The University Career Center invites you to attend Career EXPO 2018. EXPO is the largest job fair held on the UTEP campus during the fall semester and is open to all academic majors. The fair will take place on Thursday, September 20th and Friday, September 21st in the Don Haskins Center from 9:00AM – 2:00PM. To get a better sense of student, alumni, and community participation, please review the 2017 FINAL REPORT.

Your participation in CAREER EXPO will allow you to showcase information about your organization and employment opportunities, maintain a presence on the UTEP campus, and identify candidates for future consideration. Facts about UTEP that will interest you include:

- Enrollment for fall 2017 was over 25,000 students, our highest enrollment yet.
- UTEP offers 72 bachelor’s degrees, 74 master’s-level degrees, and 21 doctoral degrees, with others in development.
- UTEP’s extraordinary success is validated by Washington Monthly magazine’s 2015 ranking of UTEP as one of the top 10 universities in the nation, grouped with Stanford, Harvard, UC Berkeley, UCLA and UC San Diego, to name a few.
- UTEP has over $90 million in annual federally funded research spending.
- UTEP has earned the designation of one of the state’s “Emerging Tier One” universities by the Texas Higher Education Coordinating Board.
- UTEP is the only doctoral research intensive university in the United States with a student body that is predominantly Mexican-American (80% of the student population is Hispanic).
- UTEP is dedicated to becoming the first national research (Tier One) university serving a 21st Century student demographic.
- Colleges and schools include: Business Administration, Education, Engineering, Health Sciences, Liberal Arts, Science, Nursing and Pharmacy.

**REGISTRATION FEES**

- BOTH DAYS: The registration fee of $700 includes one six-foot table, two chairs, continental breakfast, and lunch for two representatives.
- ONE DAY: The registration fee of $400 includes one six-foot table, two chairs, continental breakfast, and lunch for two representatives.

Direct your questions to Eliana Grijalva at (915) 747-6507 or egrijalva2@utep.edu. Registration is now available online at www.utep.edu/careers - Employers - Career Fairs. The registration deadline is **Friday, September 7, 2018**.

We look forward to hosting you on the UTEP Campus!
Go to our website: www.utep.edu/careers.
Click on the Employers tab at the top and select Attend Job Fairs from the drop down menu.
Go to Career EXPO 2018 and select “Recruiter Login.”
Create your account or log in if you are a returning user.
On your main dashboard, click the Events tab, then click on Career Fair.
- Select **Career Expo 2018** under **Preferred Event**.
- You will not be asked for payment information until your request has been received.
- Complete your organization’s information and click **Submit**.
PLEASE NOTE: You will not see a confirmation screen upon completion.
To check on your registration, return to the Events tab and click Career Fair.
Under the Career Fair options, Career Expo 2018 will no longer appear.
Once we have received your registration, you will receive a confirmation email with a confirmation packet and payment instructions.

POINTS TO REMEMBER

1. **Cancellation Policy** - Submission of the online registration acknowledges the organization's financial obligation for all fees associated with the event.
   - Cancellations received up to August 31, 2018 at 5:00 PM (MST) will receive a full refund.
   - Cancellations received by August 31, 2018 at 5:00PM (MST) will receive a refund minus an administrative fee of $50. No refunds will be given after September 1, 2018 at 12:00 AM.
2. Your confirmation packet, invoice and receipt will be e-mailed to the address you listed on the registration. Your confirmation packet includes hotel and car rental information, parking map, and parking permit.
3. If paying by check, please make checks payable to UTEP Career Center. (FIN# 746-000-813).

Direct your questions to Eliana Grijalva at (915) 747-6507 or egrijalva2@utep.edu.

**Registration Deadline - Friday, September 7, 2018.**

The University of Texas at El Paso
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(915) 747-5640 • (915) 747-5730 fax • www.utep.edu/careers • careers@utep.edu