Blackboard Institute Agenda

Daily Schedule:

10am-12pm: Pedagogy/Best Practices, Bb Tools

12pm-1pm: We feed you!

1pm-2pm: Pedagogy/Best Practices continued—and time allotted to build in your development shells.

Day 1: Orientation to Teaching with Technology and the Blackboard Environment

Topics

- “Starting from the End” with Backward Planning
- Course Organization and Modular Design
- Syllabus Revision and Refinement
- Establishing Learning Goals and Outcomes/Aligning and Measuring using Bb
- Orientation to Blackboard for Teaching (going beyond a repository)
- Designing a Course for Transferability/Scalability

Activities

- Icebreakers: “If You Could...”
- From Big Ideas to Learning Outcomes
- Designing a New Syllabus—Essential Elements and Engagement

Bb Tools and Functionality

- Miner Blackboard, Notifications Dashboard, My Courses and Customization
- Edit Mode, Student Preview, Course Templates
- Main Interface, Navigation Bar, Course Management
- Syllabus
- Calendar
- Tracking Views
- Setting Up Content Collection
- Adding/Dropping Students Manually
- Overall Design of Blackboard: “Many Ways to Do One Thing!”

Guest Faculty Presentation(s): TBD
Day 2: Course Content, Usability, and Content Support

Topics

- Designing for Usability and Intuitive Navigation of Blackboard
- Depth and Breadth of Content and Course Rigor
- Presenting Content for Multiple Audiences
- Using Bb to Submit Assignments
- Universal Design and ADA
- Using Blackboard Data to Publish

Activities

- Ready for Online Learning?
- Design Thinking and Design Frameworks
- Usability (“Which Course is the Most Usable?”)

Bb Tools and Functionality

- Customizing Navigation Bar
- Selecting Tools
- Properties and Teaching Style
- Creating Modules with Content Folders or Learning Modules
- Building Content
- Items
- Files
- Blank Pages
- Assignments
- Linking Content

Guest Faculty Presentation(s): TBD

Day 3: Student Engagement and Online Communication

Topics

- Active Learning
- Group Work: Communication Strategies for Whole Class, Small Groups, and Student to Student
- Developing a Learning Community with Bb Communication Tools
- Course Enhancements
- Emerging Technologies for Student Success

Activities

- Active vs Passive Learning
- Team-Based Learning
- Moderating Online Communication with Case Study Scenarios
• Multimodal Teaching and Learning (multimedia, digital interactions, podcasts, cinemagraphs, customization/personalization)
• Working in Groups Online
• EdPuzzle, Powtoon, Quizzizz, Kahoot

Bb Tools and Functionality

- Setting up groups/sign-in sheets
- Announcements
- Course Messages/E-Mail
- Discussion Boards
- Blogs
- Blackboard Collaborate (Ultra)
- NBC Learn
- Student Response System (iClicker Cloud)

Guest Faculty Presentation(s): TBD

Day 4: Assessment and User-Testing

Topics

- Assignments and Rubrics
- Formative and Summative Assessments
- Creating Large Test Pools Using Excel
- Academic Integrity Tools and Best Practices for Implementation
- Feedback and Course Progress Measurement
- Full Grade Center Management
- Using Data for Intervention, Assessment, and Course Refinement

**User-testing of courses will be conducted in afternoon session

Activities

- Why is Assessment Important?
- Formative and Summative Assessments
- Peer and Online Assessment of Courses

Bb Tools and Functionality

- Quizzes/Tests
- Peer Review and Assessment
- Retention Center
- SafeAssign
- Respondus Lockdown Browser/ Monitor
- Needs Grading
- Full Grade Center Management
Course Reports

Guest Faculty Presentation(s): TBD

Day 5: Technology Support Resources

Topics

- Technology Support Center
- Blackboard Central
- Help Desk
- Requesting Bb Shells

Activities

- Showcase of technology support resources available at UTEP

Bb Tools and Functionality

- Bb Mobile
- My BackUp
- My Apps

Guest Staff Presentation(s): TBD

*End of Bb Institute