<table>
<thead>
<tr>
<th>Agency Code: 724</th>
<th>Agency Name: University of Texas - El Paso</th>
</tr>
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<tbody>
<tr>
<td><strong>3.</strong> Agency Item No.</td>
<td><strong>4.</strong> Record Series Item No.</td>
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<td><strong>6.</strong> Description</td>
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<td><strong>10. Archival</strong></td>
<td><strong>11. Remarks</strong></td>
</tr>
</tbody>
</table>

**HEP25** 4.7.008
GRANTS, FEDERAL AND OTHER SPONSORED GRANTS AND CONTRACTS.

This series documents state and federal grant projects participated in or administered by state agencies. It includes grant authorization records, which provide evidence of the award of grants to or by agencies; grant/project financial or performance reports, which are periodic reports of financial activity and/or program performance related to grants received or made by agencies.

AC 3
AC = SATISFACTION OF ALL UNIFORM ADMINISTRATIVE REQUIREMENTS FOR GRANTS AND COOPERATIVE AGREEMENTS TO STATE AND LOCAL GOVERNMENTS (THE COMMON RULE).

CAUTION: RETENTION REQUIREMENTS MAY VARY DEPENDING ON THE SPECIFIC FUNDING AGENCY. AGENCIES MUST ENSURE THAT RECORDS ARE RETAINED FOR THE APPROPRIATE RETENTION PERIOD.

**HEP27**
HEP (HIGH SCHOOL EQUIVALENCY PROGRAM) STUDENT RECORDS.

Includes application, HS transcripts, personal data info forms, GED certificate.

AC 5
AC = GRADUATION OR DATE OF LAST ATTENDANCE.

**HS14**
CURRICULUM CHANGE AUTHORIZATIONS.

This series documents student requests to change their field of major study, add or remove a simultaneous major, or add or change a minor.

AC 5
AC = GRADUATION OR DATE OF LAST ATTENDANCE.