**Account Reconciliation - Project Funding Query**

Main Menu > HCM Reporting Tools > Query > Query Viewer

1. Enter Query Name: **UTE_CA_FY_FUND_DATA_BY_PROJECT**
2. Click **Search** to pull query.
3. Select **Excel** for output option.
4. Enter **Set ID (UTEP1)** and **Project ID**
5. Click **View Results** to run query.

**UTE_CA_FY_FUND_DATA_BY_PROJECT**

- **Set ID**: UTEP1
- **Project**: 226100799a

**Query Results**

- Query will run as an Excel file. Review output information.
- Year, Position, Name and Distribution %
- Funding End Date
- HR Status/Pay Status – Active/Inactive/Terminated
- Compensation Frequency – Monthly/Semi-monthly
- Compensation rates – Annual/Monthly
- Funding End Date and Effective Date
- Job Code

**PeopleSoft Tip**

- Set filters and remove 1) Prior fiscal years, 2) inactive employees.
- May be helpful to move the Eff Date column before the Funding End Dt column.