1. Click on the Tools Tab or the gear icon on the upper right corner.
2. Select “Internet Options”
3. Click on the “General” tab
4. Under “Browsing History” click on the “Delete...” button
5. Uncheck the “Preserve Favorites website data” box

6. Check the following boxes:
   - Temporary Internet files and website files
   - Cookies and website data

7. Click on “Delete”

8. Then select “Apply”

9. Click “OK”

After the process is complete, exit by closing all browser tabs and windows and attempt to log in again.