Customizing and Ordering the Grade Center

How can I organize/customize my grade columns?

Instructors can customize their view of the Grade Center by hiding columns to focus on specific data and reduce scrolling. Hidden columns are not deleted from the Grade Center, and you can show and reorder them at any time. This tutorial will show you how to customize the view of the Grade Center by hiding a column, accessing the Column Organization page, showing a hidden column, and reordering columns.

How do I get the “User Row” back when a student is missing from the Grade Center?

You can hide user rows to reduce the number of rows in the Grade Center grid and help you focus on specific data. Or when you want to talk to a student and show the Grade Center without showing anyone else’s grades. When you hide user rows, the data is retained and you can show them at any time. You can hide user rows in two ways:

Access each user's menu and select Hide Row. You can also select Hide Other Rows to remove all but the user's row from view.

On the Row Visibility page, you can hide and show user rows. Only your view of the Grade Center grid is affected. Student availability isn't affected. Access the page from the Manage menu.
Grade Center

My Grade Center is in some crazy order, how do I fix it? (See example below)

When your Grade Center order has become mixed up, you can sort any column just by clicking on the column header/name. In our example clicking on “Last Name” will give the following results.