

Account Reconciliation Journals

Main Menu > General Ledger > General Ledger Center

General Ledger Center

General Ledger Center

Access General Ledger.

Journals
Create, import, review, process, and archive journal entries.
Create/Update/Copy/Import
Standard Journals
Subsystem Journals
8 More...

Reporting
Create general, federal, and XBRL reports.
General Reports

Ledgers
Define ledger structure and run summary, closing, ADB, import, export, and archive ledger process.
Definition
Summary
Closing
5 More...

Inquiry **1**
Run inquiries on journals, ledgers, and accounting entries.
Journals
Ledgers
Accounting Entries

Standard Budgets
Develop, maintain, and review on standard budgets.
Budget Journals
Budget Import
Edit Journals
3 More...

Commitment Control

1. Select **Inquiry** link.
2. Select **Review Journal Status** link.
3. Enter **UTEP1** on Business Unit.
4. Enter the **Journal ID**.
5. Click on **Search** to open Journal.
6. Review **Journal Header** information.

General Ledger Center

Inquiry
Run inquiries on journals, ledgers, and accounting entries.

Journals
Journals
Review Journal Status **2**

Ledgers
Ledgers
Ledgers

Review Journal Status

Enter any information you have and click Search. Leave fields blank for a list of all values

Find an Existing Value

Search Criteria

Business Unit: **3**

Journal ID: begins with **4**

Journal Date: **5**

Search Clear Basic Search Save Search Criteria

Journal Header Journal Lines

Unit: **6** UTEP1 Journal ID: 0000032547 Journal Date: 08/31/2014

Fiscal Year: 2014 Source: ONL Process Instance: 425146

Accounting Period: 998 Reference Number: Status: Posted

Ledger Group: ACTUALS Ledger: Budget Status: Valid

Long Description: ROLLBACK OF VOUCHERS BASED ON SERVICE DATES TO FY14

Journal Line Totals

| | | | | | |
|--------|-------|---------|------------------|----------|------------------|
| Lines: | 1,143 | Debits: | 1,085,318.67 USD | Credits: | 1,085,318.67 USD |
|--------|-------|---------|------------------|----------|------------------|

Save Return to Search



PeopleSoft Tip:

- Review **Long Description** field for additional information about the Journal.