Monthly Payroll Calendar

Salary employees are paid on a monthly pay period basis. All monthly paydays are the first business day of the following month of the pay period. Business days are defined as days other than weekend and University holidays days.

|  |  |  |
| --- | --- | --- |
| Pay Period Beginning Date  | Pay Period Ending Date | Payday  |
| 08/01/2023 | **08/31/2023** | **September 1, 2023** |
| 09/01/2023 | **09/30/2023** | **October 2, 2023 \*\*** |
| 10/01/2023 | **10/31/2023** | **November 1, 2023** |
| 11/01/2023 | **11/30/2023** | **December 1, 2023** |
| 12/01/2023 | **12/31/2023** | **January 2, 2024 \*\*** |
| 01/01/2024 | **01/31/2024** | **February 1, 2024** |
| 02/01/2024 | **02/29/2024** | **March 1, 2024** |
| 03/01/2024 | **03/31/2024** | **April 1, 2024** |
| 04/01/2024 | **04/30/2024** | **May 1, 2024** |
| 05/01/2024 | **05/31/2024** | **June 3, 2024 \*\*** |
| 06/01/2024 | **06/30/2024** | **July 1, 2024** |
| 07/01/2024 | **07/31/2024** | **August 1, 2024** |
| 08/01/2024 | **08/31/2024** | **September 3, 2024 \*\*** |

**Asterisk (\*\*) designates a payday that does not occur on the 1st of the month.**

Semi-Monthly Payroll Calendar

Hourly employees are paid on semi-monthly basis as listed per the schedule below.  All semi-monthly paydays are the 5th working day after the end of the pay period.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Pay Period Beginning Date  | Pay Period Ending Date |  Student Submit Date |  Manager Approval Date | Payday |
| 08/16/2023 | **08/31/2023** | **08/31/2023** | **09/01/2023** | **September 8, 2023** |
| 09/01/2023 | **09/15/2023** | **09/15/2023** | **09/18/2023** | **September 22, 2023** |
| 09/16/2023 | **09/30/2023** | **09/29/2023** | **10/02/2023** | **October 6, 2023** |
| 10/01/2023 | **10/15/2023** | **10/13/2023** | **10/16/2023** | **October 20, 2023** |
| 10/16/2023 | **10/31/2023** | **10/31/2023** | **11/01/2023** | **November 7, 2023** |
| 11/01/2023 | **11/15/2023** | **11/15/2023** | **11/16/2023** | **November 22, 2023** |
| 11/16/2023 | **11/30/2023** | **11/30/2023** | **12/01/2023** | **December 7, 2023** |
| 12/01/2023 | **12/15/2023** | **12/15/2023** | **12/18/2023** | **December 22, 2023** |
| 12/16/2023 | **12/31/2023** | **12/29/2023** | **01/02/2024** | **January 8, 2024** |
| 01/01/2024 | **01/15/2024** | **01/12/2024** | **01/16/2024** | **January 22, 2024** |
| 01/16/2024 | **01/31/2024** | **01/31/2024** | **02/01/2024** | **February 7, 2024** |
| 02/01/2024 | **02/15/2024** | **02/15/2024** | **02/16/2024** | **February 22, 2024** |
| 02/16/2024 | **02/29/2024** | **02/29/2024** | **03/01/2024** | **March 7, 2024** |
| 03/01/2024 | **03/15/2024** | **03/15/2024** | **03/18/2024** | **March 22, 2024** |
| 03/16/2024 | **03/31/2024** | **03/28/2024** | **04/01/2024** | **April 5, 2024** |
| 04/01/2024 | **04/15/2024** | **04/15/2024** | **04/16/2024** | **April 22, 2024** |
| 04/16/2024 | **04/30/2024** | **04/30/2024** | **05/01/2024** | **May 7, 2024** |
| 05/01/2024 | **05/15/2024** | **05/15/2024** | **05/16/2024** | **May 22, 2024** |
| 05/16/2024 | **05/31/2024** | **05/31/2024** | **06/03/2024** | **June 7, 2024** |
| 06/01/2024 | **06/15/2024** | **06/14/2024** | **06/17/2024** | **June 24, 2024** |
| 06/16/2024 | **06/30/2024** | **06/28/2024** | **07/01/2024** | **July 8, 2024** |
| 07/01/2024 | **07/15/2024** | **07/15/2024** | **07/16/2024** | **July 22, 2024** |
| 07/16/2024 | **07/31/2024** | **07/31/2024** | **08/01/2024** | **August 7, 2024** |
| 08/01/2024 | **08/15/2024** | **08/15/2024** | **08/16/2024** | **August 22, 2024** |
| 08/16/2024 | **08/31/2024** | **08/30/2024** | **09/03/2024** | **September 9, 2024** |