Policies for UGLC Room 306

LAST AMENDED NOV. 10, 2020

• All UTEP students, faculty, and staff can use this room.

• The system will not allow any reservations made with more than 14 days in advance.

• Food policy follows UTEP Food guidelines on catering.

• Under special circumstances, approved reservations may be relocated.

• Groups must be courteous and keep noise levels to minimum.

• Be respectful to others and delete any approved reservations as soon as you are aware of any cancellations.

• Failure to comply with these policies may result in being asked to leave immediately and can prevent future reservations.