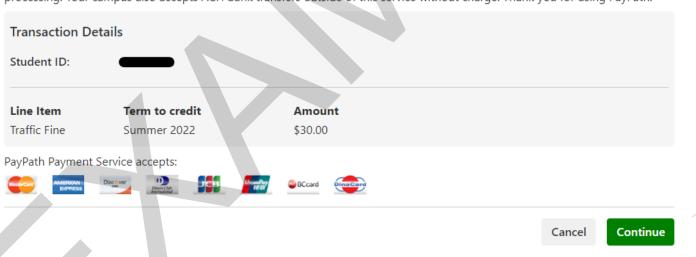






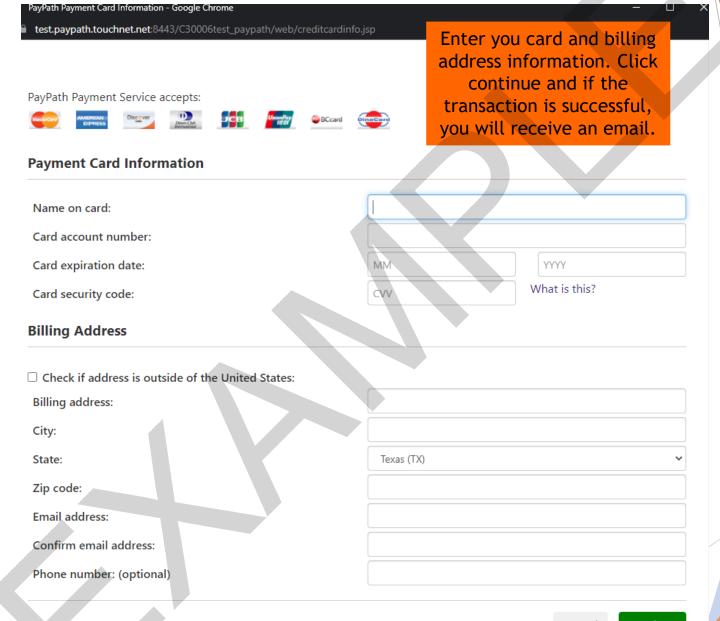
# Welcome to the PayPath Payment Service!

This service allows you to make real-time Credit or Debit card payments for University of Texas at El Paso student accounts. PayPath accepts most major Credit/Debit cards for your convenience. A non-refundable PayPath service charge of 1.90% (minimum \$3.00) will be added to your card payment. You will be given an opportunity to approve your payment prior to processing. Your campus also accepts ACH bank transfers outside of this service without charge. Thank you for using PayPath.















*	Ind	icat	100	F00		-04	inf	orm	+		
	ma	icai	es	rec	uli	ea	IIII	orm	lat	OI	1

Amount:	\$30.00						
Method:*	Electronic Check (checking/savings)						
Account Informat	ion	Billing Information					
* Indicates required fields		*Name on account:					
You can use any personal transaction account by you	l checking or savings account (if allowed as a pur financial institution).	*Billing address:					
	ints, such as corporate account numbers, credit ler's checks or a non-transaction savings account.	Billing address line two:					
	numbers. Instead, enter the complete routing nt number as found on a personal check.	*City:					
*Account type:	Select account type	*State: Select State *					
*Routing number: (Example		*Postal Code:					
*Bank account number:		Option to Save					
*Confirm account number:		Save this payment method for future use					
Chec meth informat to fill. C	ck as payment and the click continue and will receive mation and your receipt.	Save payment method as: (example My Checking)  Set as your preferred payment method. You can choose a different payment method prior to submitting any payment.  Refund Options  You must enroll in Two-Step Verification to save this as a Refund Method. Please proceed to Security Settings in My Profile to enroll.  Back Cancel Continue					

\*Credit card payments are handled through PayPath ®, a tuition payment service. A non-refundable service fee will be added to your payment.

