Looking for Interns, Volunteers or Part-Time Employees?

You are invited to participate in the 2020 Internship & Part-Time Job Fair, taking place on the UTEP campus. What a better way to advertise your opportunities to over 25,000 students. Come and speak to many eager applicants of all academic majors in one location.

Registration Fee: $75 includes:

- Continental breakfast
- Parking Permit
- One (1½' x 8') table and two chairs

REGISTRATION DEADLINE: FRIDAY, MARCH 20, 2020
Registration Instructions

Login to Job Mine:
1. Go to our website: utep.edu/careers
2. Scroll down and click on the Employer Login button
3. Returning user: Enter username & password
4. 1st time users: Create new account
5. Under Event & Interview Requests/OCR EVENT TYPE, select Career Fair
6. Under Preferred Event (on the right), Select 3/25/2020 9:00 AM-Internship & Part-Time Job Fair 2020
7. Under Career Fair Cancellation Policy select “I Agree”, and continue filling out the rest of the required fields, then click Submit
8. Pay online by credit card or mail a check to UTEP Career Center, no later than Friday, March 25, 2020
9. Federal ID # 746-000-813

Points to Remember

1. Cancellation Policy - Submission of the online registration acknowledges the organization's financial obligation for all fees associated with the event.
   - Cancellations received on or before Wednesday, March 18, 2020 will receive a refund minus an administrative fee of $50.00
   - No Refunds after Wednesday, March 18, 2020
2. Confirmation Packet - Will be sent via email no later than Wednesday, March 18, 2020

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