Department of Mathematical Sciences

Individual Instruction/Thesis Course Creation Request

Please note that the course title, instructor and student signatures are needed before the course can be created. The specific course title will appear on the student's transcript as a subtitle.

Course – Check one:

☐ MATH 4199 ☐ MATH 4399 ☐ MATH 5370 ☐ MATH 5396 ☐ MATH 5398 ☐ MATH 5399
☐ STAT 5370 ☐ STAT 5396 ☐ STAT 5398 ☐ STAT 5399

Semester _____ **Course CRN** _____

Course Title _____
For MATH 4199/MATH 4399/MATH 5370/STAT 5370 only

Instructor _____

Instructor signature _____ **Date** _____

Student Name _____

Student UTEP ID _____ **Telephone** _____

Student signature _____ **Date** _____

REGISTRATION AND RECORDS OFFICE

Subtitle Request Form

This form is to be filled out by the DEPARTMENT and sent to Registration & Records through campus mail.

Form B: BY STUDENT

A subtitle can be included in a student record to reflect specific course content. Courses that normally have subtitles include, but are not limed to, Special Topics, Research, or Independent Study. This form assigns a Subtitle or Topic title to the below named student ***ONLY***. The Subtitle will not appear on Student transcripts until grades are officially posted for the term.

Name _____ UTEP ID 8 ☐☐☐☐☐☐☐☐
Last **First** **M.I.**

CRN	Subject	COURSE #	TERM

Instructor's Name: _____

Instructor's Signature: _____ DATE: _____

Chair Signature: _____ DATE: _____

Subtitle to be included (limit 30 characters *including spaces*):

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R&R REV. 10/08 UTEPSoC (all)	Date Processed:	Processed By: