


How to Add a Direct Deposit Account for Students

1



Sign in to view your finances, grades, classes, and more

2

Sign In

3

UTEP Single Sign On

User Name (e.g., domain\name) Password

New Account/Change Password

4


Log in

1. Navigate to my.utep.edu
2. Click **Sign In**
3. Enter your UTEP username and password
4. Click **Log In**
5. Click the **Finances** link.
6. Click Update Account under the “**Account information for financial aid and loan disbursements**” box.
7. **Login In** again with your UTEP username and password
8. Enter **routing number, account number and account type**.
9. Click **OK** once all bank information is entered.


Grades & Transcripts

APPLICATIONS


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AlcoholEdu/
Haven




Blackboard




Digital
Measures




Goldmine




Library
Services




Miner Mall




mSpace




MyApps




MyStatus




NBC Learn



Sports Lottery



Student
Email



Wiki

Account information for financial aid and loan disbursements.

Our records show that you have not set up the direct deposit payment option. To do so, click on the “Submit Account” button below.

6

Update Account

Sign in

<https://forms.utep.edu>

7

Username

Password

8

Routing Number [Click to see sample](#)

9 Digits required

Bank Name

Bank Address

Bank City State Zip Code

Account Number

Account Type

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