

Grants Portal- Award Summary

Main Menu > Grants > Grants Work Center

2. Search Option tab:
 A) Click on **Search Option** tab.
 B) Click **Search** button. - Note 1

1. Navigation:
 A) Main Menu > Grants > Grants Work Center

3. Financial Calculating Option:
 A) Balances: select Cost Share, Sponsor, or Both
 B) Budget Period: (optional) From/Through
 C) Date Selection: enter As of Date or Month End

Award ID	Short Title	Primary Project	Project Title	Award Begin Date	Award End Date
OR20120157	TASK 1: REDUCED-ORDER METHODS AND SYSTEM APPROXIMATIONS	226351278A	TASK1: PROJECT1D: REDUCED ORDE	04/01/2012	03/31/2017

4. Demographics (tab):
 A) Award Id, Short title, Primary Project, Project title, Award Beg/End dates, Sponsor, Reference Award #, Purpose, Award Type, Award PI, Award Status, Dept

Total Amount of Selected Items	
Selected:	1
Funded:	440,000.00
Budgeted:	440,000.00
Expended:	
Encumbered:	
Pre-Encumbered:	
Remaining Balance:	154,099.06

5. Financial (tab):
 A) Award Id, Expended Amount, Encumbered, Remaining balance, Invoiced, Received, Unpaid, Burn rate, Grant Administrator "C'G Accountant"

Award ID	Funded	Budgeted	Expended	Encumbered	Pre Encumbered	Remaining Balance	Invoiced	Received	Unpaid
OR20120157	440,000.00	440,000.00	284,883.94	1,017.00	0.00	154,099.06	-637.31	31,280.05	-31,917.36

PeopleSoft Tips

- **Hyperlinks** allow drill down to more specific detailed information.
- Use the left and right arrows to navigate to additional awards
- When entering award # use all **CAPS**.
- Note 1- Can search by award or just click **Search** and all awards will appear.

Grants Portal- Award Detail

Main Menu> Grants> Grants Work Center

1. Navigation:
A) Main Menu> Grants> Grants Work Center.

2. Searching Option:
A) Business Unit: enter UTESP
B) Award ID: enter valid award #, click Search

3. Financial Calculating Option:
A) Balances: select Cost Share, Sponsor, or Both
B) Date Selection: enter As of Date or Month End

Grants WorkCenter
Award Detail Demographic Project Budget Status
Hello, Jaime Huerta You have 0 new
Searching Option
Business Unit: UTESP Award ID: OR20120157 TASK 1: REDUCED-ORDER METHODS AND SYSTEM APPROXIMATIONS Search
Financial Calculating Option
Balances: Both Include FA
Budget Period From: Date Selection: As of Date
Award Title
Contact PI: Ceberio, Martine C
Department: Computer Science
Sponsor: Sponsor
Ref Awd #: 60300261-107307-B
Grant Administrator: Grant Administrator
Begin Date: 04/01/2012
End Date: 03/31/2017
Total Funded Amount: Funded

4. Demographics (tab):
A) Professional Resource, Terms and Conditions, Attributes, Amendments.

Demographic Project Budget Status
Hello, Guadalupe G. You have 10 new items in your worklist Last Process Date/Time: 02/20/2014 10:21:00 AM
Searching & Calculation Option
Business Unit: UTESP Award ID: OR20120157 Account: TASK 1: REDUCED-ORDER METHODS AND SYSTEM APPROXIMATIONS
Budget Period: Through: Date Selection: As of Date
Professional Resource

PC Business Unit	Project	Team Member	Name	Project Role	Description	% Effort
UTESP	226351239A	6001011883	Ceberio, Martine C.	PI	Principal Investigator	
UTESP	226351278A	6001011883	Ceberio, Martine C.	PI	Principal Investigator	

Terms and Conditions
Personalize | Find | View All | First | 1 of 1 | Last
Guideline Explanation
Date and Time Stamp indicates Proposal-to-Award Process

Attributes
Personalize | Find | View All | First | 1-2 of 2 | Last
Attribute Value Comments
NCOMPSCI Computer Science
TCOMPSCI Computer Science

Amendments

Amendment Number	Amend Completion Date	Amendment Type	R
0000000003	11/06/2014 10:52AM	ADDF	II
0000000002	10/15/2014 3:21PM	ADDF	II

Institution & Sponsor Links Funding Allocations Milestone Notifications Protocols Award Attachment Reports

PeopleSoft Tips

- An award can have multiple Project ID's that will be displayed under Professional Resource.
- **Hyperlinks** allow drill down to more specific Project Detail information.

Grants Portal- Award Detail

Award Detail Demographic **Project** Budget Status

Hello, Guadalupe Gomez 5 You have 10 new items in your worklist.

Searching & Calculation Option

Business Unit: UTESP Award ID: OR20120157 Account: TASK 1: REDUCED-ORDER METHODS AND SYSTEM APPROXIMATIONS

Budget Period: Through:

Date Selection: As of Date

Detail 1 Personalize | Find | First 1-2 of 2 Last

PC Business Unit	Project	Activity	Description	Project Type	Status	Start Date	End Date	Facilities and Admin
UTESP	226351239A	1	TASK 1: REDUCED-ORDER METHODS		GM - Approved	04/01/2013	12/31/2013	Facilities and Admin
UTESP	226351278A	1	TASK1: PROJECT1D: REDUCED ORDE		GM - Approved	01/01/2014	12/31/2014	Facilities and Admin

Institution & Sponsor Links Funding Allocations Milestone Notifications Protocols Award Attachment Reports

5. Project (tab):

- A) Project, Activity, Description, Project Type, Status, Start/End Dates, Facilities & Admin

Award Detail Demographic Project **Budget Status**

Hello, Guadalupe Gomez 6 You have 0 new items in your worklist.

Searching & Calculation Option

Business Unit: UTESP Award ID: OR

Budget Period: Through:

Date Selection: As of Date

Sponsor 1 Personalize | Find | First 1-9 of 9 Last

Budget Item	Budgeted	Expended	Encumbered	Pre-Encumbered	Remaining Balance
PART_EXPENSE L6	542.00	0.00	0.00	0.00	542.00
STAFF_SALARY L6	70,736.23	0.00	0.00	0.00	70,736.23
STDNT_SALARY L6	45,667.00	0.00	0.00	0.00	45,667.00
TRV_DOMESTIC L6	27,290.00	0.00	0.00	0.00	27,290.00
UNKNOWN	0.00	262,105.03	1,017.00	0.00	-263,122.03
Total Direct:	440,000.00	262,105.03	1,017.00	0.00	176,877.97
Total FA:	0.00	22,778.91	0.00	0.00	-22,778.91
Totals:	440,000.00	284,883.94	1,017.00	0.00	154,099.06

Cost Share 1 Personalize | Find | First 1 of 1 Last

Budget Item	Budgeted	Expended	Encumbered	Pre-Encumbered	Remaining Balance
	0.00	0.00	0.00	0.00	0.00
Total Direct:	0.00	0.00	0.00	0.00	0.00
Total FA:	0.00	0.00	0.00	0.00	0.00
Totals:	0.00	0.00	0.00	0.00	0.00

6. Budget Status (tab): Sponsor & Cost Share

- A) Budget item, Budgeted, Expended, Encumbered, Remaining Balance
- B) Total Amount budgeted, Expended, Encumbered, Remaining balance.

Total Amount

Budgeted:

Encumbered:

Remaining Balance:



PeopleSoft Tips

- You can always **expand** or **export** to Excel using icons in green above.
- Hyperlinks** allow drill down to more specific Project Detail information.
- Amounts will be at Award level if multiple projects= total for all.

Institution & Sponsor Links