

# NON-ACADEMIC CONDUCT VIOLATION FLOW CHART



## **FACULTY/ STAFF REFERRAL:**

Includes information that supports the faculty/staff allegation of misconduct regarding the specific violation and description of how the violation happened, along with suggestions for consequential actions.

## **CASE CREATION:**

An OSCCR staff member reviews the referral for reasons to open or dismiss the case.

## **CASE CLOSED:**

After reviewing information provided in the referral, the information presented is not sufficient to open a case.

## **CASE OPENED:**

After reviewing information provided in the referral, the information presented is sufficient to open a case, then an email is sent to the accused student(s) with a meeting time and date to discuss the case referral.

## **ADMINISTRATIVE DISPOSITION:**

A meeting held to determine responsibility or the lack thereof for misconduct. Students are given the opportunity to provide additional supporting evidence or insight to their stance on the nature of the case.

## **NOT RESPONSIBLE:**

When evidence brought forth by faculty/staff and student are less likely to support a violation of the conduct policies.

## **RESPONSIBLE:**

When evidence brought forth by faculty/staff and student are more likely to support a violation of the conduct policies.

## **UNIVERSITY HEARING:**

An opportunity for student(s) to have another impartial party - a tenured faculty member - to review their case. This option is available ONLY for students with Suspension, Expulsion, or Academic Sanctions

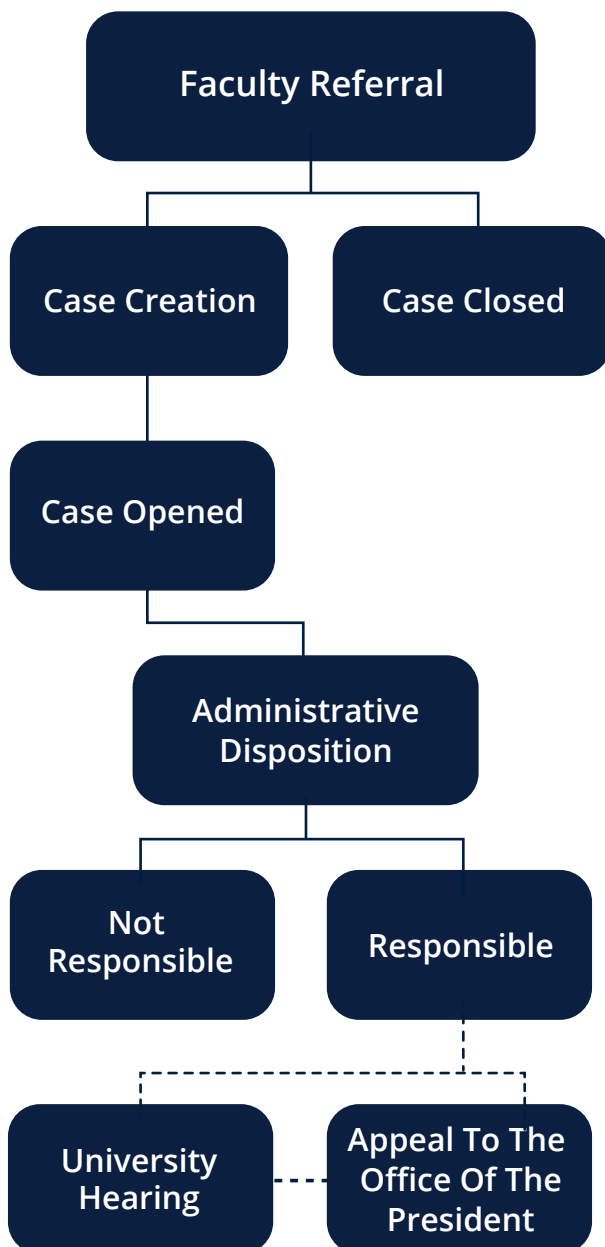
## **APPEAL TO THE DIRECTOR OR AVP/DEAN OF OF STUDENTS:**

An opportunity for student(s) to have a review of the decision given in the Administrative Disposition. This option is available for a student who does not agree with the decision that was made but did not result in Suspension, Expulsion, or Academic sanctions. (If a student had an Administrative Disposition with the Director, only then will the appeal be handled by the Associate VP/Dean of Students.)

## **APPEAL TO THE OFFICE OF THE PRESIDENT:**

An opportunity for student(s) to have a review of the severity of the sanctions if they feel that the sanctions were unfair and too heavily imposed for their infraction. (This option is also available to students who request a University Hearing)

# ACADEMIC DISHONESTY VIOLATION FLOW CHART



## **FACULTY REFERRAL:**

Includes information that supports faculty suspicion of academic dishonesty regarding the specific violation and description of how the violation happened, along with suggestions for consequential actions.

## **CASE CREATION:**

An OSCCR staff member reviews the referral for reasons to open or dismiss the case.

## **CASE CLOSED:**

After reviewing information provided in the case referral, the information presented is not sufficient to open a case.

## **CASE OPENED:**

After reviewing the information in the referral, the information presented is sufficient to open a case. Then, an email is sent to the accused student(s) with a meeting time and date to discuss the case referral.

## **ADMINISTRATIVE DISPOSITION:**

A meeting held to determine responsibility or the lack thereof for violating the academic dishonesty policy. Students are given the opportunity to provide additional supporting information or insight to their stance on the nature of the case.

## **NOT RESPONSIBLE:**

When information brought forth by faculty and student does not support a violation of the academic dishonesty policy.

## **RESPONSIBLE:**

When information brought forth by faculty and student support a violation of the academic dishonesty policy, based on the preponderance of the evidence standard.

## **UNIVERSITY HEARING:**

An opportunity for student(s) to have another impartial party - a tenured faculty member - to review their case. This option is available if the student disagrees with both the decision of responsibility and the sanctions that accompany that decision.

## **APPEAL TO THE OFFICE OF THE PRESIDENT:**

An opportunity for student(s) to have a review of the severity of the sanctions if they feel that the sanctions were unfair and too heavily imposed for their infraction. This option is available if the student disagrees with the sanctions that have been given as a result of being found responsible for violating the academic dishonesty policy.