

NIH SC

[SF 424 Guidelines Form F for Research Rigor and Reproducibility Requirements](#)

UPLOADED DOCUMENTS	
LOI - due date	As applicable
OTHER PROJECT INFORMATION	
Project Abstract/Summary	30 lines of text
Project Narrative (Public Relev)	3 sentences
Bibliography & References	As applicable
Facilities & Other Resources	REQUIRED
Equipment [major equipment already available]	As applicable
Other Attachments	REQUIRED **
KEY PERSONNEL [BIOSKETCH]	5 pages each. Biosketch required for collaborators and consultants and their role must be described in the biosketch
Current and Pending Support (new requirement)	https://grants.nih.gov/grants/funding/phs398/other-support.doc
BUDGET / Budget Justification	ORSP will prepare budget forms
Budget Justification	Modular format (no \$ amounts); separate justification for subcontracts
RESEARCH PLAN	
Specific Aims	1 page - REQUIRED
Res Strategy	12 pages *See page limits by program
Significance (incl Scientific Premise)	
Innovation	
Approach (Incl Scientif Rigor & Biological variables)	
HUMAN SUBJECTS	
Justification for no human subjects if human specimens/data	As applicable
Section 2 -Study Population Characteristics -complete online and attach requ	All required if "yes" to human subjects
Inclusion of Women, Minorities and Children	
Inclusion of Individuals across the Lifespan	
Recruitment and Retention Plan	
Study Timeline	
Inclusion Enrollment Report -complete online	
Section 3 -Protection and Monitoring Plans -complete online and attach requ	All sections required if clinical trial
Protection of Human Subjects Document	required if human subjects
Data and Safety Monitoring Plan	Optional
OTHER	
Vertebrate Animals	As applicable
Select Agent	As applicable
Consortium/Contractual agr's	As applicable
Letters of support	As applicable, no foreign collaborators
Resource Sharing	REQUIRED FOR SC1
Authentication of key Biological and/or Chemical Resources	As applicable
Appendix	As applicable
PHS Assignment Request Form (previously included in cover letter)	Optional

[*Page limits by activity code](#)

R21, R03, SC2, SC3

R01, SC1

R25

Guideline specific requirements

No co-Pis or co-investigators

Opportunity:

SC1

Link to guidelines:

[PAR-20-039](#)

Budget/period:

[\\$250,000/yr for 4 years \(DC\); earliest start date is January 1, 2021](#)

Special Attachments:

Institutional Information and Research Enhancement Plan

Unallowable Costs:

Do not include any foreign collaborators, paid or unpaid (this includes letters of support)
Do not exceed 2 months summer salary for PI. No student stipends, salaries or tuition.

No foreign support

UTEP employees cannot be consultants

No travel for postdocs or tech personnel

No clerical support

No salary for collaborators, but travel costs is allowed

External consultants can be paid a modest honorarium

****Other Attachments:** The application must include two attachments titled "A) Institutional Information" and "B) Research Enhancement Plan".

A) Institutional information:**1) Description and evidence of the institution's explicit historical mission to educate underrepresented students****2) Institutional data. Provide numerical information in tabular form**

Section A, 1, 2 and 3
will be provided by
ORSP

3) NIH R01 support (total costs) for each of the two last fiscal years.**4) Institutional letter from a department chair or dean certifying that the time and effort requested by the PD/PI for the proposal.****B) Research Enhancement Plan:****1) PD/PI's Research Enhancement Objectives and Plan.****2) Postdoctoral Fellow Professional and Research Development Plan. (If a postdoctoral fellow is requested).**

Section A, 4 and
Section B is
responsibility of the
PI