# UTEP - Student Business Services

## Guaranteed Tuition Plan Application Form

The UTEP Guaranteed Tuition Plan (GTP) allows students to lock in a rate plan which includes designated tuition and mandatory fees that is guaranteed to not increase for four academic years (12 consecutive semesters), regardless if the student enrolls in each semester, unless the student does not meet the continuing eligibility requirements. The GTP rate is higher than the Traditional Rate Plan to account for future rate increases. The GTP program is OPTIONAL and must be requested by completion of this application form. Rate schedules and FAQ's for both plan can be found on the Student Business Services web page - https://www.utep.edu/vpba/student-business-services/. Rates under Tuition and Mandatory Fees icon.

GTP rates include designated tuition and mandatory fees. Statutory tuition, course, college and incidental fees are subject to change.

GTP does not cover any other charges associated with attendance at the University such as, but not limited to: room and board, textbooks, supplies, fines, transcript fee, late registration fee, drop/add fee, examination/testing fee, new entering student fee, property deposit fee, ID card fee, parking permits, non-traditional credit fees and other voluntary fees.

**Eligibility Requirements:**

1. Undergraduate Texas Resident student
    a. First time freshman admitted unconditionally in Fall semester (must opt-in during initial semester)
    b. First time transfer resident students entering in Fall semester (must opt-in during initial semester to lock in the applicable rate for that Cohort year)
2. Must enroll in 15 or more semester credit hours as of Census date in the initial semester.
3. Must successfully complete at least 30 semester credit hours within each academic year.
4. Enroll in a degree seeking four-year program.
5. Must maintain a 2.0 GPA.

Upon completion of initial Fall semester registration, the deadline for enrollment into the Guaranteed Tuition Plan is the Fall semester's census date ($12^{th}$ class day).

Summer enrollment is not required but credits completed during summer can be used toward the 30-credit requirement.

To maintain continuing eligibility, program requirements 3, 4, and 5 as stated above must be met throughout the four (4) consecutive academic years (Fall and Spring).

**Note:** Continuing UTEP students, who enroll for the first time prior to Fall 2014 are NOT eligible for the GTP.

**Note:** Transfer, continuing, returning international, non-Texas resident students and students entering in Spring or Summer semesters do not qualify

**Note:** Credit for developmental courses are not counted towards enrolled in 15 credit hour requirement.

**Note:** Enrollment in non-degree, non-academic professional and public programs or other off-campus programs do not qualify for GTP.

**Note:** Students eligible for a tuition and fees Exemption and/or students whose payments are made by a 3rd Party sponsor are NOT eligible for the GTP.

**Note:** A student who opts-in to the GTP program cannot voluntarily revert back to a traditional rate plan. In the event of disqualification for that years' Cohort rate, the student will be moved back to the Traditional Rate Plan.

**Note:** Dual Credit courses and any courses taken at another institution do not apply to the 15 or 30 credit hour requirement.

**Disqualification or expiration of GTP program:**

1. Students who do not meet the continuing eligibility requirements (UTEP GPA of 2.0 and completion of at least 30 semester credit hours per academic year) will default to the Traditional Rate Plan.

2. Students who do not graduate by the expiration date of their Cohort rate will default to the Traditional Rate Plan.

3. Any interruptions of attendance, with the exception of participation in a University sponsored cooperative employment/learning experience, may result in disqualification from this program.

# UTEP - Student Business Services
# Guaranteed Tuition Plan Agreement

| **Student Information** | | | |
|---|---|---|---|
| **First Name:** | **Middle Name:** | **Last Name:** | |
| **Date of Birth:** | **UTEP ID:** | **Home Phone:** | **Cell Phone:** |
| **Mailing Address:** | | | |
| **City:** | **State:** | **Zip Code:** | |

**I am a**

◯ **First Time Freshman at UTEP** **Start term:** _____

◯ **Transfer Student** **Transfer date to UTEP:** _____

| **Acknowledgment** |
|---|
| As evidenced by my signature below, I acknowledge the eligibility and program requirements and wish to apply for the UTEP Guaranteed Tuition Plan (GTP) that guarantees no rate increase for Designated Tuition and Mandatory Fees for 12 consecutive semesters, provided I maintain all program requirements. I understand that once entered into the GTP program, I cannot revert back to the Traditional Rate Plan unless I fail to maintain eligibility or fail to graduate by the expiration date of my GTP cohort rate. |
| **Signature** **Date:** |
| **Student Business Services use only:** |
| ◯ **Approved** ◯ **Declined** |
| **Signature:** **Date:** |
| **Cohort Assigned:** **Start Term:** **Expiration Term:** |
| **Submission Instructions:** Return or email completed form to Student Business Services at sbsadmin@utep.edu. |