AUGUST 2019

How to Navigate a Career Fair: Ace your next career fair by learning what to do before, during and after the event and how to develop your elevator speech.  
**August 28 at 1pm ● Union West 114**  
Grace Akers

How to Navigate a Career Fair: Ace your next career fair by learning what to do before, during and after the event and how to develop your elevator speech.  
**Friday, August 30th and 1:30pm ● Union West 114**  
MOISES BUENFIL

SEPTEMBER 2019

How the Career Center can help students: Take our crash course on how to activate your Job Mine account, take advantage of the Internship Program, and use the Career Center’s student tools.  
**Thursday, September 5th at 2pm ● Union West 114**  
MOISES BUENFIL

Finding an Internship: Internships give you the edge to launch your career. Learn about the importance of internships, where to find them and how to be part of the Internship Program.  
**Monday, September 9th at 2pm ● Union West 114**  
NICK ZWEIG

Mastering the Interview: Gain an insight of what you need to do before, during, and after your interview. We will teach you how to respond to questions based on the S.T.A.R. approach.  
**September 11 at 12:30 pm ● Union West 114**  
Grace Akers

How to Navigate a Career Fair: Ace your next career fair by learning what to do before, during and after the event and how to develop your elevator speech.  
**Monday, September 16th at 3:00pm pm ● BUSN 321**  
PAMELA PRIETO

Crafting an Effective Résumé & Cover Letter: Learn how to make a great first impression in writing by showcasing your accomplishments in a résumé and cover letter employers won’t be able to resist.  
**Tuesday, September 17th at 1pm ● Union West 114**  
BETSY CASTRO

Finding an Internship: Internships give you the edge to launch your career. Learn about the importance of internships, where to find them and how to be part of the Internship Program.  
**Tuesday, September 24th at 12pm ● Union West 114**  
BETSY CASTRO

Preparing for Graduate School: Learn the ins-and-outs of the graduate school application process, including how to fund your graduate degree and start developing your statement of purpose.  
**Monday, September, 30th and 2:00 pm ● Union West 114**  
CRAIG THOMPSON
CRAFTING AN EFFECTIVE RÉSUMÉ & COVER LETTER: Learn how to make a great first impression in writing by showcasing your accomplishments in a résumé and cover letter employers won’t be able to resist.

Wednesday, Oct 9th at 10:00 am • Union West 114
CLAUDIA DOMINGUEZ

FINDING AN INTERNSHIP: Internships give you the edge to launch your career. Learn about the importance of internships, where to find them and how to be part of the Internship Program.

Tuesday, October 8th at 10am • Union West 114
NICK ZWEIG

MASTERING THE INTERVIEW: Gain an insight of what you need to do before, during, and after your interview. We will teach you how to respond to questions based on the S.T.A.R. approach.

Wednesday, Oct 9th at 3:00pm • BUSN 321
PAMELA PRIETO

NOVEMBER 2019

ESTABLISHING YOUR LINKEDIN PROFILE: Turn your LinkedIn account into a job offer by following our tips on building a marketable account, creating networks and connecting with professionals.

Tuesday, November 12th at 3:00pm • BUSN 331
PAMELA PRIETO

TRANSITIONING FROM CLASSROOM TO WORKFORCE: Transition from student to professional by following our tips on making first impressions, communicating in the workplace, and becoming an indispensable employee.

Wednesday, November 13th at 10:00 am • Union West 114
CLAUDIA DOMINGUEZ