Refund Policy (per Texas Education Code 54.006) - Complete Withdrawal (by Parts of Term)

Refund policies are established by, and are subject to change by, the Legislature of the State of Texas and are applicable to complete withdrawals.

Refunding of applicable tuition and fees for complete withdrawals (by parts of term) will be made under the following conditions.

Parts of Term 10 weeks or longer
- Prior to the first class day: 100%
- During the first five class days: 80%
- During the second five class days: 70%
- During the third five class days: 50%
- During the fourth five class days: 25%
- After the fourth five class days: No Refund

Parts of Term 5 weeks but fewer than 10 weeks
- Prior to the first class day: 100%
- During the first, second, or third class day: 80%
- During the fourth, fifth, or sixth class day: 50%
- Seventh day of class and thereafter: No Refund

Parts of Term 5 weeks or fewer
- Prior to the first class day: 100%
- During the first class day: 80%
- During the second class day: 50%
- During the third class day and thereafter: No Refund

UTEP will refund tuition, fees, and charges paid by a sponsor, donor, or scholarship to the source rather than directly to the student who has withdrawn, if the funds were made available through the institution.

Note: Percentage of refund is based on the total tuition and mandatory and incidental fees assessed, not on the amount paid. Unless the student withdraws completely from school prior to the first official class day, the student is responsible for a percentage of total tuition and mandatory and incidental fees assessed. Students should contact the Student Business Services Office at sbs.utep.edu or 915.747.5116 with any questions.