

How to Add a Direct Deposit Account for Students

1. Navigate to my.UTEP.edu
2. Click **Sign In**
3. Enter your UTEP username and password
4. Click **Log In**
5. Click the **Finances** link.
6. Click **Update Account** under the “**Account information for financial aid and loan disbursements**” box.
7. **Login In** again with your UTEP username and password
8. Enter **routing number, account number and account type**.
9. Click **OK**