QAS Pro

Before You Start Searching
QAS Pro is for Banner used with GOAMTCH or SPAIDEN window. Cursor must be positioned on Street Line 1. See figure 1.

Figure 1. - Banner screenshot

- Start QAS Pro by pressing Ctrl+Alt+Q.
- QAS Pro can minimize and maximize pressing Ctrl+Alt+B. See figure 2.

Figure 2. - QAS Pro screenshot

How to Search?
QAS Pro has two search modes. They are:
- "Typedown Searching", use it by pressing (few steps, less typing).
- "Single Line Searching", use it by pressing (1 step, type whole address).
Searching for a Residential Address

This example illustrates how to search for a residential address.

- Press (Typedown Searching)
- Type ZIP code or city name. Ex. El Paso. See figure 3.

![Figure 3](image3.png)

Figure 3. - Selecting city name, QAS Pro

- Click “Select” button or press Enter.
- Type the first letters of the street name, Ex. Cinci for Cincinnati. The matching street is shown. See figure 4.

![Figure 4](image4.png)

Figure 4. - Selecting street name, QAS Pro

- Click “Select” button or press Enter to select street name.
Type the building number, Ex. 710. The matching building number is shown. See figure 5.

![Figure 5. - Selecting building number, QAS Pro](image)

Click “Select” button or press Enter to see the full address edit view. See figure 6.

![Figure 6. - QAS Pro displaying the validated address](image)

Click “Accept” button or press Enter to paste the validated address to Banner. See figure 7.

![Figure 7. - Banner form where QAS Pro pasted the validated address](image)
Searching for a PO Box Address

NOTE: PMBs (Private Mail Boxes) are not supported by QAS.

This example illustrates how to search for a PO Box.

- Press \( \text{Typedown Searching} \) (Typedown Searching)
- Type Irvine for city name.
- Click “Select” or press Enter. See figure 8.

![Figure 8. Irvine city selected, QAS Pro](image)

- Type PO Box. See figure 9.

![Figure 9. Looking for a PO Box, QAS Pro](image)

- Click “Select” or press Enter.
• Type PO Box number, Ex. 54988, see figure 10.

![Figure 10. – Selecting PO Box number, QAS Pro](image)

• Click “Select” or press Enter to view the full address edit screen, see figure 11.

![Figure 11. – QAS Pro displaying the validated address](image)

• Click “Accept” button or press Enter to paste the validated address to Banner.
Searching for a Residential Address (Single Line Searching)

- Press (Single Line Searching)
- Type the complete address, Ex. 710 Cincinnati, El Paso, Texas, see figure 12.

![Figure 12. – Full address search, QAS Pro](image)

- Click “Select” or press Enter.
- QAS Pro displays a list of possible matches. In this case, it only finds one address which fully matches the information that you typed in, see figure 13.

![Figure 13. – QAS Pro displaying possible matches](image)

- Click “Select” or press Enter to view the full address edit screen.
- Click “Accept” button or press Enter to paste the validated address to Banner.