DEPARTMENT OF MATHEMATICAL SCIENCES
INDIVIDUAL INSTRUCTION/THESIS COURSE CREATION REQUEST

Please note that the course subtitle instructor and student signatures are needed before the course can be created. The specific course subtitle will appear on the student's transcript as a subtitle.

Course –Check one:

[ ] MATH 4199 [ ] MATH 4399 [ ] MATH 5370 [ ] MATH 5396 [ ] MATH 5398 [ ] MATH 5399
[ ] STAT 4399 [ ] STAT 5370 [ ] STAT 5396 [ ] STAT 5398 [ ] STAT 5399

Semester_____ Course CRN_____

Course Subtitle for MATH 4199/MATH 4399/MATH 5370/STAT 5370:

Subtitle limit: 30 characters including spaces

Instructor_____ Instructor Signature_____

Date_____

Student Name_____ Student Signature_____

Student UTEP ID_____ Email _____

Date_____

REGISTRATION AND RECORDS OFFICE

Subtitle Request Form

This form is to be filled out be the DEPARTMENT and sent to Registration & Records through campus mail
Form A: BY SECTION

A subtitle can be included in a student record to reflect specific course content. Courses that normally have subtitles include, but are not limited to, Special Topics, Research, or Independent Study. This form assigns a Subtitle or Topic title to ALL STUDENTS registered in this section. The Subtitle will not appear on Student transcripts until grades are officially posted for the term.

CRN	Subject	Course #	Term

Instructor Name_____

Instructor Signature_____ Date_____

Chair Signature_____ Date_____

Subtitle to be included **(limit 30 characters *including spaces*)**:

R&R REV. 10/08 UTEP SoC (all)	Date Processed:	Processed By: