**JANUARY**

**Navigating a Career Fair:** Ace your next career fair by learning what to do before, during and after the event and how to develop your elevator speech.

*Thursday, January 30th at 1pm ● Union West 114*
Nick Zweig

**FEBRUARY**

**Finding an Internship:** Internships give you the edge to launch your career. Learn about the importance of internships, where to find them and how to be part of the Internship Program.

*Tuesday, February 4 at 1pm ● Union West 114*
Nick Zweig

**Crafting an Effective Resume & Cover Letter:** Learn how to make a great first impression in writing by showcasing your accomplishments in a résumé and cover letter employers won’t be able to resist.

*Tuesday, February 4 at 3pm ● Location: COBA room TBA*
PAMELA PRIETO

**Crafting an Effective Résumé & Cover Letter:** Learn how to make a great first impression in writing by showcasing your accomplishments in a résumé and cover letter employers won’t be able to resist.

*Tuesday, February 18 at 10am ● Location: Union West 114*
HERIBERTO GARCIA

**Developing a Curriculum Vitae (CV):** Build your strongest American CV by learning how to market your skills and highlight your academic and professional experience.

*Thursday, February 20 at 2pm ● Union West 114*
CLAUDIA DOMINGUEZ

**MARCH**

**Preparing for Graduate School:** Learn the ins-and-outs of the graduate school application process, including how to fund your graduate degree and start developing your statement of purpose.

*Thursday, March 12 at 2pm ● Union West 114*
CLAUDIA DOMINGUEZ

**Mastering the Interview:** Gain an insight of what you need to do before, during, and after your interview. We will teach you how to respond to questions based on the S.T.A.R. approach.

*Tuesday, March 17 at 1:30pm ● Union West 114*
MOISES BUENFIL

**How to Navigate a Career Fair:** Ace your next career fair by learning what to do before, during and after the event and how to develop your elevator speech.

*Wednesday, March 18 at 3pm ● Location: COBA room TBA*
PAMELA PRIETO
How to Navigate a Career Fair: Ace your next career fair by learning what to do before, during and after the event and how to develop your elevator speech.

Tuesday, March 24 at 10:30am ● Location: Union East – Andesite RM. 102 B.
HERIBERTO GARCIA

How the Career Center Can Help Students: Take our crash course on how to activate your Job Mine account, take advantage of the Internship Program, and use the Career Center’s student tools.

Tuesday, March 31 at 12pm ● Union West 114
GRACE AKERS

APRIL

Negotiating a Job Offer: Always get what you’re worth by following our tips on evaluating, negotiating and countering job offers.

Wednesday, April 1 at 1:30 PM ● Union West 114
BETSY CASTRO

Negotiating a Job Offer: Always get what you’re worth by following our tips on evaluating, negotiating and countering job offers.

Wednesday, April 1 at 1:30 PM ● Templeton Suite, Union East 313
CRAIG THOMPSON

How the Career Center Can Help Students: Take our crash course on how to activate your Job Mine account, take advantage of the Internship Program, and use the Career Center’s student tools.

Tuesday, April 7 at 12pm ● Union West 114
GRACE AKERS

Establishing your LinkedIn Profile: Turn your LinkedIn account into a job offer by following our tips on building a marketable account, creating networks and connecting with professionals.

Monday, April 13 at 3pm ● Location: COBA room TBA
PAMELA PRIETO

Pathways to Excel: Education, Experience, Community Involvement, Eye to the Future, and Leadership: Learn the steps of becoming a top-notch job candidate by improving your education, experience, community involvement and leadership skills.

Tuesday, April 14 at 1:30pm ● Union West 114
MOISES BUENFIL