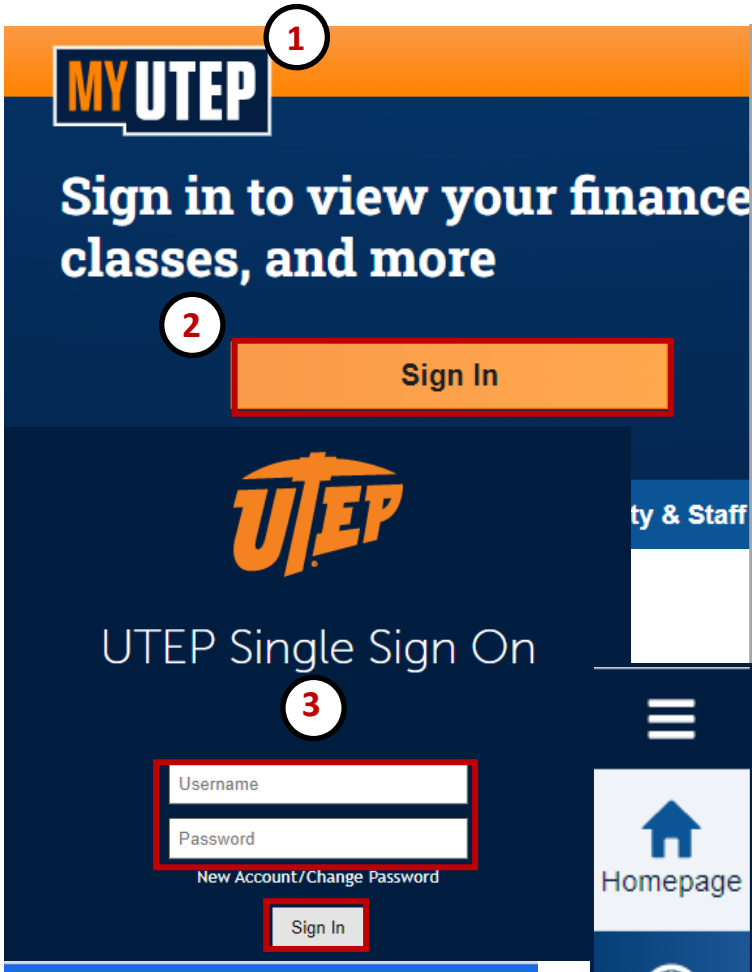
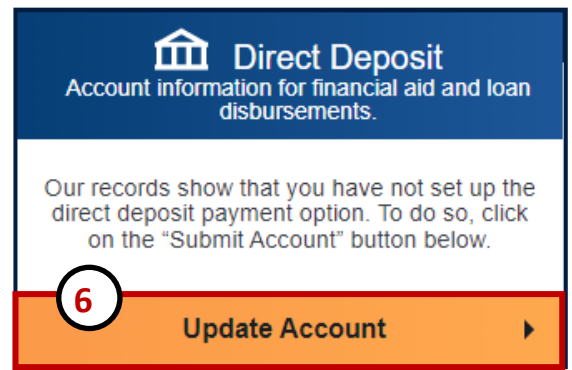
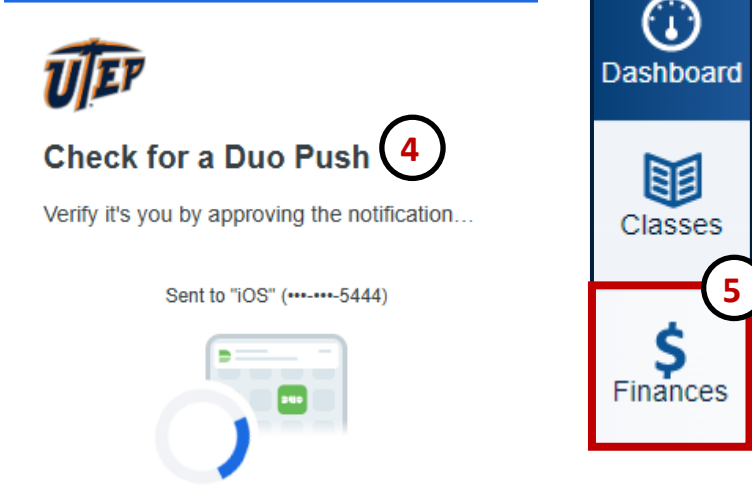


How to Add a Direct Deposit Account for Students



1. Navigate to my.utep.edu
2. Click **Sign In**
3. Enter your UTEP username and password and proceed to Sign In.
4. A **Duo Push** notification will be sent out to your phone, click **Approve** on your device.
5. On the My UTEP Dashboard, click the **Finances** tab.
6. Click **Update Account** under the “Account information for financial aid and loan disbursements” box.
7. Enter **routing number, account number and account type**.
8. Click **Submit** once all bank information is entered.



Routing Number [Click to see sample](#)

9 Digits required

Bank Name

Bank Address

Bank City

State

Zip Code

Account Number

Account Type