iClicker Cloud Instructor Dashboard Overview

**Course List**
Click the course name to make it the active course.

**Start Session**
Launch your polling sessions with the green Start Session button.

**Course Details**
Details for the active course are displayed here.

**Course Management**
Click these icons to add or remove a course.

**Session History**
Your past course sessions can be accessed from the Session History tab. Go here to grade, delete, and export your sessions.

**Course Roster**
View a list of students from the Roster tab.

**Profile and Sign Out**
Edit your profile information or sign out of your instructor account.

**Online Gradebook**
Launch the instructor website to view the course Gradebook and sync scores to your LMS (Blackboard).

**Edit Course Details**
Make changes to your course details using this option.

**Course Settings**
Click the gear icon to access settings including: score settings, LMS grade sync setup, and when to share question images.
To begin a Polling Session:

Log into your iClicker Cloud instructor account and choose the course you wish to conduct a poll in. Click the green **Start Session** button on the *iClicker Cloud Instructor Course Dashboard*

The **Course Dashboard** is replaced with the **Master Toolbar**, which floats above all other programs on your computer screen.
Participants window:

- When you click on the attendees’ tab on the iClicker Master Toolbar, a window will pop-up showing the names of students who have joined the session.
- You can also see who has responded to the current question.
• Click **Polling** to activate the **polling toolbar**.

• Choose the type of question you would like to use.
• If you would like to run an anonymous poll, select anonymous polling from the polling toolbar.

• This will change the polling toolbar to a dark gray color to indicate you are in anonymous mode.

• Your polls will remain in anonymous mode until you switch your toolbar back to regular polling (light gray color).
Start polling the class by clicking the round blue Start button on the Polling Toolbar.
**A screenshot of your computer desktop is saved to the cloud when polling is started and if allowed it is also sent to student devices.

After you click the Start button, you’ll get a time counter and you will be able to see the number of student responses.
To end the poll, click on the red stop button.

To view results in real time click **Results** on the Master Toolbar. It will display a chart/table showing all of the student responses.
To end the session, close the Master Toolbar.

The following window will pop-up. To end the session without student feedback click “End Session”. If you would like to gather post-class feedback from your students click “End Session with Exit Poll”
• When you select “End Session with Exit Poll”, your students are notified to provide feedback about the class in Reef, which they can complete at any time after the poll.

• Students are asked to rate their understanding of the class and describe anything that they would like explained further.

• You can view the number of Exit Poll responses from the Session Details window, which is accessed by clicking on the name of a polling session in the online gradebook. Individual responses can be viewed in a .csv file by clicking Download.