THE UNIVERSITY OF TEXAS AT EL PASO
STUDENT BUSINESS SERVICES

PETITION FOR FEE WAIVER

Student Name: ________________________________ UTEP ID# 8

Student Email: _______________________________@miners.utep.edu

Student Phone #: ____________________________ Request initiated by: ____________________________

NOTE: Completion of this form does not warrant an automatic waiver of fees. All submissions are reviewed on a case by case basis. If granted, the waiver will then be processed by Student Business Services. Please monitor your student account for verification of the approved waiver.

Student Signature: __________________________________________ Date: ______________

TERM: ☐ FALL ☐ SPRING ☐ SUMMER YEAR: 20_____

Justification for request: ____________________________________________________________

________________________________________________________________________________

________________________________________________________________________________

Fees(s): Amount of Fee(s): $______________

Late Registration

Add/Drop $______________

Reinstatement $______________

Installment Plan Late Fee $______________

(Other)____________________ $______________

TOTAL AMOUNT OF FEE(S) $______________

FOR OFFICE USE ONLY

Date Processed: ____________________________ Processed by (first initial, last name): ____________________________ Approved: Yes ☐ No ☐

SBS Revised 11/27/12