STATE OF TEXAS
Records Retention Schedule

SLR 105
Rev. 2021-07

Retention Codes (field 7)
AC – See field 9 for specific records series definition
AV – Administratively valuable
CE – Calendar year end
FE – Fiscal year end
LA – Life of Asset
PM – Permanent
US – Until Superseded

Archival Codes (Field 10)
A/I – Transfer to State/University Archivist
R/O – Review by State/University Archivist
E – Exempt from archival review and transfer

1. Agency Code: 724			2. Agency Name: University of Texas El Paso								
3. Agency Item No.	4. Record Series Item No.	5. Record Series Title	6. Description	7. Ret. Code	8. Retention Years	8. Retention Months	8. Retention Days	9. AC Definition	10. Archival	11. Remarks	12. Legal Citations
KTP01	18.1.001	FCC BROADCASTING LOGS.	SERIES DOCUMENTS DAILY BROADCAST ACTIVITIES OF THE INSTITUTIONAL RADIO STATION OR TELEVISION CHANNEL. RECORDS INCLUDE: LOG SHEETS SHOWING TIME SIGNED ON AND OFF; ANY DELAYS IN BOARDCASTING; ENGINEER'S NAME; ANNOUNCER'S NAME; AND TECHINCAL DIFFICULTIES.	AC	2			AC=AFTER BROADCAST DOCUMENT FILING.		RETENTION NOTE: IT IS AN EXCEPTION TO THE RETENTION PERIOD INDICATED THAT LOGS INVOLVING COMMUNICATIONS INCIDENT TO A DISASTER OR WHICH INCLUDE COMMUNICATIONS INCIDENT TO OR INVOLVED IN AN INVESTIGATION BY THE FCC AND ABOUT WHICH THE LICENSEE HAS BEEN NOTIFIED, SHALL BE RETAINED BY THE LICENSEE UNTIL SPECIFICALLY AUTHORIZED IN WRITING BY THE FCC TO DESTROY THEM. IN ADDITION, LOGS INCIDENT TO OR INVOLVED IN ANY CLAIM OR COMPLAINT OF WHICH THE LICENSEE HAS NOTICE SHALL BE RETAINED BY THE LICENSEE UNTIL SUCH CLAIM OR COMPLAINT HAS BEEN FULLY SATISFIED OR UNTIL THE SAME HAS BEEN BARRED BY STATUTE LIMITING THE TIME FOR FILING OF SUITS UPON SUCH CLAIMS.	47 CFR 73.1840(a). 47 CFR 73.1800 AND 73.1820 FOR STATION LOGS.