



# TRANSFER GUIDE



Major: **Applied Arts and Sciences**

El Paso Community College **Associate of Applied Science (AAS) in Hotel Operations**

The University of Texas at El Paso **Bachelor of Applied Arts and Sciences (BAAS)**

Effective Academic Year: 2022-2023

## **ABOUT THE BACHELOR OF APPLIED ARTS AND SCIENCE**

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The Bachelor of Applied Arts and Science (BAAS) degree is a designated pathway for graduates of an Associate of Applied Science (AAS) from a regionally accredited institution who seek to supplement their technical skills with knowledge and experience that can prepare them for managerial or supervisory roles. The BAAS program allows students to continue to a baccalaureate degree without significant loss of technical credit. The technical credits applied towards the BAAS fulfill this degree only and are not intended to be transferred into a traditional BA or BS degree program.

### Admission Requirements

AAS degree or equivalent is required from an organized technical program completed at a community college.

### BAAS Program Requirements

- **42 semester credit hours of Core Curriculum**
- **33 semester credit hours awarded from an organized technical program completed at an accredited community college. (AAS degree or equivalent is required.)**
- **15 hours of upper-division of foundation courses intended to provide BAAS students with a background in writing and communication strategies and skill sets.**
- **30 hours of course work (minimum 24 upper-division hours) to make up two 15-hour concentrations.**

### Concentrations

The BAAS concentrations will help students combine their technical skills and experience to grow professional skills and meet the demand for leadership of highly technical professionals in the workplace. AAS in Hotel Operations graduates following this pathway will have the option to select from the following concentrations:

1. Business concentration (Entrepreneurship, General Business, or Management) **and**
2. Communication Studies concentration **or** Food Culture and Nutrition concentration

### Career Opportunities

Students who complete this AAS to BAAS pathway may be qualified to pursue the following careers:

- Catering Event Coordinator
- Entrepreneur
- Event Coordinator
- Hospitality Manager
- Lodging Manager

According to U.S. Bureau of Labor Statistics (April 2018), most management-related occupations require a bachelor's degree. Additionally, their data (May 2019) shows the annual mean wage in Texas in these industries is between \$54,750 and \$59,520.

## COURSE EQUIVALENCY

The following course equivalencies have been approved by the partner institutions for the following BAAS concentration options to ensure the highest applicability of credits.

Students are strongly encouraged to meet with their EPCC counselors and/or UTEP advisors on a regular basis to develop a program of study and stay informed of course availability and other program requirements. For questions regarding the **Bachelor of Applied Arts and Sciences** program, please contact the [College of Liberal Arts Student Success \(CLASS\) Center](#) at (915) 747-5588 or [classcenter@utep.edu](mailto:classcenter@utep.edu). Students should begin the application process to UTEP one semester prior to scheduled start term. Visit [utep.edu/admit](http://utep.edu/admit) for information on how to apply.

### First Year at EPCC

EPCC	UTEP Equivalency	SCH	✓
HAMG 1300- Introduction to the Casino and Gaming Industry	Up to 33 SCH of the technical coursework will apply towards the UTEP BAAS program		
HAMG 1313- Front Office Management			
HAMG 1317- Recreational Services			
HAMG 1321- Introduction to Hospitality Industry			
HAMG 1340- Hospitality Legal Issues			
TRVM 1201- Introduction to Travel and Tourism			
TRVM 1217- Cruises			
TRVM 1300- Introduction to Travel and Tourism			
TRVM 1308- Travel Destinations I-Western Hemisphere			
TRVM 1341- Travel Destinations II-Eastern Hemisphere	<sup>1c</sup> Component Area Option Core: COMM 1301- Public Speaking or COMM 1302- Business and Professional Communication	3	
<sup>1c</sup> SPCH 1315- Public Speaking or <sup>1c</sup> SPCH 1321- Busn and Prof Communication			

### Second Year at EPCC

EPCC	UTEP Equivalency	SCH	✓
CHEF 1305- Sanitation and Safety	Up to 33 SCH of the technical coursework will apply towards the UTEP BAAS program		
HAMG 1342- Guest Room Management			
HAMG 2266- Practicum (or Field Experience)- Hospitality Administration/ Management, General			
HAMG 2302- Hospitality Security and Loss Prevention			
TRVM 2331- Convention and Exposition Law and Ethics			
<sup>1c</sup> ENGL 1301- Composition I	<sup>1c</sup> Communication Core: RWS 1301- Rhetoric and Composition I	3	
ENGL 2311- Technical & Business Writing	23TR Technical & Business Writing	3	
<sup>1c</sup> Humanities or Fine Arts Elective	Core		
<sup>1c</sup> Mathematics Core Elective <i>Recommended: MATH 1324- Mathematics for Business &amp; Social Sciences</i>	Core		
<sup>1c</sup> Social and Behavioral Sciences Elective	Core		

<sup>1</sup> This course fulfills Core Curriculum and program requirements

<sup>c</sup> Program requires a grade of "C" or better for this course

### Core Curriculum

Upon transferring to UTEP, students should consult with their academic advisor to determine what Core Curriculum courses are pending completion. Core curriculum completion with minimum grades of C or better are required for graduation.

### BAAS Foundation Courses at UTEP

Select 5 courses from the following:	SCH	✓
COMM 3323- Communication and Organizational Leadership	3	
COMM 3355- Organizational Communication (Prerequisite: COMM 1370 w/C or better)	3	
COMM 3371- Communication Theory/Analysis (Prerequisite: COMM 1370 w/C or better)	3	
COMM 4371- Communication Law and Society (Prerequisite: COMM 1370 w/C or better)	3	
RWS 3355- Workplace Writing (Prerequisite: ENGL 1313, ESOL 1312, or RWS 1302 w/C or better)	3	
RWS 3359- Technical Writing (Prerequisite: ENGL 1313, ESOL 1312, or RWS 1302 w/C or better)	3	
RWS 3366- Advanced Composition: Argument (Prerequisite: ENGL 1313, ESOL 1312, or RWS 1302 w/C or better)	3	

### BAAS Concentrations

AAS in Hotel Operations graduates interested in pursuing this pathway will have the option to select from the following concentrations:

- Select one of the following concentrations: Entrepreneurship, General Business, or Management
- Select one of the following concentrations: Communication Studies or Food Culture and Nutrition

Entrepreneurship Concentration		
Prerequisites (Lower-Division Courses):	SCH	✓
MATH 1320- <sup>1</sup> *Math for Social Sciences I (w/C or better)	3	
ACCT 2301- <sup>1</sup> Principles of Accounting I (w/C or better) (Prerequisite: MATH 1320)	3	
Required Courses:		
FIN 3330- Finance for Entrepreneurs (Prerequisite: MGMT 3306)	3	
MKT 3300- Principles of Marketing (Prerequisite: ACCT 2301)	3	
MGMT 3303- Intro-Mgmt/Organizational Behavior (w/D or better)	3	
MGMT 3306- Entrepreneurship (w/D or better) (Prerequisite: MGMT 3303)	3	

General Business Concentration		
Prerequisites (Lower-Division Courses):	SCH	✓
MATH 1320- <sup>1</sup> *Math for Social Sciences I (w/C or better)	3	
ACCT 2301- <sup>1</sup> Principles of Accounting I (w/C or better) (Prerequisite: MATH 1320)	3	
ECON 2304- <sup>1</sup> *Principles of Economics (w/C or better) (Prerequisite: MATH 1320)	3	
Select three of the following:		
BLAW 3301- Legal Environment of Business	3	
CIS 3345- Management Information Systems	3	
ECON 3310- Managerial Economics (Prerequisite: ECON 2304)	3	
FIN 3310- Business Finance (Prerequisite: ACCT 2301)	3	
MKT 3300- Principles of Marketing (Prerequisite: ACCT 2301)	3	
MGMT 3303- Intro-Mgmt/Organizational Behavior	3	

*\*Course may be fulfilled as part of the Core Curriculum*

<sup>1</sup> Prerequisite

<b>Management Concentration</b>		
Required Courses:	SCH	✓
CIS 3301- Intro to Data Process & Prog	3	
MGMT 3303- <sup>1</sup> Intro-Mgmt/Organizational Behavior		
Select three of the following:		
BLAW 3301- Legal Environment of Business	3	
MGMT 3311- Intro to Human Resource Mgmt (Prerequisite: MGMT 3303)	3	
MGMT 3320- Small Business Management (Prerequisite: MGMT 3303)	3	
MGMT 4325- International Management (Prerequisite: MGMT 3303)	3	

<b>Communication Studies Concentration</b>		
Required Courses:	SCH	✓
COMM 1370- <sup>1*</sup> Intro to Communication Studies	3	
COMM 3371- Communication Theory/Analysis (Prerequisite: COMM 1370 w/D or better)	3	
Select one of the Following:		
COMM 2330- Principles of Advertising (Prerequisite: COMM 1370 w/D or better)	3	
COMM 2342- Intro. to Video Production (Prerequisite: COMM 1370 w/D or better)	3	
COMM 2352- Persuasion & Social Influence	3	
Select two upper-division COMM Courses:		
COMM	3	
COMM	3	

<b>Food Culture and Nutrition Concentration</b>		
Prerequisite (Lower-Division Course):	SCH	✓
HSCI 2302- <sup>1*</sup> Fundamentals of Nutrition (w/C or better)	3	
Required Courses:		
HSCI 3316- Community Nutrition (Prerequisite: HSCI 2302)	3	
HSCI 3322- Sports Nutrition (Prerequisite: HSCI 2302)	3	
HSCI 3323- Nutrition Thru the Life Cycle (Prerequisite: HSCI 2302)	3	
HSCI 4322- Nutritional Assessment (Prerequisite: HSCI 2302)	3	
Select one of the following:		
ANTH 4362- Anth of Food, Culture & Society	3	
ENGL 3374- Folklore of Mexican American	3	
WS 4362- Gender, Food, and Society	3	

*\*Course may be fulfilled as part of the Core Curriculum*

<sup>1</sup> Prerequisite

## UTEP RESOURCES

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- Office of Admissions and Recruitment  
Website: [utep.edu/admit](http://utep.edu/admit)  
Email: [futureminer@utep.edu](mailto:futureminer@utep.edu)  
Phone: (915) 747-5890  
To find out the status of your application, [mystatus.utep.edu/](http://mystatus.utep.edu/)
  
- Financial Aid  
Website: [financialaid.utep.edu/](http://financialaid.utep.edu/)  
Email: [studentfinancialaid@utep.edu](mailto:studentfinancialaid@utep.edu)  
Phone: (915) 747-5631
  
- Office of Registration and Records (Registrar's)  
Website: [academics.utep.edu/registrar](http://academics.utep.edu/registrar)  
Email: [records@utep.edu](mailto:records@utep.edu)  
Phone: (915) 747-5544
  
- Office of Scholarships  
Website: [utep.edu/student-affairs/scholarships/](http://utep.edu/student-affairs/scholarships/)  
Email: [scholar@utep.edu](mailto:scholar@utep.edu)  
Phone: (915) 747-5478
  
- Student Success Helpdesk  
Website: [utep.edu/advising/student\\_resources/student-success-helpdesk.html](http://utep.edu/advising/student_resources/student-success-helpdesk.html)  
Email: [studentsuccess@utep.edu](mailto:studentsuccess@utep.edu)  
Phone: (915) 747-8887
  
- Technology Support Center  
Website: [utep.edu/technologysupport/](http://utep.edu/technologysupport/)  
Email: [helpdesk@utep.edu](mailto:helpdesk@utep.edu)  
Phone: (915) 747-4357

## POLICIES

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**Term of Agreement:** This agreement is consistent with the 2022-2023 UTEP University Catalog. A student must complete all requirements within seven (7) years or be subject to the degree requirements of a subsequent catalog. The seven-year period begins with the year the catalog was issued, regardless of the student's first semester of enrollment. A student transferring from a Texas two-year institution can select a catalog that was in effect prior to the first semester of enrollment at UTEP, as long as the student was following UTEP's degree plan while enrolled at the community college. In the event that a student does not complete the program within seven years, they may be required to have their credits reevaluated using the requirements of the current articulation guide. For more information see the University Undergraduate Catalog at [catalog.utep.edu](http://catalog.utep.edu).

**Evaluation and Transfer of Credit:** Once a student is admitted to UTEP as a transfer student, the Office of Undergraduate Admissions will provide an evaluation of courses that are transferable to the University. Acceptance of transfer credit by UTEP does not constitute approval of the credit for use toward a particular degree program. The applicability of transfer courses toward a degree is determined by the academic dean or the advisor in one's major or his or her designate. A maximum of 66 semester hours of credit from two-year lower-division institutions is applicable toward a degree at UTEP. For more information see the University Undergraduate Catalog at [catalog.utep.edu](http://catalog.utep.edu).

**Core Curriculum:** Students who transfer without completing the core curriculum at another Texas institution of higher education, but who have completed blocks within the core, shall receive credit in UTEP's core curriculum for each of the blocks successfully (C or better) completed in the core curriculum of the sending institution. If a

student has successfully, (C or better) completed the 42-hour core at another Texas institution of higher education, that core shall be substituted for The University of Texas at El Paso's core curriculum. Such a transfer student shall receive credit for each block within the core curriculum and shall not be required to take additional courses to satisfy UTEP's core curriculum. However, courses listed in UTEP's core curriculum can be required as a prerequisite to a course or as a degree requirement for the major. For more information see the University Undergraduate Catalog at [catalog.utep.edu](http://catalog.utep.edu).