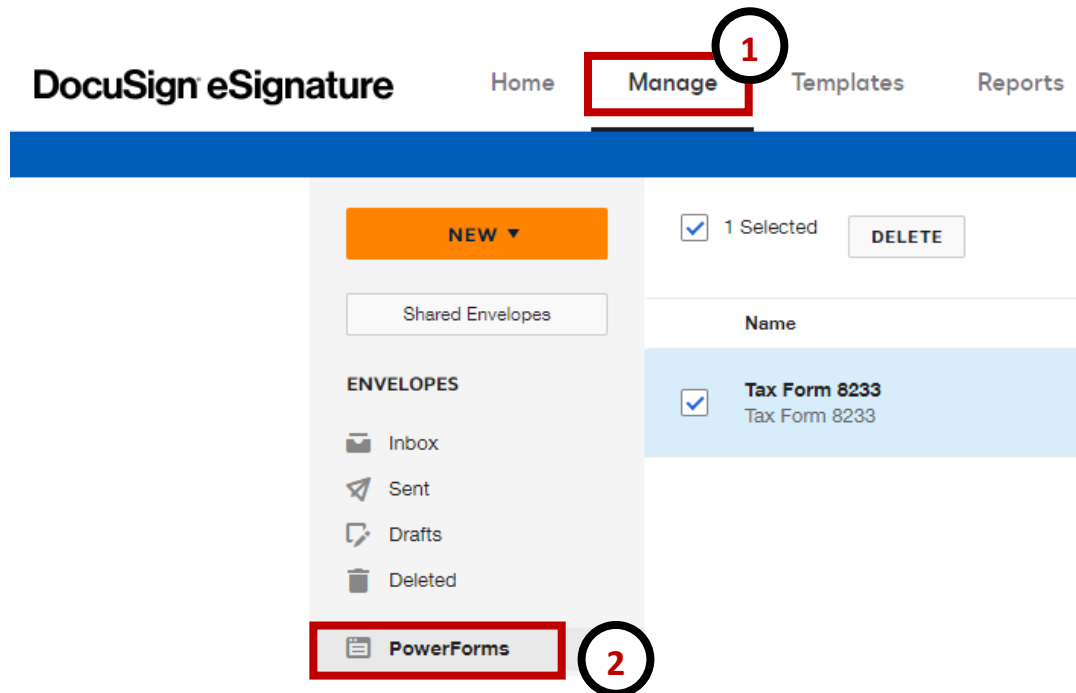


DocuSign PowerForms

Follow the steps below for instructions on how to send and sign a PowerForm in DocuSign.



For Owners & Designated Senders:

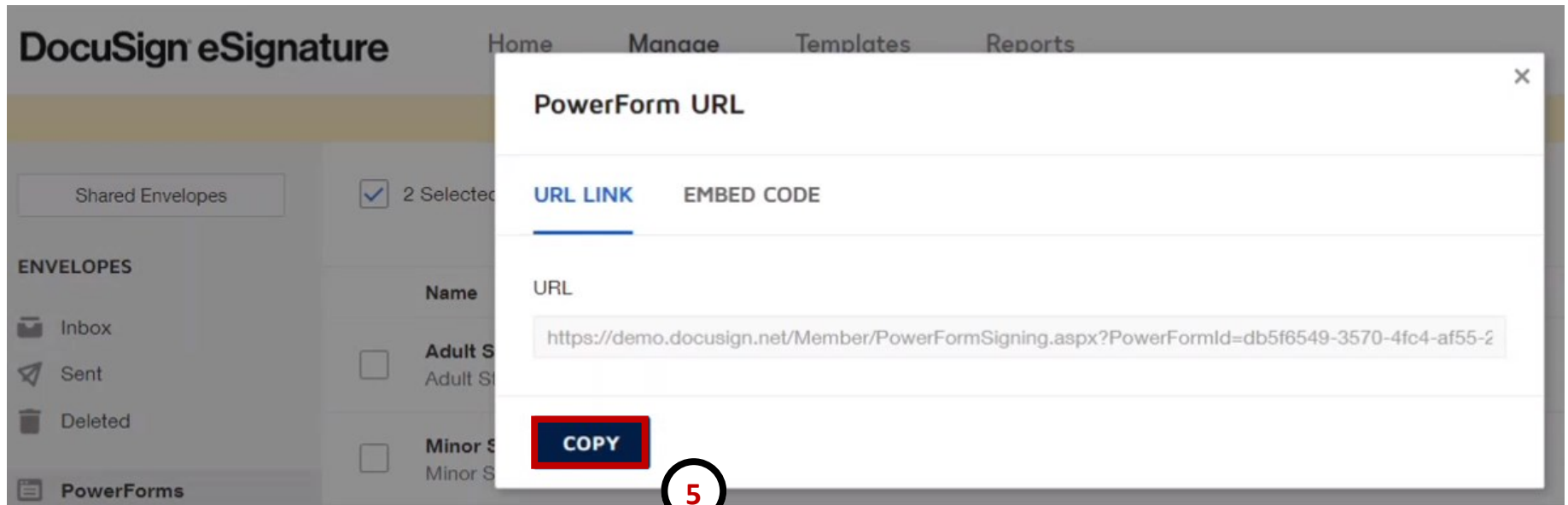
1. Select **Manage** from the top menu in DocuSign.
2. Select **PowerForms**.
3. Click on the PowerForm you want to use.
4. Click the **COPY URL** button on the

Name	Responses	Status	Sender
☒ Tax Form 8233 Tax Form 8233	9	Active	UTEP DocuSign

COPY
URL

DocuSign PowerForms

5. Copy the URL link and paste it onto a website or send it to a user to sign.

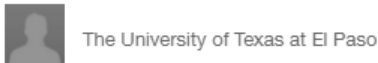


DocuSign Envelope

For users:

6. To sign a PowerForm, open the PowerForm link.

Please Review & Act on These Documents



6

Please read the [Electronic Record and Signature Disclosure](#).

☒ I agree to use electronic records and signatures.

CONTINUE

7	definitions of terms used in this section and detailed instructions on required withholding forms for each type of income, see Definitions in the instructions.	Compensation for independent personal services performed in the United States	A tax treaty withholding exemption (Independent personal services, Business profits) for part or all of that compensation.
		Compensation for dependent personal services performed in the United States	A tax treaty withholding exemption for part or all of that compensation.
		Noncompensatory scholarship or fellowship income and personal services income from the same withholding agent	A tax treaty withholding exemption for part or all of both types of income.
		DO NOT Use	IF you are a beneficial owner who is. . .

8

7. Click the checkbox to the agree statement.
8. Select **CONTINUE**.

DocuSign Envelope

9. Sign the required fields.

10. Fill out the **Adopt Your Initials** box.

11. Click **FINISH**.

12. Select **CLOSE**

I release The University of Texas at El Paso and those acting pursuant to its authority from liability for any violation of any personal or proprietary right I and/or Participant may have in connection with such use. This release is executed gratuitously and/or for any self-satisfaction which I and/or Participant may derive from any publication or programs in which Participant's likeness or voice may appear. I understand that all such recordings, in whatever medium, shall permanently remain the sole property of the University.

- ☐ I do authorize The University of Texas at El Paso, Professional and Public Programs, and those acting pursuant to its authority for this Media Consent and Release. _____ Parent/Guardian Initials.
- ☐ I do not authorize The University of Texas at El Paso, Professional and Public Programs, and those acting pursuant to its authority for this Media Consent and Release. _____ Parent/Guardian Initials.

I HAVE READ AND FULLY UNDERSTAND AND AGREE TO THE TERMS OF ALL RELEASES ON THIS FORM INCLUDING THE, SPECIAL ACCOMODATIONS AND NEEDS, RULES FOR ONLINE YOUTH PARTICIPANTS AND CAMPERS, THE RELEASE AND INDEMNIFICATION AGREEMENT, AND THE MEDIA CONSENT

Name of Parent/Guardian (PRINT)

Signature of Parent/Guardian

7/2/2021 | 9:19 AM MDT
Date

Rev 9/2020

Create and add your initials

Adopt Your Initials

Confirm your name, initials, and signature.

* Required

Full Name*Name required

Initials*Initials required

SELECT STYLE DRAW UPLOAD

PREVIEW
YOU MUST SUPPLY A NAME AND INITIALS FOR YOUR SIGNATURE.

DocuSigned by: DS

DE9BA93BA8E34F6...

Change Style

By selecting Adopt and Initial, I agree that the signature and initials will be the electronic representation of my signature and initials for all purposes when I (or my agent) use them on documents, including legally binding contracts - just the same as a pen-and-paper signature or initial.

ADOPT AND INITIAL CANCEL

FINISH

Save a Copy of Your Document

↓

Your document has been signed

If you would like a copy for your records, select Download or Print and save.

DOWNLOAD **PRINT** **CLOSE**