Spring Career Fair 2021 Registration Steps

You will need to register for your participation in Job Mine, UTEP’s online job database, but the event will be conducted via Career Fair Plus.

1. Go to: www.utep.edu/careers
2. Click on the Employers Login button
3. Login/Create your Job Mine profile
4. Click on On Campus Request
5. Click on Add Request button (right hand-side)
   - OCR EVENT TYPE (drop down) = Career Fair
6. Under Preferred EVENT *, Select 2/5/2021 9:00 AM – Spring Career Fair and proceed to complete your registration, then, click Submit.
7. Select the options for attendance.
8. Please note that this year we are asking you to participate in events prior to the fair targeting freshmen and sophomores.
9. Review order summary and select payment method.
10. Once we have reviewed your registration; a confirmation email will be sent the person who registered for the event.

STEP #4

STEP #5

STEP #6

OCR Event Type
Career Fair

Preferred Event *
- 10/16/2020 9:00 AM - TEXAS GRADUATES AND PROFESSION
- 2/5/2021 9:00 AM - Spring Career Fair

Details