How to Add a Direct Deposit Account for Students

1. Navigate to my.utep.edu
2. Click Sign In
3. Enter your UTEP username and password
4. Click Log In
5. Click the Finances link.
6. Click Update Account under the “Account information for financial aid and loan disbursements” box.
7. Login In again with your UTEP username and password
8. Enter routing number, account number and account type.
9. Click OK once all bank information is entered.