iClicker Cloud
Instructor Dashboard
Overview

**Course List**
Click the course name to make it the active course.

**Start Session**
Launch your polling sessions with the green *Start Session* button.

**Course Details**
Details for the active course are displayed here.

**Course Management**
Click these icons to add or remove a course.

**Session History**
Your past course sessions can be accessed from the *Session History* tab. Go here to grade, delete, and export your sessions.

**Course Roster**
View a list of students from the *Roster* tab.

**Profile and Sign Out**
Edit your profile information or sign out of your instructor account.

**Online Gradebook**
Launch the instructor website to view the course Gradebook and sync scores to your LMS (Blackboard).

**Edit Course Details**
Make changes to your course details using this option.

**Course Settings**
Click the gear icon to access settings including: score settings, LMS grade sync setup, and when to share question images.
To begin a Polling Session:

Log into your iClicker Cloud instructor account and choose the course you wish to conduct a poll in. Click the green **Start Session** button on the *iClicker Cloud Instructor Course Dashboard*

The **Course Dashboard** is replaced with the **Master Toolbar**, which floats above all other programs on your computer screen.
Participants window:

- When you click on the attendees’ tab on the iClicker Master Toolbar, a window will pop-up showing the names of students who have joined the session.
- You can also see who has responded to the current question.
• Click **Polling** to activate the polling toolbar.

• Choose the type of question you would like to use.
• If you would like to run an anonymous poll, select anonymous polling from the polling toolbar.

• This will change the polling toolbar to a dark gray color to indicate you are in anonymous mode.

• Your polls will remain in anonymous mode until you switch your toolbar back to regular polling (light gray color).
Start polling the class by clicking the round blue **Start** button on the **Polling Toolbar**.

**A screenshot of your computer desktop is saved to the cloud and sent to student devices when polling is started.**

After you click the **Start** button, you’ll get a time counter and you will be able to see the number of student responses.
To end the poll, click on the red **stop** button.

To view results in real time click **Results** on the Master Toolbar. It will display a chart/table showing all of the student responses.
To end the session, close the **Master Toolbar**.

The following window will pop-up. To end the session without student feedback click “End Session”. If you would like to gather post-class feedback from your students click “End Session with Exit Poll”
• When you select “End Session with Exit Poll”, your students are notified to provide feedback about the class in Reef, which they can complete at any time after the poll.

• Students are asked to rate their understanding of the class and describe anything that they would like explained further.

• You can view the number of Exit Poll responses from the Session Details window, which is accessed by clicking on the name of a polling session in the online gradebook. Individual responses can be viewed in a .csv file by clicking Download.