Quick guide - Parking Portal

THE UNIVERSITY OF TEXAS AT EL PASO
Go to utep.edu/parking-and-transportation/ and click on “My Parking Account”.
Click on “Login” to start with the process.
If you are a UTEP Affiliate, click here and enter with your UTEP credentials

If you are a Non UTEP Affiliate, click here
We have our “Citations” section where you can directly view them or enter the citation number to search each one.
Note: Although you can view here your citations, to pay them it will redirect you to my.utep.edu, to select Pete’s Payment Options icon, (UTEP Affiliates)

If you click on the citation number, you will be redirected to your citation details.

You can appeal citations here

Your Citation(s) Total: $30.00

For more information visit our website
Here you can view your citation details.
We also have our “Permits” section where you can view your permits.
If you click on “View your permits” this is what you will see. You can also click on each permit number to see its details.

### View Your Account Permits

Permits associated with your account are listed below. You may click on the permit for additional details.

<table>
<thead>
<tr>
<th>Permit Number</th>
<th>Type</th>
<th>Status</th>
<th>Issue Date</th>
<th>Effective Date</th>
<th>Expiration Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>22XSG20065</td>
<td>22PA20065 - SDG Schuster</td>
<td>Active</td>
<td>04/25/2022</td>
<td>08/16/2021</td>
<td>08/15/2022</td>
</tr>
<tr>
<td></td>
<td>Garage PG2 Student</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>22XMMN1408</td>
<td>22PIMAN - H1 Hawthorne 1</td>
<td>Active</td>
<td>04/25/2022</td>
<td>08/16/2021</td>
<td>08/15/2022</td>
</tr>
<tr>
<td></td>
<td>Student</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
This is how your permit details look.

If you click here, you can link a vehicle to your permit.
If you click on “Get Permits” this is what you will see. Click on next and it will take you through the process of buying a new permit.
If you click on “Submit Form” this is what you will see. You’ll need to select a reason for your request and click next.

These forms are for permit returns, missing/stolen permits, link/unlink vehicles.
Here we have the two same options than before but accessing from a different place, plus a “Vehicles” option that allows you to view your vehicles or add/delete one.
If you click on “Vehicles” this is what you will see.

Manage your Account Vehicles

Below is a list of the vehicles associated with your account.

To add a vehicle to your account, select the “Add Vehicle” button below.

To remove a vehicle from your account, click here and follow the instructions on the page.

<table>
<thead>
<tr>
<th>Plate Type</th>
<th>Plate Number</th>
<th>Plate State</th>
<th>Year</th>
<th>Vehicle Make</th>
<th>Vehicle Model</th>
<th>Vehicle Color</th>
</tr>
</thead>
<tbody>
<tr>
<td>Driver</td>
<td>UT-12345</td>
<td>Utah</td>
<td>2016</td>
<td>AUDI</td>
<td>A6</td>
<td>Black</td>
</tr>
</tbody>
</table>

Here you can add a vehicle.
If you click on the plate number, you will see the vehicle details.