

Equipment Insurance

Updated: 11/2/2020

Purpose

To provide departments with the opportunity to purchase additional equipment insurance for high value and/or high risk items.

Policy

It is recommended that departments consider purchasing System-wide Equipment Insurance for certain equipment in accordance with [Regents' Rule 80601](#). There are deductibles associated with the insurance.

Procedures

Step 1: Check insurance major exclusions list.

Some of the major exclusions on the policy include, but are not limited to:

- Mechanical breakdown/Internal derangement while in transit
- Mechanical breakdown to laptop computers
- Theft from unlocked conveyances
- Flood in Zone A & V in the United States
- Earthquake in California
- Errors in system programming or errors in instructions to machines
- Wear and tear
- Disappearance due to inventory shortage
- Hostile and illegal countries

Step 2: See the [Additional Equipment Insurance](#) on the VBPA website for current annual rates and deductibles.

Step 3: Ensure the replacement value of the equipment exceeds the cost of the deductible before deciding to purchase the insurance.

Step 4: Ensure the department has funds available for deductible and insurance premium payments.

Step 5: If interested in purchasing equipment insurance please complete the [Equipment Insurance Request](#) and send to the Office of the Vice President for Business Affairs.

Applicability

This applies to all departments.

Responsible Party

Vice President for Business Affairs